

**1. CALL TO ORDER/ATTENDENCE****1.1 Roll Call/Regrets**

Warden MacAlpine called the April 23, 2018 Council session of the Municipality of the District of Digby to Order at 6:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor David Tudor, Councillor Matthew Ross and Councillor George Manzer

Absent with regrets:

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer and Pat Stevens, Executive Assistant, who took the minutes of the meeting

**1.2 Pause to Seek Guidance**

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

**1.3 Reading of Mission Statement**

Warden MacAlpine thanked everyone for coming and read the Municipality's mission statement.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES****2.1 Approval of Agenda-Additions/Deletions**

**MOVED and Seconded that the agenda for April 23, 2018 be approved as circulated.**

**MOTION CARRIED**

**2.2 Delegations/Presentations**

**MOVED and Seconded that Ed Chisholm, Digby Harbour Port Authority Manager and Mike Gushue come before Council to present.**

**MOTION CARRIED**

Ed Chisholm gave a presentation on the Digby Harbour Port Authority business and infrastructure plan.

He stated that with the proposed infrastructure plan the Digby Port has the potential to become a super port. Currently, the Digby Port creates 720 jobs, contributes approximately \$47 million annually to the NS GDP. The Port currently is financially sustainable but with increasing demand and larger fishing vessels the Port regularly surpasses their current capacity of 77 vessels.

With this expansion, the berthage capacity would increase, the harbour would have to be dredged, would create 5 acres of laydown area, would assist with entry into the Eco-Cruise market, would allow a commercial and recreational boat launch and a multipurpose building, office, exhibition and storage room.

The implementation will occur in 3 phases at the cost of \$35 million over 6 years: Dredging and laydown area, Infrastructure expansion and Boat launch and office building.

Mr. Chisholm is looking for Municipal Council to become the sales force for regional benefits. He is looking for positive buzz and feedback. He is asking that Council endorse the Digby Harbour Port Authority business and infrastructure plan to be the number one priority for this area. Information on the plan can be inserted in the Coastline at a later date.

**2.3 Approval of Minutes of March 26, 2018**

**MOVED and Seconded that the minutes from Council of March 26, 2018 be approved as circulated.**

**MOTION CARRIED**

**2.4 Unfinished Business from Minutes of March 26, 2018**

a) UNSM Resolutions – request for input on UNSM Priorities for 2018

Council had a discussion on the UNSM Priorities and have chosen their top priorities.

1. Immigration – Rural communities are especially hit hard with aging and declining population. Employers and potential immigrants find the process long complicated
2. Economic Development – The REN model in our area is working very well. However it is difficult for small rural communities to attract significant investment \$\$'s. More work needed in Tourism sector; ability to use tax incentives were discussed by Council
3. Police Services and Cannabis legislation seemed to merge into one discussion. Ever increasing policing costs are a concern.
4. Housing – Having affordable housing is a concern for Council
5. Municipal Modernization – Tools/ Incentives to encourage units to think regionally is needed.

Solid Waste and Regional Planning also were mentioned as priorities but didn't make to top 5.

- b) Second and Final reading of the Proposed By-Law for Solid Waste  
**MOVED and Seconded to approve the second and final reading for the Solid Waste Resource By-law.**

**MOTION CARRIED**

## 2.5 CAO Report

- a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

The By-Law & Policy on April 30<sup>th</sup> will begin at 4:00 pm due to the extensive agenda.

- b) Action Items from Previous Meetings

The Warden reviewed the action items and asked if there were any questions from Council.

- c) Update on Capital Projects 2017-2018

- d) Financial Report

- i) Payables

**MOVED and Seconded that the list of payables for March 2018 in the amount of \$370,078.64 be approved.**

**MOTION CARRIED**

- ii) Income and Expense Report

The Income & Expense report for March 2018 was circulated.

**MOVED and Seconded that the Income & Expense report for March 2018 be approved.**

**MOTION CARRIED**

## 3. STRATEGIC PRIORITIES ITEMS/UPDATE

- 3.1 The update on the Strategic Priorities Work Plan was included in the package.

Councillor Tudor asked if staff could look into PACE for sewer and if there could be a list composed of areas under threat with climate change issues.

## 4. STANDING COMMITTEE ITEMS

- 4.1 Committee of the Whole Recommendations

- a) Upgraded Trail Project Plan

**MOVED and Seconded to approve the upgraded Trail Project Plan.**

**MOTION CARRIED**

## 5. BUSINESS ITEMS

### 5.1 Golf Tournament – Transport de Clare

**MOVED and Seconded to sponsor Transport de Clare for a Tee sign at \$75 and provides golf shirts for prizes.**

**MOTION CARRIED**

### 5.2 TVO Striking Balance Series Accommodations for Two (approved via email)

**MOVED and Seconded to ratify the recommendation to approve the provision for one night accommodation for the Director and Production Manager in their upcoming (April 20-24) visit to our region to plan for the “TVO ‘Striking Balance” documentary.**

**MOTION CARRIED**

## 6. INFORMATION ITEMS

### 6.1 Correspondence

There was a discussion on the correspondence received this month.

There will be discussion at the next By-Law & Policy meeting regarding RCMP costs and whether or not Council should explore the option of dropping one member.

### 6.2 General Information Items

There was a discussion on the general information was received this month.

### 6.3 Advisory Committees Minutes/Reports

### 6.4 Other Council Committees

#### a) Digby Area Tourism Authority

March minutes were circulated.

### 6.5 Joint Intermunicipal Committees Minutes/Reports

#### a) Kings Transit Authority

March Chair update, February minutes, Manager, ridership and financial reports were circulated. Councillor Ross advised that he visited the Kings Transit Authority website and found the site confusing – hard to find information.

#### b) Western Counties Regional Library

March report was circulated. April is “Adopt a Book” month. Warden MacAlpine encourages Councillors to adopt a book. Deputy Warden Gregory would like a letter send to the library staff, at the three branches, to thank them for their outstanding dedication.

**MOVED and Seconded to send Certificates to the library staff, at the three branches, congratulating the staff on their outstanding dedication and services.**

**MOTION CARRIED**

### 6.6 Outside Boards/Committees Minutes/Reports

### 6.7 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district functions he attended such as passing out Home Warming pamphlets, dealing with trails on the Islands, and advising property owners of housing programs available.

Councillor Manzer gave an update to Council on various district functions he attended such as the volunteer ceremony at the Digby fire hall, volunteer ceremony for Tideview Terrace at the Digby fire hall and a cleanup at the Fort Point Road Beach for earth day.

Councillor Ross gave an update to Council on various district functions he attended such as the volunteer ceremony at the Digby fire hall and advised that Lathan Robinson has been nominated for the NSSAF Ron O’Flaherty Scholar Athlete Award.

Deputy Warden Gregory gave an update to Council on the various district functions she attended such as the Clean Nova Scotia cleanup and dealing with people out of work.

Warden MacAlpine gave an update to Council on various functions he attended such as meeting with a person from Halifax Inspiring Communities, the Provincial ceremony for volunteer awards, an event at the Curling Club for the NS Nhl'er's, a session on Social Procurement in Halifax, the volunteer awards at the Digby fire hall, a meeting in Halifax for funding for libraries and the Digby Area Health Service Charitable Foundation gala dinner in Cornwallis.

**7. IN CAMERA ITEMS**

**7.1 Personnel Issue**

**MOVED and Seconded that the meeting go In Camera to discuss a Personnel Issue at 7:17 PM.**

**MOTION CARRIED**

After the regular session resumed:

**MOVED and Seconded that Keith Comeau be appointed, for a two-year term, on the board of the Town of Digby and Municipal Housing Corporation (Tideview Terrace) as the Municipality of the District of Digby's citizen representative.**

**MOTION CARRIED**

**8. ADJOURNMENT**

**MOVED and Seconded that the meeting adjourn at 7:21 PM.**

**MOTION CARRIED**

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**Warden Jimmy MacAlpine**

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**Linda Fraser, CAO/Clerk**