

Municipality of the District of Digby
Municipal Committee of the Whole Minutes
November 10, 2014
Seabrook, Nova Scotia

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Call to Order The meeting was called to order with Warden Gregory in the chair at 4:30 pm.

Attendance
Councillors present:

- Linda Gregory, Warden
- Jimmy MacAlpine, Deputy Warden
- Maritza Adams, Councillor
- David Tudor, Councillor

Staff present:

- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

- George Manzer, Councillor
- Linda Fraser, Chief Administrative Officer

Prayer Warden Gregory asked everyone to pause to seek guidance for the meeting. She also asked that everyone pause for two minutes, on behalf of the Veterans, as the meeting took place the day before Remembrance Day.

Agenda **MOVED and seconded the adoption of the agenda as amended with the addition of a Central Dispatch for TIR and the Ocean Energy Conference under New Business.**

MOTION CARRIED

Hearings & Presentations **MOVED and seconded that Jennifer Murdock and Constance Day, Medibus come before Council to present.**

#1 Medibus – Jennifer Murdock – Letter of Support Ms. Murdock gave a brief update on the Medibus. There is a meeting scheduled for November 21st with Dept of Health and Wellness. They are looking for a letter of support from Municipal Council as well as the commitment to continue using the parking lot.

MOVED and seconded to send Jennifer Murdock a letter in support of the Medibus.

MOTION CARRIED

**Dangerous &
Unsightly**

Minutes
October 14, 2014

**MOVED and seconded that the minutes of October 14, 2014
be approved as circulated.**

MOTION CARRIED

**Business Arising/Old
Business**

#1.0

**Other Business
Arising**

Deputy Warden
MacAlpine

- No Business Arising

Councillor Manzer

- No Business Arising

Councillor Adams

- Councillor Adams questioned the schedule for the LED replacements. Warden Gregory and Terry Thibodeau have met with Black and McDonald and due to setbacks the replacements will be completed in January 2015.

Councillor Tudor

- No Business Arising

Warden Gregory

- No Business Arising

New Business

#1 Town of
Yarmouth request to
join Highway 101
Joint Task Force

**MOVED and seconded that a letter be sent to the Town of
Yarmouth in acceptance of the request to join the Highway
101 Joint Task Force and requesting that they appoint a
member and a staff person to sit on the Committee.**

MOTION CARRIED

#2 NS Municipal
Affairs – New
Federal Gas Tax
Program

Discussion ensued regarding the New Federal Gas Tax Program. An asset management is required on the current infrastructure.

MOVED and seconded that Staff work on an asset management plan for the New Federal Gas Tax Program.

MOTION CARRIED

#3 Kings Transit –
Possible route
changes

Deputy CAO Sunderland had spoken to Stephen Foster regarding the transit bus using the parking lot at Pettipas and this area is no longer feasible to use. Council is to think about where to go with this and it will be discussed at the By-law & Policy meeting on November 17th.

#4 Central Dispatch –
TIR

At the Trade Show Warden Gregory was advised that TIR is looking into setting up a Central Dispatch this year. Forty-eight people will lose jobs. There will be no local office for dispatch.

MOVED and seconded to send a letter to TIR regarding Council's concerns of setting up a Central Dispatch.

MOTION CARRIED

#5 Ocean Energy
Conference

Warden Gregory gave a brief overview of the ICOE conference upon Councillor Tudor's request. Digby was in the forefront at the conference. Deputy Warden advised that it was a very positive conference. The three units; the Municipality of Clare, the Town and Municipality of Digby were there to sell Digby and to network. The conference will be further discussed at the next Council meeting.

Correspondence

- All correspondence items were discussed.

**Chief Administrative
Report**

- The CAO report dated November 10, 2014 was included in the COTW package.

Staff is to set up a Joint Council meeting at the end of January or early February 2015. Discussion was to forego a

By-law & Policy meeting for the selected date.

Some topics mentioned for the agenda were:

- Having the Immigration Navigator attend
- DDA
- Expansion of the Transfer Station
- The current Doctor situation

Meetings

- The Warden went over the meeting schedule.

Request for Decisions/Direction

#1

Department Reports

Building Inspection Report • The Building Inspection report was included in the meeting package.

Deputy Chief Administrative Officer Report • The Deputy Chief Administrative Officer report was included in the meeting package.

Airport/Dispatch • The Airport/Dispatch report was included in the meeting package.

Dog Control Activity and Financial Report • The Dog Control Activity and Financial reports for was included in the meeting package.

Coordinator Program Development & Heritage • The Coordinator Program Development & Heritage report was not available.

Fire Inspection Report • The Fire Inspection report was not available.

Manager of Corporate Services Report • The Manager of Corporate Services report was included in the meeting package.

Renewable Energy & Climate Change Coordinator • The Renewable Energy & Climate Change Coordinator report was included in the meeting package.

Other Business •

Updates from Previous meetings • The updates from previous meetings were included in the CAO report.

Special Projects Updates • The special projects updates were included in the CAO report.

Strategic Priorities Update • N/A

Notice of Motion

Comments from the Gallery •

In Camera **MOVED and seconded at 5:15 pm that the meeting go In Camera.**

The regular session resumed at 5:19 pm.

MOVED and seconded that David MacNutt be appointed as the Municipal Representative on the DARC board.

MOTION CARRIED

Adjournment **MOVED and seconded that the meeting adjourn at 5:21 PM.**

MOTION CARRIED

WARDEN

CLERK