

Municipality of the District of Digby  
Municipal Committee of the Whole Minutes  
February 10, 2014  
Seabrook, Nova Scotia

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**Call to Order** The meeting was called to order with Warden Gregory in the chair at 5:57 pm.

**Attendance**  
Councillors present:

- Linda Gregory, Warden
- Jimmy MacAlpine, Deputy Warden
- Maritza Adams, Councillor
- David Tudor, Councillor
- George Manzer, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

- 

**Prayer** Warden Gregory asked everyone to pause to seek guidance for the meeting.

**Agenda** **MOVED and seconded that the agenda be approved as presented.**

**MOTION CARRIED**

**Hearings & Presentations** **MOVED and seconded that Kathy Thompson, Supervisor of DRHS Cafeteria come before Council to present.**

**MOTION CARRIED**

**#1 Kathy Thompson, Supervisor of DRHS Cafeteria** Kathy Thompson stated that the cafeteria at the Digby Regional High and the Digby Elementary Schools are operated by the school and not the school board. All expenses incurred in running the cafeteria such as wages, propane, repairs to equipment, and the telephone are not paid by Tri-County Regional School Board but by money brought in from lunches sold in the cafeteria. Mrs. Thompson stated that she is looking for ways to keep the cafeteria going but as they are mostly operating in the red it may not be feasible.

**MOVED and seconded that letters be written to the MLA, the Minister of Education, the Tri-County School Board, the two Municipal Representatives on the School Board, with a**

**carbon copy of the letter to be sent to Kathy Thompson, on the concerns raised today on the Digby Regional High and the Digby Elementary Schools cafeteria situation.**

**MOTION CARRIED**

**Minutes**  
January 13, 2014

**MOVED and seconded that the minutes of January 13, 2014 be approved as presented.**

**MOTION CARRIED**

**Business Arising/Old  
Business**

**#1.0** Videotaping of Council Meetings – Councillor Manzer  
The Deputy CAO has spoken with Norman Levesque and they are still looking into other options. This matter will be brought to another meeting when more information has been obtained.

**MOVED and seconded to send a thank you letter, as well as a Municipal jacket or sweatshirt, to Jeannie Nesbit for volunteering her time to tape the Council meetings in the past.**

**MOTION CARRIED**

**Other Business  
Arising**

- |                         |                       |
|-------------------------|-----------------------|
| Deputy Warden MacAlpine | • No Business Arising |
| Councillor Manzer       | • No Business Arising |
| Councillor Adams        | • No Business Arising |
| Councillor Tudor        | • No Business Arising |
| Warden Gregory          | • No Business Arising |

**New Business**

#1 Tri-County  
Regional Science &  
Technology Expo –  
Funding Request

**MOVED and seconded that the funding request from the Tri-County Regional Science & Technology Expo, for \$100, be approved.**

**MOTION CARRIED**

The Tri- County Regional School will be advised that the award will be presented by Councillor Manzer.

#2 Custom Made Sign  
– East Ferry Corner –  
Councillor Tudor

Councillor Tudor asked if Staff could obtain a quote on having a custom sign be made with “Caution – Trucks Turn Wide” on it, to be placed at the East Ferry Corner.

Discussion ensued. It was decided that Staff would see if Joe Crowell, Traffic Advisory Officer, would meet with Council regarding signage.

#3 Last Chance to  
keep Veterans Affairs  
Office Open

The Veterans Office has been closed and Veterans are to go to Service Canada for any required assistance.

Staff will contact MP Greg Kerr to schedule a meeting for discussion on this matter.

#4 A Municipal  
Roundtable & Sharing:  
“Building healthy  
public policy together”

Warden Gregory advised Council of this Roundtable and advised of the deadline if anyone wanted to register.

#5

#6

#7

**Correspondence**

- All correspondence items were discussed.

**Chief Administrative  
Report**

- The CAO report dated February 10, 2014 was included in the COTW package.

- Meetings
- Warden Gregory asked that the time for the meeting scheduled for April 14, 2014 be moved to 4 PM instead of 6 PM.

**Request for  
Decisions/Direction**

**#1**

**Department Reports**

- Building Inspection Report
- The Building Inspection report was included in the meeting package.
- Deputy Chief Administrative Officer Report
- The Deputy Chief Administrative Officer report was included in the meeting package.
- Airport/Dispatch
- The Airport/Dispatch report was included in the meeting package.
- Dog Control Activity and Financial Report
- NIL
- Coordinator Program Development & Heritage
- The Coordinator Program Development & Heritage report was included in the meeting package.
- Fire Inspection Report
- NIL
- Manager of Corporate Services Report
- The Manager of Corporate Services report was included in the meeting package.
- Renewable Energy & Climate Change Coordinator
- The Renewable Energy & Climate Change Coordinator report was included in the meeting package.
- Business Retention & Expansion Report
- NIL

**Other Business**

**Updates from  
Previous meetings**

- The updates from previous meetings were included in the CAO report.

**Special Projects  
Updates**

- The special projects updates were included in the CAO report.
  - Deputy Warden MacAlpine had questions regarding street lighting. He was advised that the CAO is to have a meeting with Terry Thibodeau to discuss this matter.
  - Council was advised that the new Transit Bus is not arriving until April. There will be a meeting with Brian Taylor, Acting Manager, Kings Transit Authority on March 3.
  - Deputy Warden MacAlpine had been contacted concerning the Force Main in Brook regarding fishing in the area.

**Strategic Priorities  
Update**

- N/A

**Notice of Motion**

**Comments from the  
Gallery**

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**In Camera**

**Adjournment**

**MOVED and seconded that the meeting adjourn at 6:54 PM.**

**MOTION CARRIED**

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**WARDEN**

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**CLERK**