

Municipality of the District of Digby  
Municipal Committee of the Whole Minutes  
November 14, 2017  
Seabrook, Nova Scotia

1

**Call to Order**                      • The meeting was called to order with Jimmy MacAlpine, Warden in the chair at 5:00 PM.

**Attendance**  
Councillors present:              • Jimmy MacAlpine, Warden  
   • Matthew Ross, Councillor  
   • David Tudor, Councillor

Staff present:                      • Linda Fraser, Chief Administrative Officer  
   • Jeff Sunderland, Deputy Chief Administrative Officer  
   • Alfred Doucet, Dangerous & Unsightly Administrator  
   • Pat Stevens, Executive Assistant

Regrets:                              • Linda Gregory, Deputy Warden  
   • George Manzer, Councillor

**Prayer**                              Warden MacAlpine asked everyone to pause to seek guidance for the meeting.

**Agenda**                              **MOVED and seconded the adoption of the agenda as amended with the addition of 7.1 Smiths Cove Sewer under Old Business and 8.6 Highway 101 Phase 2 under New Business.**

**MOTION CARRIED**

**Presentation/Delegation**      None

**Dangerous & Unsightly**

Alfred Doucet –  
Dangerous & Unsightly  
Administrator                      Alfred Doucet advised that the owner of the property in the first complaint came in and advised that the issue would be taken care of at 315 Highway 303, Conway. The building was demolished today.

Mr. Doucet provided a verbal report to go along with the written report and photos on the dangerous and unsightly property at 14 Wellington St, Westport. The garage is leaning and if it fell, it could do damage to the neighbor's shed that houses a well and pump. There has been no response from the property owner, and the property owner

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Municipal Committee of the Whole Minutes  
November 14, 2017  
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2

did not attend the meeting. Mr. Doucet recommends having the garage demolished.

**MOVED and seconded that Council order demolition of the garage as well as the removal of all debris from the property at 14 Wellington St, Westport, N.S., PID 30190524 AAN 03286576 to an approved facility, giving the property owner three weeks to do the demolition.**

**MOTION CARRIED**

**Minutes**  
October 10, 2017

**MOVED and seconded that the minutes of October 10, 2017 be approved as circulated.**

**MOTION CARRIED**

**Business Arising/Old  
Business**

Smith's Cove Sewer  
Project

The paving has not happened, a minor issue is supposed to be repaired (leak in manhole) by the end of the week and asphalt is to be laid. There is a property owner on Sunset Road that has asked when he could hook up to the sewer.

**New Business**

Engage Nova Scotia  
funding request

**MOVED and seconded to provide a grant of \$500 to Engage Nova Scotia in support of the work they are doing across the province.**

**MOTION CARRIED**

Digby Municipal Fire  
Service dry fire hydrant  
request

**MOVED and seconded to send the Digby Municipal Fire Service dry fire hydrant request to the budget process.**

**MOTION CARRIED**

Digby Municipal Fire  
Service pallet of  
firefighter foam request

**MOVED and seconded to send the Digby Municipal Fire Service pallet of firefighter foam request to the budget process.**

**MOTION CARRIED**

Recommendation –  
Portable Generator Kit

**MOVED and seconded to send the recommendation to purchase a Portable Generator Kit to the budget process.**

**MOTION CARRIED**

Shine A Light on Woman  
Abuse Campaign

**MOVED and seconded to participate in the campaign to raise awareness of violence against women by lighting the municipal building, or other location(s) in the municipality with purple lights for the month of November.**

**MOTION CARRIED**

Highway 101 Phase 2

Council discussed the importance of having Phase 2 of the completion of the highway from Digby to Weymouth included in the provincial Five-Year Highway Improvement Plan.

**MOVED and seconded to send a letter to Honourable Lloyd Hines, Minister of NS Transportation and Infrastructure Renewal requesting that Phase 2 be included in the Provincial 5-Year Highway Improvement Plan with the letter cc'd to Premier McNeil and MLA Wilson.**

**MOTION CARRIED**

**Correspondence**

- Council discussed the circulated correspondence.

**Chief Administrative  
Report**

- The CAO report dated November 14, 2017 was included in the meeting package.

**Meetings**

- The Warden reviewed the meeting schedule.

**Request for  
Decisions/Direction**

## **Department Reports**

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|---|---|
| Building Inspection Report                    | • The Building Inspection reports were included in the meeting package.                         |
| Deputy Chief Administrative Officer Report    | • The Deputy Chief Administrative Officer report was included in the meeting package.           |
| Airport/Dispatch                              | • The Airport/Dispatch reports were included in the meeting package.                            |
| Dog Control Activity and Financial Report     | • The Dog Control Activity and Financial reports were included in the meeting package.          |
| Coordinator Program Development & Heritage    | • The Coordinator Program Development & Heritage report was included in the meeting package.    |
| Fire Inspection Report                        | • The Fire Inspection report was unavailable.   |
| Manager of Corporate Services Report          | • The Manager of Corporate Services report was included in the meeting package.                 |
| Renewable Energy & Climate Change Coordinator | • The Renewable Energy & Climate Change Coordinator report was included in the meeting package. |
| Trails & Open Spaces Coordinator              | • The Trails & Open Spaces Coordinator report was included in the meeting package.              |

## **Other Business**

### **Notice of Motion**

### **Comments from the Gallery**

### **In Camera**

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**Adjournment**

**MOVED and seconded that the meeting adjourn at 5:28 PM.**

**MOTION CARRIED**

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**WARDEN**

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**CLERK**