

**1. CALL TO ORDER/ATTENDENCE****1.1 Roll Call/Regrets**

Warden MacAlpine called the March 12, 2018 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Councillor Matthew Ross, Councillor George Manzer, Councillor David Tudor

Absent with regrets: Deputy Warden Linda Gregory

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

**1.2 Pause to Seek Guidance**

Warden MacAlpine welcomed everyone and asked that we have a moment of silence for the Humboldt Broncos hockey team bus crash victims. Warden MacAlpine then asked that we pause to seek guidance for the meeting.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES****2.1 Approval of Agenda-Additions/Deletions**

**MOVED and seconded that the agenda for April 9, 2018 be approved as circulated.**

**MOTION CARRIED**

**2.2 Delegations/Presentations**

a) None

**2.3 Approval of Minutes of March 12, 2018**

**MOVED and seconded that the minutes of March 12, 2018 be approved as circulated.**

**MOTION CARRIED**

**2.4 Unfinished Business from Minutes of March 12, 2018**

a) None

**2.5 CAO Report****a) Meeting Reminders**

The Warden highlighted the meeting dates/reminders.

**b) Update on Capital Projects 2017-2018**

An update on the status of capital projects was included in the CAO report.

**c) Department Reports**

The following department reports were included in the CAO report.

i) Building Inspection

ii) Deputy Chief Administrative Officer

iii) Airport/Dispatch

iv) Dog Control Activity and Financial

v) Coordinator Program Development & Heritage

vi) Manager of Corporate Service

vii) Renewable Energy & Climate Change Coordinator

viii) Trails and Open Spaces Coordinator

Councillor Tudor asked if the Department Heads would be presenting to Council as they had done in the past. He had found the session very informative. CAO Fraser advised that Rob Hersey and Terry Thibodeau would be presenting to Council during the budget process.

**3. DANGEROUS AND UNSIGHTLY PREMISES - none**

#### 4. BUSINESS ITEMS

##### 4.1 Digby Railbed Trail Plan - Jonathan Riley

**MOVED and seconded that Jonathan Riley, Trail Coordinator, come before Council to present.**

**MOTION CARRIED**

Mr. Riley gave an in-depth overview of his Digby Railbed Trail project plan. The purpose of the plan is to develop, manage and maintain the Railbed as a safe and attractive multi-use recreational trail.

Funding for repairs and inspections, signage and safety infrastructure, facilities like trail heads, rest area and rules (speed limits) have to be obtained.

He currently has prioritized four major projects:

- Joggin Bridge assessment
- Jordantown washout
- Van Buskirk culvert
- Trailbeds and facilities

Plans for revisions will be submitted for approval. Minor repairs should be taken care of by spring 2019 with the major repairs finished by 2020.

Mr. Riley advised that his presentation today was to obtain Council approval. He already has preliminary approval from DNR. The next step will be public engagement.

Councillor Ross questioned Mr. Riley on the garbage disposal on the railbeds. He was advised that DNR has found illegal garbage disposal difficult to monitor. The CAO will check on the By-law for solid waste disposal on municipal owned or managed property.

Warden MacAlpine has had complaints regarding excessive speeding of four wheelers on the Robinson Weir road and in Smiths Cove. Adequate signage will be required advising of hidden driveways and the maximum speed limit to be posted as 30 km.

**MOVED and seconded to recommend Council to accept the updated Trail Project Plan for the Digby Railbed Trail.**

**MOTION CARRIED**

##### 4.2 Digby County ATV Club – naming of overpass – letter of support

**MOVED and seconded to send a letter of support to the Department of Transportation & Infrastructure Renewal and the Digby Clare MLA regarding the Digby County ATV Club's involvement in the naming process for the ATV Bridge in Marshalltown.**

**MOTION CARRIED**

##### 4.3 Funding Requests – Community Grants

- a) Bear River & Area Community Health Clinic

**MOVED and seconded that the funding request from Bear River & Area Community Health Clinic be forwarded to the budget process.**

**MOTION CARRIED**

##### 4.4 Funding Request – Grants to Organizations

- a) Transport de Clare
- b) Juniper House

**MOVED and seconded that the funding requests from Transport de Clare and Juniper House be forwarded to the budget process.**

**MOTION CARRIED**

#### 5. INFORMATION ITEMS

##### 5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

There was no general information received this month.

6. **IN CAMERA ITEMS** - None

7. **ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 5:42 PM.**

**MOTION CARRIED**

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**Warden Jimmy MacAlpine**

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**Linda Fraser, CAO/Clerk**