

## 1. CALL TO ORDER/ATTENDENCE

### 1.1 Roll Call/Regrets

Deputy Warden Gregory called the June 10, 2019 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Deputy Warden Linda Gregory, Councillor Matthew Ross, Councillor David Tudor and Councillor George Manzer

Staff present: Linda Fraser, Chief Administrative Officer, Cora Lee Ross, Manager of Corporate Service and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Warden Jimmy MacAlpine and Jeff Sunderland, Deputy Chief Administrative Officer

### 1.2 Pause to Seek Guidance

Deputy Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for June 10, 2019 be approved as circulated.**

**MOTION CARRIED**

### 2.2 Delegations/Presentations

Glen Bannon – Kings Transit

**MOVED and seconded that Glen Bannon come before Council to present the Kings Transit budget.**

**MOTION CARRIED**

Mr. Bannon presented the 2019/20 operating budget for Kings Transit Authority. He advised that Kings Transit is responsible for transit operations, bus maintenance and planning and scheduling. The total 2019/20 operating budget for Digby is \$313,841. The cleaning of the buses is now separated from wages and shows as a line item in the operating budget. Mr. Bannon went over the Capital budget. He advised that as Digby Municipality has been talking about replacing bus 50 (the Vicinity) this year, the core as well as Annapolis County are also interested in replacing buses 49 & 46. In 2021-22 he is looking to replace bus 58 (the Eldorado). He has applied for additional \$175,000 capital funding for each this and next year.

### 2.3 Approval of Minutes of May 13, 2019

**MOVED and seconded that the minutes of May 13, 2019 be approved as circulated.**

**MOTION CARRIED**

#### 2.4 Unfinished Business from Minutes of May 13, 2019

- 1) Regulations related to the Municipal Planning Strategy and Land Use By-Law – input requested by June 28<sup>th</sup>  
If Council has any input on the regulations related to the Municipal Planning Strategy and Land Use By-Law they are send to CAO Fraser.

#### 2.5 CAO Report

##### a) Meeting Reminders

The Deputy Warden highlighted the meeting dates/reminders.

Councillor Tudor would like to have a By-Law & Policy meeting before September. It was agreed that there will be a By-Law & Policy meeting on July 15<sup>th</sup> at 5 pm, before the Audit Committee meeting.

##### b) Update on Capital Projects 2019-2020

CAO Fraser has received an internet report from Evan Nemeth but has not had time to review the report.

##### c) Department Reports

The following department reports were included in the CAO report.

- i) Building Inspection
- ii) Deputy Chief Administrative Officer
- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Coordinator Program Development & Heritage
- vi) Manager of Corporate Service
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator
- ix) Economic Development

MBS wants to install a 180' FM tower near airport– too high where they want to put it due to regulations of 150' limit permitted.

### **3. DANGEROUS AND UNSIGHTLY PREMISES**

Dangerous and unsightly premise reports were circulated.

Mr. Doucet will present to Council in June.

### **4. BUSINESS ITEMS**

#### 4.1 The Electric City/La Nouvelle France Society

The Society asked Council if they would supply the funding to install a solar powered streetlight that will sit atop the pole that Nova Scotia Power has donated for the site of the original community. Council tabled this request until the next Council meeting to find out the cost of the solar powered streetlight.

4.2 Letter of support and commitment of \$20,000 for Bear River Comfort Station for ACOA grant application

**MOVED and seconded to send a letter of support and commitment of \$20,000 for the Bear River Comfort Station for their ACOA grant application.**

**MOTION CARRIED**

**5. INFORMATION ITEMS**

5.1 Correspondence

There was no correspondence received this month.

5.2 General Information Items

There was no general information received this month.

**6. IN CAMERA ITEMS**

**7. ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 5:42 pm.**

**MOTION CARRIED**

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**Deputy Warden Linda Gregory**

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**Linda Fraser, CAO**