

1. CALL TO ORDER/ATTENDENCE

1.1 Roll Call/Regrets

Deputy Warden Gregory called the February 11, 2019 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Deputy Warden Linda Gregory, Councillor Matthew Ross and Councillor David Tudor.

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Warden Jimmy MacAlpine and Councillor George Manzer

1.2 Pause to Seek Guidance

Deputy Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for February 11, 2019 be approved as circulated.

MOTION CARRIED

2.2 Delegations/Presentations - none

2.3 Approval of Minutes of January 14, 2019

MOVED and seconded that the minutes of January 14, 2019 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of January 14, 2019 - none

2.5 CAO Report

a) Meeting Reminders

The Deputy Warden highlighted the meeting dates/reminders.

b) Update on Capital Projects 2017-2018

c) Department Reports

The following department reports were included in the CAO report.

i) Building Inspection

ii) Deputy Chief Administrative Officer

iii) Airport/Dispatch

Deputy Warden Gregory was pleased that all Yarmouth Municipality & Town fire departments are now being dispatched by Digby Dispatch.

- iv) Dog Control Activity and Financial
- v) Coordinator Program Development & Heritage
- vi) Manager of Corporate Service
- vii) Renewable Energy & Climate Change Coordinator

Councillor Tudor was pleased to read on the things going on in the Islands. CAO Fraser advised that she had heard from Nova Scotia Energy and Mines regarding the Comfit. The Comfit transferal to Gore was turned down.

- viii) Trails and Open Spaces Coordinator
- ix) Economic Development

3. DANGEROUS AND UNSIGHTLY PREMISES

Alfred Doucet, Administrator of Dangerous and Unsightly Premises gave an overview of the dangerous and unsightly shed located at 16 Wellington Street, Westport. Notice had been provided to the owners that they could attend the meeting and be heard regarding the proposed demolition order. Mr. Doucet has not received any form of response from the owners.

MOVED and seconded to approve the demolition order to remove the building at 16 Wellington Street, Westport.

MOTION CARRIED

4. BUSINESS ITEMS

4.1 Funding Requests:

- Digby Business Association
- Digby Scallop Days

MOVED and seconded to move the funding requests for the Digby Business Association and Digby Scallop Days to the budget process.

MOTION CARRIED

4.2 Woodland Conference 2019

MOVED and seconded to approve \$100 funding request for the Woodland Conference 2019.

MOTION CARRIED

4.3 Mary Ann Doucette – Rustic Crafters

MOVED and seconded to move the funding request from the Rustic Crafters to the budget process.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

There was no general information received this month.

6. IN CAMERA ITEMS

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 5:18 pm.

MOTION CARRIED

Deputy Warden Gregory

Linda Fraser, CAO/Clerk