

1. CALL TO ORDER/ATTENDENCE

1.1 Roll Call/Regrets

Warden MacAlpine called the November 12, 2019 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory (arrived at 5:15 pm), Councillor David Tudor, Councillor Matthew Ross and Councillor George Manzer

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for November 12, 2019 be approved as circulated.

MOTION CARRIED

2.2 Delegations/Presentations

1) Nancy Hsu, co-chair of Digby & Area Community Health Board and Miranda McLean **MOVED and seconded that Nancy Hsu come before Council to present.**

MOTION CARRIED

Nancy Hsu showed a video on upstream thinking outlining the Health Plan 2019. Miranda McLean gave an overview on the four priorities of the plan: Food Security, Housing, Recreation & Wellness and Community Connection. Ms. Hsu advised that the wellness fund program is an annual program and funds are allotted to each district that applies. Approved applications will be sent to the Nova Scotia Health Authority. Applications are available from www.communityhealthboards.ns.ca/wellness-funds. Ms. Hsu invited Council to attend the Food for Thought and Chew on This campaign. The presentation was to as Council to advocate for support. Warden MacAlpine thanked the Ms. Hsu and Ms. McLean for their presentation.

2.3 Approval of Minutes of October 15, 2019

MOVED and seconded that the minutes of October 15, 2019 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of October 15, 2019

None

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders and welcomed Tyler Pulley as the Manager of Municipal Services.

b) Update on Capital Projects 2019-2020

Warden MacAlpine will talk with Mayor Ben Cleveland to arrange a meeting regarding the Digby Marketing & Promotion Levy and the RCMP Complement. The CAO has not had an update on the Barton School.

c) Department Reports

The following department reports were included in the CAO report.

- i) Building Inspection
- ii) Deputy Chief Administrative Officer
- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Coordinator Program Development & Heritage
- vi) Manager of Corporate Service
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator
- ix) Economic Development

3. DANGEROUS AND UNSIGHTLY PREMISES

4. BUSINESS ITEMS

4.1 Cherry Brook Trail, Bear River

Discussion ensued regarding the Cherry Brook Trail, Bear River ownership.

MOVED and seconded to send a letter to the Department of Natural Resources regarding PID 30238547 and PID 30376248 ownership.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

There was no general information received this month.

6. IN CAMERA ITEMS

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 6:01 pm.

MOTION CARRIED

Warden Jimmy MacAlpine

Linda Fraser, CAO