

**1. CALL TO ORDER/ATTENDENCE****1.1 Roll Call/Regrets**

Warden MacAlpine called the May 28, 2018 Council session of the Municipality of the District of Digby to Order at 6:00 pm. The meeting was held in the Freeport Fire Hall.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor David Tudor, Councillor Matthew Ross and Councillor George Manzer

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer and Pat Stevens, Executive Assistant, who took the minutes of the meeting

**1.2 Pause to Seek Guidance**

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

**1.3 Reading of Mission Statement**

Warden MacAlpine thanked everyone for coming and read the Municipality's mission statement.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES****2.1 Approval of Agenda-Additions/Deletions**

**MOVED and Seconded that the agenda for May 28, 2018 be approved as circulated.**

**MOTION CARRIED**

**2.2 Delegations/Presentations**

**MOVED and Seconded that the Rick Wallace and Katherine Feiel of the Freeport Community Development Association come before Council to present.**

**MOTION CARRIED**

Mr. Wallace and Ms. Feiel advised that the Freeport Community Development Association is a nonprofit organization and they gave an overview of the projects they are working on.

They discussed future projects such as a farmers market, a community garden and greenhouse, a pop up gallery, a community workshop, small scale business plans, having more than one annual festival, improving the coastal protection such as developing a water way – dyke walk, expanding the current hiking trail to include a fitness trail and turning the old post road trail into a useable trail again.

The FCDA is requesting that the Municipality provide core funding of \$ 10,000 to be paid over two years.

They were advised to contact Jonathan Riley regarding assistance with trails, Terry Thibodeau regarding coastal protection, and Larry Knox, Bear River regarding the community garden. The CAO will send them the contact information on Larry Knox.

**2.3 Approval of Minutes of April 23, 2018**

**MOVED and Seconded that the minutes from Council of April 23, 2018 be approved as circulated.**

**MOTION CARRIED**

**2.4 Unfinished Business from Minutes of April 23, 2018****2.5 CAO Report****a) Meeting Reminders**

The Warden highlighted the meeting dates/reminders.

Warden MacAlpine sends his regrets for the DDA meeting on June 5<sup>th</sup>.

**b) Action Items from Previous Meetings**

The Warden reviewed the action items and asked if there were any questions from Council.

c) Update on Capital Projects 2017-2018

CAO Fraser gave an overview on the Update on Capital Projects 2017-2018.

d) Financial Report

i) Payables

**MOVED and Seconded that the list of payables for April 2018 in the amount of \$691,112.67 be approved.**

**MOTION CARRIED**

ii) Income and Expense Report

The Income & Expense report for April 2018 was unavailable.

**3. STRATEGIC PRIORITIES ITEMS/UPDATE**

3.1 The update on the Strategic Priorities Work Plan was included in the package.

Discussion ensued on the Strategic Priorities Work Plan. The multiuse terminal is currently on hold. The NEXT list needs to be revised. The Province has approved the funding request for the Haines Lake project. The Tourism Initiative will be put on hold until the fall.

**4. STANDING COMMITTEE ITEMS**

4.1 By-Law & Policy Recommendations

a) Modification of the Health Benefit Plan of Council Members

**MOVED and Seconded to approve that effective April 1, 2018 members of Council may join the Health Benefit Plan with the Municipality paying 50% and the Council member paying 50%.**

**MOTION CARRIED**

A policy will need to be developed and approved by Council.

**5. BUSINESS ITEMS**

5.1 Funding request of Bethany Welch (approved via email)

**MOVED and Seconded to ratify the recommendation to approve the \$250 Youth Grant funding request from Bethany Welch.**

**MOTION CARRIED**

5.2 Weymouth Board of Trade Banner Project

**MOVED and Seconded to approve the funding request to sponsor two Village Banners at \$100 from the Weymouth Board of Trade.**

**MOTION CARRIED**

5.3 Short and Medium term internet

Discussion ensued regarding the internet. The provision of internet service is currently one of the top priorities of the Municipality of Digby. CAO Fraser will request Evan Nemeth come before Council to give an update. Annapolis County is signing a contract with Mainland Telecom and the Municipality of Clare is checking into Mainland Telecom as well.

5.4 Westport Recreation Auxiliary funding request

**MOVED and Seconded to approve the funding request of \$200 from the Westport Recreation Auxiliary.**

**MOTION CARRIED**

5.5 Kings Transit – work order for buses

The same issues requiring massive work has occurred to both buses at the same time. The work orders have been provided to Council. The new manager has been hired. The

CAO will arrange a meeting with the new manager during a By-Law and Policy meeting before fall.

## **6. INFORMATION ITEMS**

### **6.1 Correspondence**

There was no correspondence received this month.

### **6.2 General Information Items**

There was a discussion on the general information was received this month.

### **6.3 Advisory Committees Minutes/Reports**

### **6.4 Other Council Committees**

### **6.5 Joint Intermunicipal Committees Minutes/Reports**

#### **a) Digby Area Recreation Commission**

March minutes, Recreation Director, Facility Manager & Active Living May reports were circulated.

#### **b) Digby Municipal Fire Association**

January minutes were circulated.

#### **c) Highway 101 Task Force**

October 2017 minutes were circulated.

#### **d) Kings Transit Authority**

March & April minutes, April & May General Manager Report, chair update, April & May ridership and financial reports and Operational Overviews from Kings Transit & Valley REN were circulated.

#### **e) Senior Safety Committee**

December 2017 minutes were circulated. Warden MacAlpine advised that he attended a Senior Safety Committee in Annapolis last week.

#### **f) Tideview Terrace**

February & March minutes were circulated.

#### **g) Waste Check**

March minutes, March Waste Check Connections and the Waste Check Annual report were circulated.

#### **h) WREN**

A WREN Strategic Planning report was circulated.

### **6.6 Outside Boards/Committees Minutes/Reports**

#### **a) Southwest Nova Biosphere**

A thank you and a Summary report on the National Briefing meeting were circulated.

#### **b) Upper Clements Park Society**

March & April & April 2017 AGM minutes were circulated.

### **6.7 Councillor District Activity Report**

Councillor Tudor gave an update to Council on various district functions he attended such as assisting with a disability appeal, assisting with community grants, has 30 houses signed up with the Clean Foundation, helped promote the Plan to Renovate not Rebuild the school, bog project, joining the fun run on Tuesday and met with the Village Commission on internet issues.

Councillor Manzer gave an update to Council on various district functions he attended such as the 8 km stretch of the highway cleanup, the UNSM meeting, the Joint Council meeting with the Town, the Barton school open house and the thank you dinner at the Pines.

Councillor Ross gave an update to Council on various district functions he attended such as the RCMP BBQ, dealing with internet issues, other various meetings and the Barton school open house.

Deputy Warden Gregory gave an update to Council on the various district functions she attended such as the NS Police Governance meeting, a seminar on mental health, the RCMP outlaw gangs workshop, the UNSM spring conference, the opening of VIC in Digby, the Joint Council meeting with the Town, the Victorian tea, the Barton school open house, the Apple Blossom parade, the RCMP BBQ and dealt with concerns with what will be done with the Barton school and trails in the area.

Warden MacAlpine gave an update to Council on various functions he attended such as the Atlantic Mayors conference, met with the Mayor, MLA and chair of the Health Foundation regarding doctor issues, the UNSM spring workshop, conference call meetings regarding health care, the Joint Council meeting with the Town, Ken Moses retirement reception in Yarmouth, Clarendon Robicheau's funeral, the Barton school open house, the Apple Blossom coronation in Wolfville and the thank you dinner at the Pines.

## **7. IN CAMERA ITEMS**

### **7.1 Tender Properties**

**MOVED and Seconded that the meeting move to In Camera at 7:31 PM.**

**MOTION CARRIED**

After the regular session resumed:

**MOVED and Seconded the approval of the recommended minimum bids for the six properties to be advertised for tender (AAN 03852768 - \$6,500; AAN 04858433 - \$6,500; AAN 03632059 - \$ 2,000; AAN 03656829 - \$ 300; AAN 04107896 - \$ 4,200.23; AAN 04334205 - \$5,000).**

**MOTION CARRIED**

## **8. ADJOURNMENT**

**MOVED and Seconded that the meeting adjourn at 7:34 PM.**

**MOTION CARRIED**

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**Warden Jimmy MacAlpine**

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**Linda Fraser, CAO/Clerk**