

1. CALL TO ORDER/ATTENDENCE

1.1 Roll Call/Regrets

Warden MacAlpine called the April 8, 2019 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross and Councillor George Manzer

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Absent: Councillor David Tudor

1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for April 8, 2019 be approved as amended with the removal of 4.1 Farnsworth/Dykens funding request (was dealt with) and the addition of 4.1 Handicapped Door Pusher.

MOTION CARRIED

2.2 Delegations/Presentations - none

2.3 Approval of Minutes of March 11, 2019

MOVED and seconded that the minutes of March 11, 2019 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of March 11, 2019 - none

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

b) Update on Capital Projects 2018-2019

c) Department Reports

The following department reports were included in the CAO report.

i) Building Inspection

ii) Deputy Chief Administrative Officer

iii) Airport/Dispatch

Council noted that the dispatch number of calls has increased with the addition of the Clare/Yarmouth fire departments.

iv) Dog Control Activity and Financial

Council noted that the dogcatcher had a busy month. There were several calls from one caller with ongoing issues. The Warden had advised the caller that the issues were of a civil manner.

v) Coordinator Program Development & Heritage

vi) Manager of Corporate Service

vii) Renewable Energy & Climate Change Coordinator

viii) Trails and Open Spaces Coordinator

ix) Economic Development

3. DANGEROUS AND UNSIGHTLY PREMISES - none

4. BUSINESS ITEMS

4.1 Handicapped door pusher

Deputy Warden Gregory asked that the outside handicapped door pusher be repaired. Councillor Ross will be attending an accessibility workshop at the Spring NSFIM conference. He is to bring back information on criteria for accessibility assessments which can be used to assess the Municipal building.

5. INFORMATION ITEMS

5.1 Correspondence

There was no correspondence received this month.

5.2 General Information Items

There was no general information received this month.

6. IN CAMERA ITEMS

6.1 Personnel Issue

MOVED and seconded to go In Camera for a Personnel Issue at 5:10 pm.

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 5:20 pm.

MOTION CARRIED

Warden Jimmy MacAlpine

Linda Fraser, CAO