

## 1. CALL TO ORDER/ATTENDENCE

### 1.1 Roll Call/Regrets

Warden MacAlpine called the March 9, 2020 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Councillor David Tudor, Councillor Matthew Ross and Councillor George Manzer

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Deputy Warden Linda Gregory

### 1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for March 9, 2020 be approved as amended with the addition of 6.1 Contractual Item.**

**MOTION CARRIED**

### 2.2 Delegations/Presentations

1) Nadine Lauren, YReach

**MOVED and seconded that Nadine Lauren come before Council to present.**

**MOTION CARRIED**

Nadine Lauren from the Fundy YMCA gave an in-depth overview regarding the YReach program. YReach is a community wide approach welcoming immigrants and refugees to our area. The program helps those arriving to our area get settled with housing, funding and language support. She covers from the Paradise area through to Meteghan.

Warden MacAlpine thanked her for her presentation and invited her to attend the next shared services committee meeting.

### 2.3 Approval of Minutes of January 13, 2020

**MOVED and seconded that the minutes of January 13, 2020 be approved as circulated.**

**MOTION CARRIED**

### 2.4 Unfinished Business from Minutes of January 13, 2020

None

## 2.5 CAO Report

### a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

### b) Update on Capital Projects 2019-2020

Warden MacAlpine advised that he spoke to the new staff sergeant who indicated he wants to come before Council to introduce himself.

CAO Sunderland advised that Compass NS has applied for funding and it will be early spring before they get any results.

### c) Department Reports

The following department reports were included in the CAO report.

i) Building Inspection

ii) Deputy Chief Administrative Officer

iii) Airport/Dispatch

Warden MacAlpine commented on the number of grass fire calls.

iv) Dog Control Activity and Financial

v) Coordinator Program Development & Heritage

vi) Manager of Corporate Service

vii) Renewable Energy & Climate Change Coordinator

viii) Trails and Open Spaces Coordinator

ix) Economic Development

## 3. **DANGEROUS AND UNSIGHTLY PREMISES**

None

## 4. **BUSINESS ITEMS**

### 4.1 Funding Requests:

Admiral Digby Museum, Fundy Dental Community Association, Juniper House and Southwest Nova Biosphere Reserve Association

**MOVED and seconded that the funding requests from the Admiral Digby Museum, Fundy Dental Community Association, Juniper House and Southwest Nova Biosphere Reserve Association be forwarded to the budget process.**

**MOTION CARRIED**

### 4.2 Asset Management

The CAO stated that a letter of support and commitment with a Councillor representing Council and his/her backup was required as soon as possible for the Committee.

**MOVED and seconded to elect Councillor Manzer to represent Council on the Asset Management Committee with Deputy Warden Gregory as his backup.**

**MOTION CARRIED**

**5. INFORMATION ITEMS**

5.1 Correspondence

There was no correspondence received this month.

5.2 General Information Items

There was no general information received this month.

**6. IN CAMERA ITEMS**

6.2 Contractual Issue

**MOVED and seconded at 5:37 pm to have a five-minute recess before going In Camera.**

**MOTION CARRIED**

Regular session resumed at 5:56 pm.

**7. ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 5:57 pm.**

**MOTION CARRIED**

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Warden Jimmy MacAlpine

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Jeff Sunderland, Deputy CAO