

Municipality of the District of Digby
Municipal Committee of the Whole Minutes
May 12, 2014
Seabrook, Nova Scotia

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Call to Order The meeting was called to order with Warden Gregory in the chair at 4:30 pm.

Attendance
Councillors present:

- Linda Gregory, Warden
- Jimmy MacAlpine, Deputy Warden
- Maritza Adams, Councillor
- David Tudor, Councillor
- George Manzer, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

-

Prayer Warden Gregory asked everyone to pause to seek guidance for the meeting.

Agenda **MOVED and seconded that the agenda be approved with the addition of #5 Digby Post Office under New Business.**

MOTION CARRIED

Hearings & Presentations **MOVED and seconded that Cliff Drysdale, Chairman, Southwest Nova Biosphere Reserve Association come before Council to present.**

MOTION CARRIED

#1 Cliff Drysdale, Chairman, Southwest Nova Biosphere Reserve Association Mr. Drysdale gave a detailed presentation on the Southwest Nova Biosphere Reserve Association and the map app. The Association is looking for funding for phase 2 of the map app. Various Towns & Municipalities have been approached for funding. They are asking for \$300 from Towns and \$1500 from Municipalities. The App would be accessible through Biosphere Reserve website. If the Municipality agreed to provide funding and put signage up they would have to implement the Southwest Biosphere Reserve name and the UNESCO logo on the sign. If the Province does not contribute then any Municipal contributions would be returned.

**#2 John Roswell,
Digby Clare Mental
Health Volunteers**

MOVED and seconded that John Roswell, Digby Clare Mental Health Volunteers come before Council to present.

MOTION CARRIED

Mr. Roswell introduced himself. He said that the Digby Clare Mental Health Volunteers is a nonprofit charity promoting Mental Health in Digby County. Their aim is to promote mental health and eliminate the stigma associated it. The Department of Education has implemented into the education system that grade 9 students in Nova Scotia will be taught about mental health. Currently the Digby Clare Mental Health Volunteers are working on a Provincial project with recreation and mental health. This pilot project would be delivered by DARC and used to reach out to kids that have mental illnesses. The funding request is for \$15,000 to have a student come to Digby to research the program. They need a core commitment to the program from the Municipality before he can go to other avenues for funding. He will also be talking to Town council on May 22nd.

**Minutes
April 14, 2014**

MOVED and seconded that the minutes of April 14, 2014 be approved as presented.

MOTION CARRIED

**Business Arising/Old
Business**

#1.0

**Other Business
Arising**

Deputy Warden
MacAlpine

- Deputy Warden MacAlpine asked if when the crosswalk was installed in Conway if zebra lines would be used to mark the crosswalk as this enhances the crosswalk for safety.

Councillor Manzer

- No Business Arising

Councillor Adams

- Councillor Adams asked if any news on the Medibus. There will be a meeting with Gordon Wilson on June 16th.

- Councillor Tudor
- Councillor Tudor advised that he has not been able to get the required easements for the First Impressions Project before budget. He will shelve this until next year.
- Warden Gregory
- Warden Gregory asked that crosswalk safety, when the new crosswalk is installed in Conway, be promoted in the Coastline.

New Business

#1 NS Agriculture – Standards of Care for companion animals

The CAO is waiting to hear responses from Council to submit to the NS Agriculture.

MOVED and seconded that the matter with the NS Agriculture Standards of Care for companion animals be referred to the next By-law & Policy meeting.

MOTION CARRIED

#2 Feed Nova Scotia – Funding Request

MOVED and seconded that the funding request for Feed Nova Scotia be referred to the budget process.

MOTION CARRIED

#3 Annual Business Awards of Excellence

Discussion ensued regarding the Annual Business Awards of Excellence that the Digby Area Board of Trade provided. Names will be submitted for the following awards:

2. Hospitality Award – Geoffrey LeBlanc & Jacob Bevaart
3. Tourism of Excellence – Victoria Graham
5. Community Contribution (non-profit) - Roger Outhouse

Information is to be sent to staff for submission.

#4 DCEC Award Sponsorship

MOVED and seconded that the funding request for sponsorship of the Citizenship Plaque Award and engraving for the DCEC graduation be approved.

MOTION CARRIED

Councillor Manzer has agreed to attend and to present this year's award to its recipient.

#5 Digby Post Office Councillor Adams was at the Digby Post Office and an employee had received a letter from the union stating that there was going to be a sub-post office opened in Digby. The employee was concerned that this means that the main Post Office will be close.

Correspondence • All correspondence items were discussed.

Chief Administrative Report • The CAO report dated May 12, 2014 was included in the COTW package.

Meetings • The Warden went over the meeting schedule.
 • The CAO advised that there will be a By-law & Policy meeting on June 16th with MLA, Gordon Wilson in attendance.

Request for Decisions/Direction

#1 Summer Meeting Schedule The CAO suggested that in July there be a Council meeting and no COTW meeting and in August there be a COTW meeting and no Council meeting.

Moved and seconded that there be no COTW meeting in July, unless necessary, and no Council meeting in August, unless necessary.

MOTION CARRIED

Department Reports

Building Inspection Report • The Building Inspection report was included in the meeting package.

Deputy Chief Administrative Officer Report • The Deputy Chief Administrative Officer report was included in the meeting package.

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- Airport/Dispatch
- The Airport/Dispatch report was included in the meeting package.

Concerns were discussed on the 800 liter loss of the Avgas. Consensus, by Council, was that the fuel tank be dipped daily to avoid future loss of Avgas.

- Dog Control Activity and Financial Report
- The Dog Control Activity and Financial Reports for February & March were included in the meeting package.

- Coordinator Program Development & Heritage
- The Coordinator Program Development & Heritage report was included in the meeting package.

- Fire Inspection Report
- NIL

- Manager of Corporate Services Report
- The Manager of Corporate Services report was included in the meeting package.

- Renewable Energy & Climate Change Coordinator
- The Renewable Energy & Climate Change Coordinator report was included in the meeting package.

Other Business

- Updates from Previous meetings**
- The updates from previous meetings were included in the CAO report.

- Special Projects Updates**
- The special projects updates were included in the CAO report.

- Strategic Priorities Update**
- N/A

Notice of Motion

- Comments from the Gallery**
- Jonathan Riley questioned as to why the time for the COTW meetings have been changed to 4:30. He was advised that this was a trial basis to benefit presenters and staff.

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In Camera

Adjournment

MOVED and seconded that the meeting adjourn at 6:05 PM.

MOTION CARRIED

WARDEN

CLERK