

1. CALL TO ORDER/ATTENDENCE

1.1 Roll Call/Regrets

Warden MacAlpine called the March 11, 2019 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:05pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory (arrived at 5:12 pm), Councillor Matthew Ross, Councillor George Manzer and Councillor David Tudor.

Staff present: Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Linda Fraser, Chief Administrative Officer

1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for March 11, 2019 be approved as amended with the addition of Business Item 4.3 Booth in St. Andrews Dalhousie Doctor Recruitment Job Fair.

MOTION CARRIED

2.2 Delegations/Presentations - none

2.3 Approval of Minutes of February 11, 2019

MOVED and seconded that the minutes of February 11, 2019 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of February 11, 2019 - none

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

b) Update on Capital Projects 2018-2019

c) Department Reports

The following department reports were included in the CAO report.

Council asked if there were timelines on the Barton school. Deputy CAO Sunderland advised that Compass Nova Scotia Co-operative Homes Ltd. is waiting for the snow to disappear before conducting an on-site inspection.

- i) Building Inspection
- ii) Deputy Chief Administrative Officer
- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Coordinator Program Development & Heritage
- vi) Manager of Corporate Service
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator
- ix) Economic Development

3. DANGEROUS AND UNSIGHTLY PREMISES - none

4. BUSINESS ITEMS

4.1 Town of Shelburne – letter of support

Council decided that the matter of the Town of Shelburne requesting a portion of the Provincial HST to go back to Municipal units who own and are responsible for two thirds of public infrastructure should go to Regional meetings. From the Regional meetings it would be forwarded to the Nova Scotia Federation of Municipalities.

4.2 Southwest Biosphere Reserve Association – letter of support

MOVED and seconded to send a letter to the Minister of Municipal Affairs, Chuck Porter, in support of the Southwest Biosphere Reserve Association requesting funds to send a member to the EuroMAB conference in April.

MOTION CARRIED

4.3 Booth in St. Andrews Dalhousie Doctor Recruitment Job Fair

Warden MacAlpine had received an application to submit a booth in the Dalhousie Doctor Recruitment Job Fair in St. Andrews, New Brunswick in September 2019. He suggested co-chairing with the Nova Scotia Health Authority to share the costs.

MOVED and seconded to submit a booth in the Dalhousie Doctor Recruitment Job Fair in St. Andrews, New Brunswick in September 2019 and to ask the Town of Digby and the Digby and Area Charitable Health Foundation if they are interested in cost sharing.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

There was no general information received this month.

6. IN CAMERA ITEMS

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 5:15 pm.

MOTION CARRIED

Warden Jimmy MacAlpine

Jeff Sunderland, Deputy CAO