

Municipality of the District of Digby  
Municipal Committee of the Whole Minutes  
December 11, 2017  
Seabrook, Nova Scotia

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**Call to Order**                      • The meeting was called to order with Jimmy MacAlpine, Warden in the chair at 5:01 PM.

**Attendance**  
Councillors present:              • Jimmy MacAlpine, Warden  
   • Linda Gregory, Deputy Warden  
   • George Manzer, Councillor  
   • David Tudor, Councillor

Staff present:                      • Linda Fraser, Chief Administrative Officer  
   • Jeff Sunderland, Deputy Chief Administrative Officer  
   • Pat Stevens, Executive Assistant

Regrets:                              • Matthew Ross, Councillor

**Prayer**                              Warden MacAlpine asked everyone to pause to seek guidance for the meeting.

**Agenda**                              **MOVED and seconded the adoption of the agenda as amended with the removal of 2.2.i Brenda Small, Alms House under Presentation/Delegations.**

**MOTION CARRIED**

**Presentation/Delegation**

Brenda Small – Alms House      Due to the inclement weather Ms. Small decided not to present to Council until the new year.

**Minutes**  
November 14, 2017                **MOVED and seconded that the minutes of November 14, 2017 be approved as circulated.**

**MOTION CARRIED**

**Unfinished Business from last meeting**              No unfinished business.

**Chief Administrative Report**                      • The CAO report dated December 11, 2017 was included in the meeting package.

**Meeting  
Dates/Reminders**

- The Warden reviewed the meeting schedule.

**Department Reports**

Building Inspection  
Report

- The Building Inspection reports were included in the meeting package.

Deputy Chief  
Administrative Officer  
Report

- The Deputy Chief Administrative Officer report was included in the meeting package.

Airport/Dispatch

- The Airport/Dispatch reports were included in the meeting package.

Council would like a list of the names of the dispatchers at the airport.

Information provided on the airport reports are more detailed to date and Council finds this favorable.

Dog Control Activity and  
Financial Report

- The Dog Control Activity and Financial reports were included in the meeting package.

Coordinator Program  
Development & Heritage

- The Coordinator Program Development & Heritage report was included in the meeting package.

Fire Inspection Report

- The Fire Inspection report was unavailable.

Manager of Corporate  
Services Report

- The Manager of Corporate Services report was included in the meeting package.

Renewable Energy &  
Climate Change  
Coordinator

- The Renewable Energy & Climate Change Coordinator report was included in the meeting package.

Trails & Open Spaces  
Coordinator

- The Trails & Open Spaces Coordinator report was included in the meeting package.

**Dangerous & Unsightly  
Premises**

Alfred Doucet, Dangerous & Unsightly Administrator, provided a dangerous & unsightly report to Council.

**Business Items**

**Digby Pee Wee C  
funding request**

Councillor Manzer declared a conflict of interest and left the meeting.

**MOVED and seconded to contribute \$500 to the Digby Pee Wee C Team in celebration of Canada 150.**

**MOTION CARRIED**

**County of Annapolis  
funding request**

Council discussed the funding request from the County of Annapolis. It was decided that Warden MacAlpine would talk with Warden Habinski to arrange a joint meeting with the County of Annapolis.

**DATA funding request**

**MOVED and seconded to contribute \$1300 to the Digby Area Tourism Association to assist with costs to participate in the Boston Globe Travel Show in February 2018.**

**MOTION CARRIED**

**603 Royal Canadian  
Army Cadet Corp  
accommodation request**

Upon discussion of the accommodation request from 603 Royal Canadian Army Cadet Corp; Council advised staff to contact the Corp to advise that the Barton School is currently not set up for public use and if a funding request was submitted for assistance it would be looked at by Council.

**Correspondence**

No correspondence.

**Comments from the  
Gallery**

**In Camera**

**Adjournment**

**MOVED and seconded that the meeting adjourn at 5:39 PM.**

**MOTION CARRIED**

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**WARDEN**

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**CLERK**