

## 1. CALL TO ORDER/ATTENDENCE

### 1.1 Roll Call/Regrets

Warden MacAlpine called the November 13, 2018 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:05 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross and Councillor David Tudor.

Regrets: Councillor George Manzer

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

### 1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for November 13, 2018 be approved as circulated.**

**MOTION CARRIED**

### 2.2 Delegations/Presentations - None

### 2.3 Approval of Minutes of October 9, 2018

**MOVED and seconded that the minutes of October 9, 2018 be approved as circulated.**

**MOTION CARRIED**

### 2.4 Unfinished Business from Minutes of October 9, 2018

- a) New Year's Levee – Deputy Warden Gregory is to plan the New Year's Levee as per usual.
- b) Electric City – Hal Theriault has not submitted a financial request to date.
- c) Wharf Rat Rally – there is an open house Thursday, November 15<sup>th</sup>, 6:30 pm at the Digby Fire Hall – all Council are invited.

### 2.5 CAO Report

#### a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

CAO Fraser recommended that the Municipal office close on Friday, December 21<sup>st</sup>, 4:30 pm and not re-open until Wednesday, January 2<sup>nd</sup>.

The CAO will be away for the Council meeting at the end of the month.

b) Update on Capital Projects 2017-2018

c) Department Reports

The following department reports were included in the CAO report.

- i) Building Inspection
- ii) Deputy Chief Administrative Officer
- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Coordinator Program Development & Heritage
- vi) Manager of Corporate Service
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator
- ix) Economic Development

Warden MacAlpine asked how the new Accessibility Act will reflect on the Municipality and the private sector. Deputy CAO Sunderland advised that the Building Department is monitoring the situation. Council discussed having staff possibly come to a meeting to present or give input on the department reports either quarterly or semiannually. The Heritage project that Derek Thurber is working on is scheduled to go live early December. Council would like a presentation on this project.

**3. DANGEROUS AND UNSIGHTLY PREMISES – None**

**4. BUSINESS ITEMS**

4.1 Reliable Internet for Everyone

Council discussed the information from FCM circulated on Reliable Internet for Everyone. The consensus of Council was to add their voice to the call for speed, long-term, predictable funding, and affordable access for the hardest-to-serve populations.

**5. INFORMATION ITEMS**

5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

Council discussed the general information received this month.

**6. IN CAMERA ITEMS - None**

**7. ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 5:28 PM.**

**MOTION CARRIED**

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**Warden Jimmy MacAlpine**

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**Linda Fraser, CAO/Clerk**