

Municipality of the District of Digby
Municipal Committee of the Whole Minutes
June 12, 2017
Seabrook, Nova Scotia

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Call to Order The meeting was called to order with Warden MacAlpine in the chair at 4:58 PM.

Attendance
Councillors present:

- Jimmy MacAlpine, Warden
- Linda Gregory, Deputy Warden
- George Manzer, Councillor
- Matthew Ross, Councillor
- David Tudor, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

-

Prayer Warden MacAlpine asked everyone to pause to seek guidance for the meeting.

Agenda **MOVED and seconded the adoption of the agenda with the addition of 8.4 Trip to Norway under New Business.**

MOTION CARRIED

Presentation/Delegation **MOVED and seconded that Dan Harvey come before Council to present.**

MOTION CARRIED

Dan Harvey – Industrial Park Positioning Statement report

Dan Harvey gave an in-depth overview of the Industrial Park Positioning Statement report. He advised that the Municipality was not in a position to market its assets last year. He suggested that Council should focus on best practices. There are 47 industrial parks in Nova Scotia.

Following are Mr. Harvey's recommendations:

- #1 to change the name from Industrial Park to Business Park
- #2 to create a web presence
- #3 signage
- #4 land clearing
- #5 pre-engineering conceptual plan
- #6 seafood development centre with business incubation

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space
#7 local business focus
#8 Asian investment options

Listed in Priority:

#1 Pre-engineering conceptual plan = \$25,000
#2 Zoning and subdivision = \$5,000
#3 To create a web presence = \$8000
#4 Signage = \$12,500
#5 Land clearing = \$28,520
Potential investments – estimated costs = \$79,020

Linda Gregory - UNSM

Deputy Warden Gregory gave an in-depth overview on the Spring UNSM Conference she attended. She attended several workshops: Public Engagement, Pictou County 20/20 Action, PVSC – farm and forest assessments, rural road conditions, downloading surplus schools to Municipalities, Blueberry industry in other end of Province, Physician recruitment with Nova Scotia Health Authority, Trailblazers – 90% of waste from landfill diverted and building International relationships and trade. She also attended a rural caucus meeting where various topics were discussed including doctor recruiting and the new provincial Accessibility Act.

Dangerous & Unsightly

Council discussed the Dangerously & Unsightly report.

Minutes
May 8, 2017

MOVED and seconded that the minutes of May 8, 2017 be approved as circulated.

MOTION CARRIED

**Business Arising/Old
Business**

Other Business Arising

Warden MacAlpine

- No Business Arising

- Councillor Manzer • No Business Arising
- Councillor Ross • No Business Arising
- Councillor Tudor • The CAO will have Terry Thibodeau contact Councillor Tudor regarding the provincial solar power program.
- Deputy Warden Gregory • No Business Arising

New Business

Digby Area Health Services Foundation – Golf Tournament Warden MacAlpine advised that they are looking for teams for the golf tournament put on by the Digby Area Health Services Foundation.

MOVED and seconded to sponsor The Digby Area Health Services Foundation 3rd Annual Golf Tournament with the purchase of a Golf Tee Box for \$125.

MOTION CARRIED

Bear River First Nations Council The CAO had spoken with Rob Hersey last week to see if Council would like to meet with Bear River First Nations Council. The CAO will write a letter of invitation to the Bear River First Nations Council to attend an informal meet and greet in the fall.

Visitor Information Services on Fundy Rose Warden MacAlpine and the CAO met with the Town of Digby, Bay Ferries, Gordon Wilson, MLA Clare/Digby and Greg Turner, Chair of the Digby Area Tourism Association (DATA). DATA had been informed by Bay Ferries that the provincial funding for Visitor Information Services on the ferry had been withdrawn. The budget for 1.5 staff for the summer would be around \$ 10,000. It was discussed during the meeting that because the summer tourist season is here, we cannot wait for the province to review the decision. It was agreed that the positions would be cost shared between Bay Ferries (\$3,000), The Town of Digby (\$2,000), and the District of Digby (\$5,000) for a one year commitment. Bay Ferries agreed to handle the hiring, training and supervision of the positions. Gordon Wilson, MLA Clare/Digby will see

what he can do for a long term commitment from the province. He also committed to reaching out to Tourism New Brunswick to see if there were any opportunities to partner.

MOVED and seconded to recommend to Council the approval of \$5,000 in support of Visitor Information Services on the Fundy Rose.

**MOTION CARRIED
1 OPPOSED**

Trip to Norway –
Aquaculture – Warden
MacAlpine

Warden MacAlpine has been invited to attend an Aquaculture Conference in Norway from August 12–19, 2017. The Province is covering the cost of airfare and the hotel in Norway. Costs that may not be covered are meals, transportation to and from the airport and maybe a room at the hotel if an early morning flight.

Correspondence

- There was no correspondence this month.

**Chief Administrative
Report**

- The CAO report dated June 12, 2017 was included in the meeting package.

Meetings

- The Warden reviewed the meeting schedule.

**Request for
Decisions/Direction**

Department Reports

Building Inspection
Report

- The Building Inspection reports were included in the meeting package.

Deputy Chief
Administrative Officer
Report

- The Deputy Chief Administrative Officer report was included in the meeting package.

Airport/Dispatch

- The Airport/Dispatch reports were included in the meeting package.

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- Dog Control Activity and Financial Report • The Dog Control Activity and Financial reports were included in the meeting package.
- Coordinator Program Development & Heritage • The Coordinator Program Development & Heritage report was included in the meeting package.
- Fire Inspection Report • The Fire Inspection report was included in the meeting package.
- Manager of Corporate Services Report • The Manager of Corporate Services report was included in the meeting package.
- Renewable Energy & Climate Change Coordinator • The Renewable Energy & Climate Change Coordinator report was included in the meeting package.

Other Business

- Updates from Previous Action Items** • The updates from previous action items were included in the meeting package.

The electric charging station going in Bear River and Weymouth are in the process of being installed.

- Capital Projects Updates** • The capital projects updates were included in the meeting package.

The CAO has had the first startup meeting with the contractor.

Notice of Motion

Comments from the Gallery

In Camera

Adjournment

MOVED and seconded that the meeting adjourn at 6:17 PM.

MOTION CARRIED

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WARDEN

CLERK