

## 1. CALL TO ORDER/ATTENDENCE

### 1.1 Roll Call/Regrets

Warden MacAlpine called the January 14, 2019 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:01 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross, Councillor George Manzer and Councillor David Tudor.

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

### 1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for January 14, 2019 be approved as circulated.**  
**MOTION CARRIED**

### 2.2 Delegations/Presentations - none

### 2.3 Approval of Minutes of December 10, 2018

**MOVED and seconded that the minutes of December 10, 2018 be approved as circulated.**

**MOTION CARRIED**

### 2.4 Unfinished Business from Minutes of December 10, 2018 - none

### 2.5 CAO Report

#### a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

The Warden advised that he would be unavailable for the February 11 COTW meeting

#### b) Update on Capital Projects 2017-2018

#### c) Department Reports

The following department reports were included in the CAO report.

i) Building Inspection

ii) Deputy Chief Administrative Officer

- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Coordinator Program Development & Heritage
- vi) Manager of Corporate Service
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator
- ix) Economic Development

### **3. DANGEROUS AND UNSIGHTLY PREMISES**

### **4. BUSINESS ITEMS**

#### **4.1 Municipality of Argyle, Alain Muise, CAO – letter of support:**

**MOVED and seconded to send a letter of support on behalf of the Congres Mondiale Acadien committee in their endeavor of winning the bid to host The Congres Mondiale Acadien, or World Acadian Congress event in the South West Nova Scotia Region in 2024.**

**MOTION CARRIED**

### **5. INFORMATION ITEMS**

#### **5.1 Correspondence**

Council discussed the correspondence received this month.

#### **5.2 General Information Items**

There was no general information received this month.

### **6. IN CAMERA ITEMS**

#### **6.1 Contractual Issue**

**MOVED and seconded to go In Camera for a Contractual Issue at 5:14 pm.**

**MOTION CARRIED**

Regular session resumed.

### **7. ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 5:30 pm.**

**MOTION CARRIED**

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Warden Jimmy MacAlpine

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Linda Fraser, CAO/Clerk