

## 1. CALL TO ORDER/ATTENDENCE

### 1.1 Roll Call/Regrets

Warden MacAlpine called the May 13, 2019 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross, Councillor David Tudor and Councillor George Manzer

Staff present: Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Linda Fraser, Chief Administrative Officer

### 1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for May 13, 2019 be approved as amended with the addition of Correspondence Item 5.3 Mental Health Week.**

**MOTION CARRIED**

### 2.2 Delegations/Presentations - none

### 2.3 Approval of Minutes of April 8, 2019

**MOVED and seconded that the minutes of April 8, 2019 be approved as circulated.**

**MOTION CARRIED**

### 2.4 Unfinished Business from Minutes of April 8, 2019 - none

### 2.5 CAO Report

#### a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

Deputy Warden Gregory and Councillor Manzer will be away for the June 17<sup>th</sup> By-Law & Policy meeting.

#### b) Update on Capital Projects 2018-2019

#### c) Department Reports

The following department reports were included in the CAO report.

Karen Brodeur will be coming to the June 17<sup>th</sup> By-Law & Policy to provide a report to Council on the Barton School.

- i) Building Inspection
- ii) Deputy Chief Administrative Officer
- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial

The dogcatcher has been busy in April. The Municipality is working with the Municipal lawyer on recurring dog control issues.

- v) Coordinator Program Development & Heritage
- vi) Manager of Corporate Service
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator

### 3. DANGEROUS AND UNSIGHTLY PREMISES - none

### 4. BUSINESS ITEMS

4.1 Regulations related to the Municipal Planning Strategy and Land Use By-Law – input requested by June 28<sup>th</sup>

Discussion ensued. The item has been shelved until the next COTW meeting.

4.2 Summer meeting schedule

The summer meeting schedule was not included in the package. Deputy CAO Sunderland advised that for the summer schedule Council will potentially be held July 22<sup>nd</sup> and COTW on August 12<sup>th</sup>. Further discussion to be held at May 27<sup>th</sup> Council meeting.

4.3 Chain of Office & Municipal Crest – Fred Weidhaef and Gene Samson

Mr. Weidhaef had made the Warden's chain of office and Mr. Samson the Municipal crest. Council decided to recognize these individuals on their outstanding service they have done for the Municipality at a future Council meeting.

4.4 Funding request – Tiverton Board of Trade

**MOVED and seconded the approval of the funding request of \$1,000 to the Tiverton Board of Trade.**

Discussion ensued.

**MOTION CARRIED  
TWO OPPOSED**

### 5. INFORMATION ITEMS

5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

There was no general information received this month.

**6. IN CAMERA ITEMS**

6.1 Contractual Issue

**MOVED and seconded to go In Camera for a Contractual Issue at 5:39 pm.**

Regular session resumed.

**7. ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 5:55 pm.**

**MOTION CARRIED**

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Warden Jimmy MacAlpine

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Jeff Sunderland, Deputy CAO