

1. CALL TO ORDER/ATTENDENCE**1.1 Roll Call/Regrets**

Warden Jimmy MacAlpine called the October 22, 2018 Council session of the Municipality of the District of Digby to Order at 6:00 pm. The meeting was held at the Barton/Brighton Fire Hall.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross, Councillor David Tudor and Councillor George Manzer

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer and Pat Stevens, Executive Assistant, who took the minutes of the meeting

1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden MacAlpine thanked everyone for coming and read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda-Additions/Deletions**

MOVED and seconded that the agenda for October 22, 2018 be approved as circulated.

MOTION CARRIED

2.2 Delegations/Presentations

Dr. Eric Bibeau, renewable energy specialist, SOAR (Sustainable Oceans Applied Research)

MOVED and seconded that Dr. Eric Bibeau, renewable energy specialist, SOAR (Sustainable Oceans Applied Research) come before Council to present.

MOTION CARRIED

Dr. Bibeau advised that he is based in Manitoba and works with finding grant funding for marine energy projects, including small scale community turbines. He is currently waiting for \$2.5 million in funding to be awarded. He is working with SOAR, a not for profit organization that is conducting a tidal demonstration and research project in Grand Passage. He wants to ensure that the community, and municipal Council is aware of the project and is looking for feedback.

Upon questioning Dr. Bibeau advised that if turbines were installed the organization would work with the local fisherman before installing. SOAR has been conducting outreach in the community for many years and have the support of the local fishermen.

2.3 Approval of Minutes of September 24, 2018

MOVED and seconded that the minutes from Council of September 24, 2018 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of September 24, 2018

1) Second and final reading of the amendment to Schedule A of the Tax Exemption By-Law 2000-02

MOVED and seconded to approve the second and final reading of the amendment to Schedule A of the Tax Exemption By-law # 2000-02 to add the following properties to Schedule A: Assessment Account # 10592781 and # 10592798 for the Weymouth Falls Community Centre.

MOTION CARRIED

2.5 CAO Report

a) Meeting Reminders

Warden MacAlpine went over the meeting dates/reminders. Regarding the Shared Services meeting scheduled for October 31st with an alternate date of November 1st – the CAO will follow up with Mayor Cleveland who is waiting to hear on the availability of the guest speaker. Councillor Manzer requested to be added to “Who Attends” for the Shared Services Committee.

b) Action Items from Previous Meetings

Deputy CAO Sunderland advised that the new truck that was ordered in July has not yet been delivered.

c) Update on Capital Projects 2018-2019

The Evacuation Shelter Power Supply has been assembled, installed on the trailer, and awaiting a test run.

d) Financial Report

i) Payables

MOVED and seconded that the list of payables for September 2018 in the amount of in the amount of \$584,012.74 be approved.

MOTION CARRIED

ii) Income and Expense Report

MOVED and seconded that the Income & Expense report for September 2018 be approved.

MOTION CARRIED

3. **STRATEGIC PRIORITIES ITEMS/UPDATE**

3.1 The update on the Strategic Priorities Work Plan was circulated in the package.

There has been no update since the last meeting. The CAO would like Council to look at the strategic priorities work plan at a future By-Law & Policy.

4. **STANDING COMMITTEE ITEMS**

4.1 By-Law & Policy

1) **MOVED and seconded to approve Option 2 which is to increase council compensation to keep the net pay the same: Warden increase would be \$145.00 per pay period, \$870.00 from Jan 1, 2019 to March 31st, Deputy Warden increase would be \$107.00 per pay period, \$642.00 Jan to Mar, Councillors increase would be \$79.00 per pay period, \$474.00 Jan to March.**

MOTION CARRIED

2) **MOVED and seconded to approve \$1000 in funding to the Tiverton Fire Department for their 50th Anniversary Celebration.**

MOTION CARRIED

3) **MOVED and seconded to approve the Council Remuneration Policy AD-1000-05.**

MOTION CARRIED

4) **MOVED and seconded to approve the Audit Committee Policy and that the Committee consist of the five members of Council and two citizens of the Municipality of Digby.**

MOTION CARRIED

5) **MOVED and seconded to approve the Drug & Alcohol Policy.**

MOTION CARRIED

6) **MOVED and seconded to approve the Employee Conduct & Progressive Discipline Policy.**

MOTION CARRIED

4.2 COTW

- 1) **MOVED and seconded to approve the additional funding of \$35,764 for the revised budget of Kings Transit Authority for 2018-2019.**

MOTION CARRIED

- 2) **MOVED and seconded to approve \$500 in funding to be set aside to assist the Digby and Area Health Services Charitable Foundation recruitment of prospective doctors and nurse practitioners when taking them out for lunch or supper.**

MOTION CARRIED

5. BUSINESS ITEMS

5.1 Haines Lake Washrooms

MOVED and seconded to award the tender for the installation of two accessible washrooms and a new roof on the pole barn at the Haines Lake property to Chute's Carpentry at the cost of \$49,480.00 +HST.

MOTION CARRIED

5.2 Digby ATV Club letter of support

MOVED and seconded to send a letter of support to the Department of Transportation and Infrastructure Renewal, on behalf of the Digby ATV Club, on choosing the name The Flat Iron Cross for the new bridge.

MOTION CARRIED

6. INFORMATION ITEMS

6.1 Correspondence

There was no correspondence received this month.

6.2 General Information Items

Council discussed the general information received this month.

6.3 Advisory Committees Minutes/Reports

6.4 Other Council Committees

6.5 Joint Intermunicipal Committees Minutes/Reports

a) Kings Transit Authority

August minutes, General Manager, Ridership, Revenue, Finance reports and an email regarding Hotspot Parking were circulated. Deputy Warden Gregory advised that Kings Transit Authority is hoping to have the hotspot parking ready for November. It was approved for ridership fees be raised from \$3.50 to \$4.00. This is the first raise in the rates in ten years. The Digby route has increased its ridership. Councillor Gregory requested if Council would consider having log books placed in Bus 50 and 58 to record gas and mileage.

MOVED and seconded to have Deputy Warden Gregory take the discussion of having log books installed in bus 50 and 58 to the next Kings Transit meeting.

MOTION CARRIED

b) Tideview Terrace

May and July minutes were circulated. Deputy Warden Gregory advised that the minute taker for this committee should use full names when talking about members in the minutes.

c) Waste Check

The list of 2018 Mobius Awards winners were circulated. Gert Sweeney was the winner of one of the awards. Waste Check held a hauler appreciation lunch.

d) Western County Regional Library

June minutes and 2017-2018 annual report were circulated. The board is waiting to see if the Province is going to increase funding to libraries.

6.6 Outside Boards/Committees Minutes/Reports

a) Digby Area Tourism Association

September minutes were circulated.

b) Upper Clements Park Society

August minutes were circulated. The roller coaster was fixed for the last three weeks of the season.

6.7 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district functions he attended such as child dance lessons, walk around with Dept of Transportation, working on funding for the ferry approach, NSP heat pump financing for older citizens, green energy financing, talked with Dr. Eric Bibeau of SOAR, medical trips for various citizens, meeting with health authority for mental health issues to be helped with out of the medical center.

Councillor Manzer gave an update to Council on various district functions he attended such as a Halloween walk in Weymouth and the Electric City presentation at Weymouth school.

Councillor Ross gave an update to Council on various district functions he attended such as the grand opening of the Digby trail bridge, a 60th wedding anniversary celebration, helping a senior with heating rebate form and various other issues in the community.

Deputy Warden Gregory gave an update to Council on the various district functions she attended such as the grand opening of the Digby trail bridge, the waste check conference, the BBQ for the first responders, a murder mystery theatre held by the Catholic Church soup kitchen, the pow wow in Bear River and issues in her district.

Warden MacAlpine gave an update to Council on the various district functions he attended such as the grand opening of the Digby trail bridge, Halifax Dept of Justice to attend the long service awards for the police, a library conference in Yarmouth, the Boars Head lighthouse unveiling, had lunch with Colin Fraser in Middleton regarding funding applications, the energy conference at the Pines Hotel, accepted an Annapolis County invitation for dinner with the Chinese delegation, Atlantic Mayors Congress and the Epilepsy Walk.

7. IN CAMERA ITEMS

7.1

8. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 7:16 PM.

MOTION CARRIED

Warden Jimmy MacAlpine

Linda Fraser, CAO/Clerk