

## 1. CALL TO ORDER/ATTENDENCE

### 1.1 Roll Call/Regrets

Warden MacAlpine called the October 15, 2019 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor David Tudor, Councillor Matthew Ross and Councillor George Manzer

Staff present: Jeff Sunderland, Deputy Chief Administrative Officer and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Linda Fraser, Chief Administrative Officer

### 1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for October 15, 2019 be approved as amended with the addition of In Camera.6.1 Personnel Issue.**

**MOTION CARRIED**

### 2.2 Delegations/Presentations

1) Larry Brooks and Sheila White – Digby Ground Search & Rescue

**MOVED and seconded that Larry Brooks and Sheila White come before Council to present.**

**MOTION CARRIED**

Mr. Brooks advised that Ground Search and Rescue's 1997 Suburban has non-fixable frame issues. They are looking for financial assistance, from Council, to purchase another vehicle, preferably a four-door truck. The estimate for the truck is \$20,000. Mr. Brooks can be contacted by cell phone 902-245-8794.

Warden MacAlpine advised that a decision would not be made at this meeting.

### 2.3 Approval of Minutes of August 12, 2019

**MOVED and seconded that the minutes of August 12, 2019 be approved as circulated.**

**MOTION CARRIED**

### 2.4 Unfinished Business from Minutes of August 12, 2019

None

## 2.5 CAO Report

### a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

### b) Update on Capital Projects 2019-2020

### c) Department Reports

The following department reports were included in the CAO report.

i) Building Inspection

ii) Deputy Chief Administrative Officer

iii) Airport/Dispatch

iv) Dog Control Activity and Financial

v) Coordinator Program Development & Heritage

vi) Manager of Corporate Service

vii) Renewable Energy & Climate Change Coordinator

viii) Trails and Open Spaces Coordinator

ix) Economic Development

## 3. **DANGEROUS AND UNSIGHTLY PREMISES**

A Dangerous & Unsightly report was circulated. Mr. Doucet will proceed with the cleanup at 145 Overcove Road. The property on Culloden Road is not in the report but is an active file. There have been issues with the contractor. The property has been cleaned up some.

## 4. **BUSINESS ITEMS**

### 4.1 NSFM President request regarding CAP

Council discussed the issue regarding CAP. Council is to speak to the MLA in support of the removal of CAP.

### 4.2 Upper Clements Park – Letter of Support

**MOVED and seconded to join with the Municipality of Annapolis, Municipality of Clare, Town of Annapolis and Town of Digby in providing Upper Clements Park with a letter of support in their endeavor to obtain core funding from the Province.**

**MOTION CARRIED**

### 4.3 Metro Care & Share Society funding request

Councillor Ross left the meeting due to a conflict of interest.

Council discussed the funding request from Metro Care & Share. Council indicated that financially they are unable to assist and any available funding is to be awarded to local organizations.

### 4.4 Breaking Waves financial support

Staff is to advise the Breaking Waves committee that funding requests should be requested in February of each year and that the Municipality does not make financial support to organizations without these funding requests.

**5. INFORMATION ITEMS**

5.1 Correspondence

Council discussed the correspondence received this month.

Council asked staff to arrange for a presentation from the Atlantic Fisheries Fund.

5.2 General Information Items

There was no general information received this month.

**6. IN CAMERA ITEMS**

6.2 Personnel Issue

**MOVED and seconded, at 5:32 pm, to have a two-minute recess before going in Camera.**

**MOTION CARRIED**

Regular session resumed.

**7. ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 6:05 pm.**

**MOTION CARRIED**

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Warden Jimmy MacAlpine

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Jeff Sunderland, Deputy CAO