

**1. CALL TO ORDER/ATTENDENCE**

**1.1 Roll Call/Regrets**

Warden MacAlpine called the March 12, 2018 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:01 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross, Councillor George Manzer, Councillor David Tudor

Absent with regrets: None

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer, Miranda Titus, Tax Clerk, who took the minutes of the meeting.

**1.2 Pause to Seek Guidance**

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES**

**2.1 Approval of Agenda-Additions/Deletions**

**MOVED and seconded that the agenda for March 12, 2018 be approved as circulated.**

**MOTION CARRIED**

**2.2 Delegations/Presentations**

**MOVED and seconded that Sonia Smith, Outreach Coordinator for the Home Warming Program, come before Council to make a presentation.**

**MOTION CARRIED**

**a) Sonia Smith, Home Warming Program**

The home warming program is a 10-year program and they are currently in year 4. Ms. Smith mentioned some of the criteria that must be met in order to qualify for the program; must meet an income level to qualify and own their own home. An energy assessment is done to check to see where they are losing heat. No cost to the home owners. Then it is discussed with home owners what the assessment found and what needs to be done to fix it. There is no set budget and can provide all types of insulation, thermostats, or even heat pumps at no cost to the home owner. They have a waiting list of 8-10 months. Home warming is funded by the province and NS Power. They had 100 participants back out of the program after applying and Sonia wants to figure out why.

Deputy Warden Gregory mentioned senior day at DARC and suggested to Ms. Smith that it would be a good idea to go talk about the program with the seniors.

**2.3 Approval of Minutes of February 12, 2018**

**MOVED and seconded that the minutes of February 12, 2018 be approved as circulated.**

**MOTION CARRIED**

2.4 Unfinished Business from Minutes of February 12, 2018

- a) None

2.5 CAO Report

- a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

Deputy Warden Gregory indicated that she will be out of the Country and will not be able to attend the April 9<sup>th</sup> COTW or the meeting with TIR on April 16<sup>th</sup> or the By-Law & Policy on April 16<sup>th</sup>.

- b) Update on Capital Projects 2017-2018

An update on the status of capital projects was included in the CAO report.

- c) Department Reports

The following department reports were included in the CAO report.

- i) Building Inspection
- ii) Deputy Chief Administrative Officer
- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Coordinator Program Development & Heritage
- vi) Manager of Corporate Service
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator

**3. DANGEROUS AND UNSIGHTLY PREMISES - none**

**4. BUSINESS ITEMS**

4.1 Funding Requests – Community Grants

**MOVED and seconded that the funding requests from the Freeport Community Development Association, Weymouth Waterfront Development Committee, Annapolis Royal Historic Gardens and Digby East Fish and Game be forwarded to the budget process.**

**MOTION CARRIED**

4.2 Funding Requests – Festival & Events

**MOVED and seconded that the funding request from the Westport Recreation Auxiliary be forwarded to the budget process.**

**MOTION CARRIED**

4.3 Funding Requests – Animal Control

**MOVED and seconded that the funding request from Foster for Cats be forwarded to the budget process.**

**MOTION CARRIED**

4.4 Maritimer NHL'ers for Kids funding request

**MOVED and seconded that the funding request from Maritimer NHL'ers be forwarded to the budget process.**

**MOTION CARRIED**

4.5 Segway Nova Scotia

Council was not interested in the segways.

4.6 Roadside Clean Up 4H Fundraiser

**MOVED and seconded that the funding request from 4H be forwarded to the budget process.**

**MOTION CARRIED**

4.7 Wharf Rat Rally additional funding 2017-18 fiscal year

Due to financial a shortfall from the 2017 Wharf Rat Rally the organizers are looking for an additional grant for this fiscal year. They have received an additional \$ 30,000 from the province to help with the shortfall. The board has had to reduce their budget for the 2018 fiscal year and had laid off their staff person for the winter. Council indicated their concern about giving more money because other events struggle too. The province had conducted an Economic Impact Assessment for the 2017 Wharf Rat Rally. There were 68,480 in attendance with approximately 8,020 motorcycles. The economic impact of visitor spending was \$ 6.7 million, with \$ 10.4 million economic activity in NS. Government will match what Municipality of Digby gives.

**MOVED and seconded that the funding request of \$3,500 from the remaining youth and community grants be recommended to Council for approval.**

**MOTION CARRIED**

4.8 Appreciation Dinner Event for First Responders

Council was unclear as to who the First Responders would be. Did it include all first responders such as fire fighters, police, or just paramedics? Also, a question was raised as to where the funds would be going. Staff was directed to find out more information.

**MOVED and seconded to defer this request until the next Council Meeting.**

**MOTION CARRIED**

**5. INFORMATION ITEMS**

5.1 Correspondence

There was no correspondence received this month.

5.2 General Information Items

There was no general information received this month.

6. **IN CAMERA ITEMS** - None

7. **ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 5:51 PM.**

**MOTION CARRIED**

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**Warden Jimmy MacAlpine**

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**Linda Fraser, CAO/Clerk**