



Employment Opportunity

Building Inspector

The Municipality of Digby is seeking an individual for the position of Building Inspector

The Building Inspector is responsible for building inspections. The Building Inspector also assists with or may be appointed as the Fire Inspector, Dangerous or Unsanitary Administrator, Civic Addressing Coordinator, or Development Officer. Responsibilities include ensuring compliance with the Provincial Building Code Act and Regulations, the National Building Code, the National Fire Code of Canada, the National Energy Code of Canada, and the Municipality of Digby By-Laws.

The Municipality of Digby is seeking an effective and qualified Building Inspector or an individual who has experience in carpentry/construction and would like to train to become a Building Inspector. The Municipality will employ an individual full time and also pay for their education to become a Building Inspector and then transition them into that role once they are certified. Applicants must meet the requirements of the Nova Scotia Building Officials Association, which includes having either two years of post-secondary education or equivalent, to enter their program.

Already holding a valid diploma from the Nova Scotia Building Code Training and Certification Board would be considered an asset. Having a red seal endorsement in carpentry and/or years of experience in carpentry would both be considered an asset.

Applicants must show the ability to be organized, work independently, ability to review and understand standards and rules, have excellent attention to detail, have strong written and communication skills, and possess excellent interpersonal and conflict management skills.

Salary scale for this position: \$50,000 - \$84,214 (Benefits include Medical and Defined Benefit Pension Plan). Salary will be based on experience, duties, and certifications. No certification from NSBOA: \$50,000; Level 1 certification: \$59,166 - \$72,450; Level 2 certification: \$66,002 - \$84,214.

A description of the position can be obtained at the Digby Municipal Office at 12548 Highway 217.

This position is full time. The hours are 8:00 a.m. to 5:00 p.m. four days each week. The Municipality of Digby operates under a Four Day Work Week Schedule.

Applications are due no later than 12:00 Noon on February 27, 2025. Applications with cover letter and resume should be made to the attention of Tyler Pulley, CAO, and be submitted by email to tpulley@digbymun.ca, or at the Municipal Office located at 12548 Highway 217, Digby, N.S.

We thank all applicants for their interest but only those selected for an interview will be contacted.