

Municipality of the District of Digby  
Municipal Committee of the Whole Minutes  
February 21, 2017  
Seabrook, Nova Scotia

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**Call to Order** The meeting was called to order with Warden MacAlpine in the chair at 5:30 PM.

**Attendance**  
Councillors present:

- Jimmy MacAlpine, Warden
- Linda Gregory, Deputy Warden (arrived at 5:40 pm)
- George Manzer, Councillor
- Matthew Ross, Councillor
- David Tudor, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

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**Prayer** Warden MacAlpine asked everyone to pause to seek guidance for the meeting.

**Agenda** **MOVED and seconded the adoption of the agenda as circulated.**

**MOTION CARRIED**

**Presentation/Delegation**

David Brown – Upper Clements Park Society **MOVED and seconded that David Brown, Upper Clements Park Society come before Council to present.**

**MOTION CARRIED**

David Brown gave an overview of repair and maintenance required at the Upper Clements Park. A five year review of repair and maintenance averaged at \$460,000 per year. Most of the work that is required is cosmetic. The park employs approximately 175 people per year with 51 of the employees from the Digby area. There is an average of 64,000 people that visit during the summer. The park will be 30 years old in 2018.

Warden MacAlpine thanked Mr. Brown for all the great work he and the board members have done over the years to keep

the park operational. He was advised that if funding is required a request will have to be submitted, in writing, to the Municipality.

1. Michael MacKay  
– Clean  
Foundation  
update

**MOVED and seconded that Michael MacKay, Clean Foundation come before Council to present.**

**MOTION CARRIED**

Michael MacKay advised that the Clean Foundation is an environmental nonprofit organization. He gave a presentation on Clean Energy Financing which has a 4% interest rate over a 10 year period. The Municipality currently has a maximum funding of \$50,000, \$10,000 for 5 applicants per year. Clean Foundation is suggesting that Council look to increase the funding to either \$15,000 or \$20,000 per application. They are also looking to increase the homeowner administrative fees from \$75 to \$150 and analysis from \$100 to \$200.

### **Dangerous & Unsightly**

**Minutes**  
January 9, 2017

**MOVED and seconded that the minutes of January 9, 2017 be approved as circulated.**

**MOTION CARRIED**

### **Business Arising/Old Business**

### **Other Business Arising**

- Warden MacAlpine
- No Business Arising
- Councillor Manzer
- No Business Arising

- Councillor Ross • No Business Arising
- Councillor Tudor • No Business Arising
- Deputy Warden Gregory • No Business Arising

**New Business**

Funding Requests:

- I. Lobster Bash
- II. Foster for Cats
- III. Scallop Days –  
Scallop Queen
- IV. Westport Ladies  
Recreation Hall  
Authority

**MOVED and seconded that the funding requests for Lobster Bash, Foster for Cats, Scallop Days – Scallop Queen and Western Ladies Recreation Hall Authority be forwarded to the budget process.**

**MOTION CARRIED**

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**Correspondence**

- There were no correspondence items to be discussed.

**Chief Administrative Report**

- The CAO report dated February 13, 2017 was included in the meeting package.

In response to a question, the CAO advised that she had reached out to Don Spicer, who is the new contact person for the Department of Justice, concerning the RCMP complement review. He will be back in the office on February 22<sup>nd</sup>.

**Meetings**

- The Warden reviewed the meeting schedule.

**Request for Decisions/Direction**

**Department Reports**

- Building Inspection Report
  - The Building Inspection reports were included in the meeting package.
- Deputy Chief Administrative Officer Report
  - The Deputy Chief Administrative Officer report was included in the meeting package.
- Airport/Dispatch
  - The Airport/Dispatch reports were included in the meeting package.
- Dog Control Activity and Financial Report
  - The Dog Control Activity and Financial reports were included in the meeting package.
- Coordinator Program Development & Heritage
  - The Coordinator Program Development & Heritage report was included in the meeting package.
- Fire Inspection Report
  - The Fire Inspection report was unavailable for the meeting package.
- Manager of Corporate Services Report
  - The Manager of Corporate Services report was included in the meeting package.
- Renewable Energy & Climate Change Coordinator
  - The Renewable Energy & Climate Change Coordinator report was included in the meeting package.

**Other Business**

- Updates from Previous Action Items**
  - The updates from previous action items were included in the meeting package.
- Capital Projects Updates**
  - The capital projects updates were included in the meeting package.

The windmill blade was replaced and is once again operational. An open house for the windmill will be in May.

**Notice of Motion**

**Comments from the  
Gallery**

- No Comments

**In Camera**

**MOVED and seconded at 6:26 PM to have a 5 minute break before going In Camera.**

**MOTION CARRIED**

After regular session resumed.

**MOVED and seconded that the COTW recommend to Council that for a 90 day period, starting March 1, 2017, that the Municipality of the District of Digby pay SEEL \$0.17 5 (seventeen and ½ cents) per kWh (kilo watt hour) of electricity sold by the Municipality of the District of Digby to Nova Scotia Power Inc under the following conditions:**

- That the shareholders of SEEL agree to sign a Notice of Intention to Make a Proposal (NOI)
- Monthly maintenance costs for the generator are deducted from the payment to SEEL
- That SEEL/BDRAE provide monthly income statements along with monthly receivable and payable list to the Municipality of the District of Digby
- That the Municipality of the District of Digby receives a copy, and has input, to the business plan that has to be submitted under the terms of the (NOI)

**MOTION CARRIED**

**Adjournment**

**MOVED and seconded that the meeting adjourn at 7:15 PM.**

**MOTION CARRIED**

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**WARDEN**

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**CLERK**