

Municipality of the District of Digby  
Municipal Committee of the Whole Minutes  
March 13, 2017  
Seabrook, Nova Scotia

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**Call to Order**                      The meeting was called to order with Warden MacAlpine in the chair at 4:58 PM.

**Attendance**

Councillors present:

- Jimmy MacAlpine, Warden
- Linda Gregory, Deputy Warden
- George Manzer, Councillor
- Matthew Ross, Councillor
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Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Nicole Robbins, Recording Secretary

Regrets:

- David Tudor, Councillor

**Prayer**

Warden MacAlpine asked everyone to pause to seek guidance for the meeting.

**Agenda**

**MOVED and seconded the adoption of the agenda as circulated.**

**MOTION CARRIED**

**Presentation/Delegation**

Jeff Nickerson & Nell  
Halls, Cookes  
Aquaculture

**MOVED and seconded that Jeff Nickerson & Nell Halls, Cookes Aquaculture come before Council to present.**

**MOTION CARRIED**

Mr. Nickerson gave an update on what is happening with Cookes Aquaculture, community involvement & future plans for growth & expansion.

They are approaching the Provincial government in regards to a Boundary review/amendment for the Rattling Beach area. They are not looking to expand the number of cages but to expand the moorings. They are looking to have an open house on March 30<sup>th</sup>, with the place and time to be decided this week. They would like a member of council to be present on a community liaison group to pass on information to the public. A written request for council's involvement will be submitted.

Larry Knox, Bear River  
Board of Trade

**MOVED and seconded that Larry Knox, Bear River Board of Trade come before Council to present.**

**MOTION CARRIED**

Mr. Knox gave a review of the Bear River Board of Trade's funding request for a docking system. He gave an overview of expected cost, funding requested, project description and the impact the dock could have on the community.

**Dangerous & Unsightly**

**Minutes**  
February 21, 2017

**MOVED and seconded that the minutes of February 21, 2017 be approved as circulated.**

**MOTION CARRIED**

**Business Arising/Old  
Business**

**Other Business Arising**

- |                       |                       |
|-----------------------|-----------------------|
| Warden MacAlpine      | • No Business Arising |
| Councillor Manzer     | • No Business Arising |
| Councillor Ross       | • No Business Arising |
| Councillor Tudor      | • No Business Arising |
| Deputy Warden Gregory | • No Business Arising |

**New Business**

Funding Requests:

- I. Admiral Digby Museum
- II. Bear River Board of Trade
- III. Admiral Digby Senior Social Society
- IV. Digby Area Tourism Association
- V. Digby Choral Federation
- VI. Wharf Rat Rally

**MOVED and seconded that the funding requests for Admiral Digby Museum, Bear River Board of Trade, Admiral Digby Senior Social Society, Digby Area Tourism Association, Digby Choral Federation and Wharf Rat Rally be forwarded to the budget process.**

**MOTION CARRIED**

Wharf Rat Rally – use of airport

Deputy CAO Sunderland advised there is currently a gap in Liability Insurance between the airport policy & the liability policy. The Insurance company is looking to see if they can extend the liability policy to cover this event and should have an answer by the end of the week.

**MOVED and seconded that the Use of the Airport request from the Wharf Rat Rally be moved to the next Council meeting when more info has been obtained.**

**MOTION CARRIED**

**Correspondence**

- There were no correspondence items to be discussed.

**Chief Administrative Report**

- The CAO report dated March 13, 2017 was included in the meeting package.

**Meetings**

- The Warden reviewed the meeting schedule. Deputy Warden Gregory is to the chair the May 1<sup>st</sup> meeting.

**Request for Decisions/Direction**

### **Department Reports**

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|---|---|
| Building Inspection Report                    | • The Building Inspection reports were included in the meeting package.                         |
| Deputy Chief Administrative Officer Report    | • The Deputy Chief Administrative Officer report was included in the meeting package.           |
| Airport/Dispatch                              | • The Airport/Dispatch reports were included in the meeting package.                            |
| Dog Control Activity and Financial Report     | • The Dog Control Activity and Financial reports were included in the meeting package.          |
| Coordinator Program Development & Heritage    | • The Coordinator Program Development & Heritage report was included in the meeting package.    |
| Fire Inspection Report                        | • The Fire Inspection report was unavailable for the meeting package.                           |
| Manager of Corporate Services Report          | • The Manager of Corporate Services report was included in the meeting package.                 |
| Renewable Energy & Climate Change Coordinator | • The Renewable Energy & Climate Change Coordinator report was included in the meeting package. |

### **Other Business**

- |   |   |
|---|---|
| <b>Updates from Previous Action Items</b> | <ul style="list-style-type: none"><li>• The updates from previous action items were included in the meeting package.</li><li>• Regarding the letter sent to DFO regarding inclement weather and safety concerns of the lobster fishermen - the Chief of Resource has not responded regarding making a presentation to council. Council was asked if they required any further actions taken. Council agreed no further contact required</li><li>• Regarding the purchase of land in Westport. In order to</li></ul> |
|---|---|

continue with the expropriation process the Municipality needs a survey of the land. The CAO has been in contact with surveyor Bill Ross and a survey is expected to be completed by the end of week.

- Capital Projects Updates** • The capital projects updates were included in the meeting package.

**Notice of Motion**

- Comments from the Gallery** • No Comments

**In Camera** **MOVED and seconded that Council have a five minute recess before going In Camera for a Contractual Issue.**

**MOTION CARRIED**

**Contractual Issue** Regular session resumed.

**Adjournment** **MOVED and seconded that the meeting adjourn at 6:25 PM.**

**MOTION CARRIED**

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**WARDEN**

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**CLERK**