

**Call to Order** The meeting was called to order with Warden MacAlpine in the chair at 5:01 PM.

**Attendance**  
Councillors present:

- Jimmy MacAlpine, Warden
- Linda Gregory, Deputy Warden
- David Tudor, Councillor
- George Manzer, Councillor
- Matthew Ross, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

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**Prayer** Warden MacAlpine asked everyone to pause to seek guidance for the meeting.

**Agenda** **MOVED and seconded the adoption of the agenda as amended with the addition, under New Business, of 8.3 Agenda for COTW and Council and 8.4 Delegation from China.**

**MOTION CARRIED**

**Presentation/Delegation**

1.

**Dangerous & Unsightly**

1. Alfred Doucet Building/Fire Inspector Alfred Doucet gave an overview of properties that were cited for Dangerous and Unsightly.

Letters were received from the property owners at 966 Highway 217, Freeport (PID 30172464) and 948 Highway 217, Freeport (PID 30172456). The owners are looking to have the time to deal with the dangerous and unsightly issues extended until February 2017. Council was advised that the

dangerous and unsightly issues have been an ongoing problem and several complaints have been received.

**MOVED and seconded that an Order of Demolition be issued for property at 948 Highway 217, Freeport, PID 30172456, with a time limit of 30 days to comply with the conditions or Municipality will take action.**

**MOTION CARRIED  
1 OPPOSED**

Further discussion ensued.

**MOVED and seconded that an Order of Demolition be issued for property at 966 Highway 217, Freeport, PID 30172464, with a time limit of 60 days to comply with the conditions or Municipality will take action.**

**MOTION CARRIED**

**Minutes**  
October 11, 2016

**MOVED and seconded that the minutes of October 11, 2016 be approved as circulated.**

**MOTION CARRIED**

**Business Arising/Old  
Business**

**Other Business Arising**

- |                       |   |
|-----------------------|---|
| Warden MacAlpine      | • No Business Arising   |
| Councillor Manzer     | • No Business Arising   |
| Councillor Ross       | • No Business Arising   |
| Councillor Tudor      | • No Business Arising   |
| Deputy Warden Gregory | • Deputy Warden Gregory asked if staff could check on when the overnight accommodations sign will to be |

taken down in Conway as it was illegally placed. Deputy Warden Gregory asked if a follow up letter could be sent to Cumberland Council regarding Fundy Gateway. She was advised that Linda Graham will be presenting at the next Council meeting. Warden MacAlpine suggested that he and the Deputy Warden could speak directly with the Warden of Cumberland during the Fall UNSM conference.

### **New Business**

#1 Village of Westport – funding request      The funding request from the Village of Westport was tabled until the December COTW meeting. Staff will talk with Pat Moore to advise that DARC has been involved in community gardens and may be able to assist.

#2 Digby County ATV Club – property usage request      Discussion ensued regarding the request to use property at the old DNR site by the Digby County ATV Club. Staff will check on meeting space availability in the basement of the airport.

**MOVED and seconded to advise the Digby County ATV Club that the Municipality of Digby will be doing a community consultation regarding usage of the old DNR site and that upon availability they could use space in the basement at the airport for meetings.**

### **MOTION CARRIED**

#3 Agenda COTW & Council      Deputy Warden Gregory asked if the agendas for both COTW and Council could be put on the Municipal website. Council was advised that every Friday before these meetings the agendas were put on the website with access on the front page. Staff will check on the ability to also place the agenda on the Facebook page.

#4 Delegation from China      Warden MacAlpine advised Council that Peter McLellan has a Chinese delegate, David Wang, with him for a few days. He and Deputy Warden Gregory met with Mr. Wang who is interested in possibly investing in Green Energy and Economic development deals. There are very preliminary

discussions about being part of a delegation to China. However before any decisions are made it would have to be determined what opportunities would there be for the Municipality of Digby.

Warden MacAlpine will keep Council updated if anything arises on this matter.

**Correspondence**

- There were no correspondence items to be discussed.

**Chief Administrative Report**

- The CAO report dated November 14, 2016 was included in the meeting package.

**Meetings**

- The Warden went over the meeting schedule.

The By-law & Policy meeting has been moved from November 21<sup>st</sup> to the 22<sup>nd</sup>.

The COTW meeting on December 12<sup>th</sup> will begin at 4:00 pm instead of 5:00 pm after the Council photo shoot at 3:00 pm.

**Request for Decisions/Direction #1**

**Department Reports**

**Building Inspection Report**

- The Building Inspection reports were included in the meeting package.

**Deputy Chief Administrative Officer Report**

- The Deputy Chief Administrative Officer report was included in the meeting package.

**Airport/Dispatch**

- The Airport/Dispatch reports were included in the meeting package.

**Dog Control Activity and Financial Report**

- The Dog Control Activity and Financial reports were included in the meeting package.

**Coordinator Program Development & Heritage**

- The Coordinator Program Development & Heritage report was unavailable.

Fire Inspection Report • The Fire Inspection report was unavailable for the meeting package.

Manager of Corporate Services Report • The Manager of Corporate Services report was included in the meeting package.

Warden MacAlpine asked if the current number of properties on the tax sale is higher than normal or the same as other years. Council was advised that the current number is usual at this time but by the tax sale in March is considerably lower.

Renewable Energy & Climate Change Coordinator • The Renewable Energy & Climate Change Coordinator report was included in the meeting package.

### **Other Business**

**Updates from Previous meetings** • The updates from previous meetings were included in the meeting package.

**Capital Projects Updates** • The capital projects updates were included in the meeting package.

### **Notice of Motion**

**Comments from the Gallery** • No Comments

### **In Camera**

**Adjournment** **MOVED and seconded that the meeting adjourn at 5:55 PM.**

**MOTION CARRIED**

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**WARDEN**

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**CLERK**