

## 1. CALL TO ORDER/ATTENDENCE

### 1.1 Roll Call/Regrets

Warden MacAlpine called the September 10, 2018 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:05 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross, Councillor George Manzer and Councillor David Tudor

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

### 1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for September 10, 2018 be approved with the addition of In Camera item 6.1 Contractual Issue.**

**MOTION CARRIED**

### 2.2 Delegations/Presentations

a) None

### 2.3 Approval of Minutes of August 13, 2018

**MOVED and seconded that the minutes of August 13, 2018 be approved as circulated.**

**MOTION CARRIED**

### 2.4 Unfinished Business from Minutes of August 13, 2018

a) None

### 2.5 CAO Report

#### a) Meeting Reminders

The Warden highlighted the meeting dates/reminders. Councillor Manzer will be unavailable for the October 1<sup>st</sup> By-Law & Policy meeting. Deputy Warden Gregory will be unavailable for the October 9<sup>th</sup> COTW meeting.

#### b) Update on Capital Projects 2017-2018

An update on the status of capital projects was included in the CAO report. CAO Fraser advised that at the meeting with Eastlink nothing specific was decided upon and more information will be provided when available. At the Joint Council meeting

in May it was decided that the Warden and CAO and the Mayor and CAO meet with the Department of Justice to discuss RCMP staffing. To date the Town has not indicated they will be available for this meeting. It was the decision of Council that the Municipality would meet with the Department of Justice on their own. Specific issues to be discussed at the meeting will be discussed at the next By-Law & Policy meeting.

c) Department Reports

The following department reports were included in the CAO report.

i) Building Inspection

ii) Deputy Chief Administrative Officer

iii) Airport/Dispatch

Deputy CAO Sunderland gave an update on Meteghan and Hectanooga Fire Departments are now being dispatched by the Digby Dispatch. He advised that others may follow on a first come first served basis. Discussion ensued on the two buildings that were burned to the ground in Weymouth.

**MOVED and seconded that letters be written to the Weymouth, Bear River, Smiths Cove, Digby, Plympton/Gilbert's Cove, St. Bernard, Southville, Havelock, Meteghan, Barton/Brighton and Little Brook Fire Departments commending them on a job well done in saving the surrounding buildings during the structure fire in Weymouth on August 29, 2018.**

**MOTION CARRIED**

**MOVED and seconded to send letters to dispatcher George Shewfelt and Dispatch in general for the excellent job done at dispatch during the structure fire in Weymouth on August 29, 2018.**

**MOTION CARRIED**

iv) Dog Control Activity and Financial

In response to a question, Deputy CAO Sunderland gave an update on the dog control situation with Alnoor Kassam.

v) Coordinator Program Development & Heritage

vi) Manager of Corporate Service

vii) Renewable Energy & Climate Change Coordinator

viii) Trails and Open Spaces Coordinator

ix) Economic Development

**3. DANGEROUS AND UNSIGHTLY PREMISES – None**

**4. BUSINESS ITEMS**

**4.1 2017/18 Kings Transit Operating Deficit for Digby**

Kings Transit has run a 58,000 deficit for 2017/18. The CAO and Deputy CAO will be having a meeting with the Kings Transit manager this week. The item has been moved in camera for further discussion.

4.2 Weymouth Falls Community Centre – exemption from property taxes request

**MOVED and seconded to recommend to Council the first reading of an amendment to Schedule A of the Tax Exemption By-law # 2000-02 to add the following properties to Schedule A: Assessment Account # 10592781 and # 10592798 for the Weymouth Falls Community Centre.**

**MOTION CARRIED**

**5. INFORMATION ITEMS**

5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

There was no general information received this month.

**6. IN CAMERA ITEMS**

6.1 Contractual Issue

**MOVED and seconded to go In Camera at 5:35 PM**

**MOTION CARRIED**

Regular session resumed.

**7. ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 6:35 PM.**

**MOTION CARRIED**

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Warden Jimmy MacAlpine

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Linda Fraser, CAO/Clerk