

**1. CALL TO ORDER/ATTENDENCE**

1.1 Roll Call/Regrets

Warden MacAlpine called the June 11, 2018 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross, Councillor George Manzer and Councillor David Tudor

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for June 11, 2018 be approved as circulated.**

**MOTION CARRIED**

2.2 Delegations/Presentations

a) Thomas Haynes-Paton – Chairperson for St. Mary’s Bay Community Centre Society

**MOVED and seconded that Thomas Haynes-Paton come before Council to present.**

**MOTION CARRIED**

Mr. Haynes-Paton and Kristy Herron came before Council to present. Mr. Haynes-Paton gave an overview of what the St. Mary’s Bay Community Centre Society represents. The society has 281 members. Ms. Herron gave an overview of the financials.

Warden MacAlpine advised that Council will require time to go over the handouts and if they have questions they can be asked when or if an expression of interest is advertised for the former Barton School. He thanked them for their presentation.

2.3 Approval of Minutes of May 14, 2018

**MOVED and seconded that the minutes of May 14, 2018 be approved as circulated.**

**MOTION CARRIED**

2.4 Unfinished Business from Minutes of May 14, 2018

a) None

## 2.5 CAO Report

### a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

### b) Update on Capital Projects 2017-2018

An update on the status of capital projects was included in the CAO report. The Capital Budget will be discussed at the June 18<sup>th</sup> By-Law & Policy meeting. Bridgewater won the Smart Cities challenge.

### c) Department Reports

The following department reports were included in the CAO report.

i) Building Inspection

ii) Deputy Chief Administrative Officer

iii) Airport/Dispatch

iv) Dog Control Activity and Financial

v) Coordinator Program Development & Heritage

vi) Manager of Corporate Service

vii) Renewable Energy & Climate Change Coordinator

viii) Trails and Open Spaces Coordinator

ix) Economic Development

**3. DANGEROUS AND UNSIGHTLY PREMISES** – A Dangerous and Unsightly report was circulated.

## **4. BUSINESS ITEMS**

### 4.1 Beautification and Streetscaping Pilot Program

Enhancing landscaping is currently not on the priority list or in the budget. An applicant, which is limited to a Municipality, would need a plan before applying and the application is due by Friday, June 22, 2018.

Staff will check to see if the program will be offered again next year and pass the information on to the villages if so.

### 4.2 NS Young Guns hockey team funding request

The Young Guns hockey team funding request does not fit the youth grant criteria.

The applicant will be given information to contact DARC (jump start program), Larry Black of the Masons and the Digby Lions Club.

### 4.3 Tiverton Village Commission funding request

Council requires a funding request from the Arts on 217 to proceed on this letter.

### 4.4 Trinity Anglican Church funding request

Warden MacAlpine declared a conflict of interest and left the meeting.

Deputy Warden Gregory took over as chair.

**MOVED and seconded to recommend to Council the approval of the funding request of \$500 for the Trinity Anglican Church.**

**MOTION CARRIED**

Warden MacAlpine returned to the meeting.

4.5 Digby & Area Board of Trade Annual Awards

**MOVED and seconded that four tickets be purchased for the Digby & Area Board of Trade annual awards banquet. Tickets are to be given to Warden MacAlpine, Deputy Warden Gregory and two staff members.**

**MOTION CARRIED**

**5. INFORMATION ITEMS**

5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

Council discussed the general information received this month.

**6. IN CAMERA ITEMS**

6.1 Personnel Issue

**MOVED and seconded at 5:35 PM to go In Camera for a Personnel Issue.**

**MOTION CARRIED**

Regular session resumed.

**MOVED and seconded to recommend to Council to enter into a contract with Derrick Thurber for the Historic Home Database project.**

**MOTION CARRIED**

**7. ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 5:40 PM.**

**MOTION CARRIED**

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Warden Jimmy MacAlpine

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Linda Fraser, CAO/Clerk