

1. CALL TO ORDER/ATTENDENCE

1.1 Roll Call/Regrets

Warden Gregory called the December 14, 2020 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor Angela Thurber and Councillor George Manzer

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for December 14, 2020 be approved as amended with the addition of 6.1 Personnel Issue under In Camera.

MOTION CARRIED

2.2 Delegations/Presentations

1) Digby Harbour Port Association – Ed Chisholm

MOVED and seconded that Ed Chisholm from the Digby Harbour Port Association come before Council to present.

MOTION CARRIED

Mr. Chisholm gave an in-depth overview of the expansion plan for the Digby Wharf by the Digby Harbour Port Association.

Warden Gregory advised that any financial requests are to be in writing and forwarded, with a budget, to the CAO before March 31, 2021.

Warden Gregory thanked Mr. Chisholm for his presentation.

2.3 Approval of Minutes of March 9, 2020

MOVED and seconded that the minutes of March 9, 2020 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of March 9, 2020

None

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

b) Department Reports

The following department reports were included in the CAO report.

i) Building Inspection

ii) Manager of Municipal Services

iii) Airport/Dispatch

The Warden had concerns on the loss of a spare dispatcher but was assured by the CAO that the Dispatch still has sufficient coverage with the current spares.

iv) Dog Control Activity and Financial

v) Coordinator Program Development & Heritage

Any indication in the Heritage report of the Warden should reflect that it was Warden MacAlpine.

vi) Manager of Corporate Services

vii) Renewable Energy & Climate Change Coordinator

viii) Trails and Open Spaces Coordinator

3. DANGEROUS AND UNSIGHTLY PREMISES

A Dangerous and Unsightly Premises report was circulated.

4. BUSINESS ITEMS

4.1 Letter of Support Brezo Energy

The CAO gave an overview of the proposal from Brezo Energy. Discussion ensued.

MOVED and seconded to recommend to Council to send a letter in support of Brezo Energy for their 1 MW Floating Wind Turbine project.

MOTION CARRIED

4.2 Finance Variance Report

The Manager of Corporate Services gave an overview of the Finance Variance Report.

4.3 February Special Meeting – clarification & schedule – Warden

The Warden is looking to have quarterly meetings with Council bringing forward concerns of things happening in the area. The minutes would be recorded. The meeting date is after the TIR meeting on February 1st, 2021.

4.4 Admiral Digby Museum funding request

MOVED and seconded to recommend to Council the approval of the \$500 funding request from the Admiral Digby Museum.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

There was no general information received this month.

6. IN CAMERA ITEMS

MOVED and seconded that the meeting go In Camera at 6:05 pm.

MOTION CARRIED

Regular session resumed at 6:06 pm.

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 6:07 pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, Deputy CAO