

## 1. CALL TO ORDER/ATTENDENCE

### 1.1 Roll Call/Regrets

Warden Gregory called the February 8, 2021 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross and Councillor Angela Thurber

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Councillor David Tudor and Councillor George Manzer (due to road conditions)

### 1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for February 8, 2021 be approved as circulated.  
MOTION CARRIED**

### 2.2 Delegations/Presentations

#### 1) St. Mary's Bay Protectors

The St. Mary's Bay Protectors did not attend the meeting to make their presentation.

### 2.3 Approval of Minutes of January 11, 2021

**MOVED and seconded that the minutes of January 11, 2021 be approved as circulated.  
MOTION CARRIED**

### 2.4 Unfinished Business from Minutes of January 11, 2021

None

### 2.5 CAO Report

#### a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

**MOVED and seconded to recommend to Council that the Council meeting scheduled for March 22<sup>nd</sup> be moved to March 29<sup>th</sup>.**

**MOTION CARRIED**

#### b) Department Reports

The following department reports were included with the CAO report.

The Warden gave an in-depth update on the action items in the CAO report.

- i) Building Inspection
- ii) Manager of Municipal Services
- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Coordinator Program Development & Heritage
- vi) Manager of Corporate Services
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator

**3. DANGEROUS AND UNSIGHTLY PREMISES - none**

**4. BUSINESS ITEMS**

4.1 Cooke Aquaculture letter of support

**MOVED by Deputy Warden Ross and seconded by Councillor Thurber to recommend to write a letter of support on Kelly Cove Salmon Ltd.'s application for a new Land-based Aquaculture Licence (AQ#1436) in Centreville, Digby County, to the Aquaculture Administrator, Nova Scotia Department of Fisheries and Aquaculture.**

**MOTION CARRIED**

4.2 Budget/Audit schedule

The Warden gave an overview of the Budget/Audit schedule.

The Manager of Corporate Services advised that this schedule has been set for Monday meetings and if the meetings change to Tuesdays the schedule will have to be adjusted.

4.3 Assessment report

The Manager of Corporate Services gave an in-depth overview of the Assessment report.

4.4 Tobeatic Wilderness Committee funding request

**MOVED and seconded to recommend to Council the approval of the \$100 funding request for the Tobeatic Wilderness Committee.**

**MOTION CARRIED**

4.5 Internet

Question from audience regarding the lack of internet in areas with children in school.

**MOVED and seconded to recommend to Council to send a letter of concern, to WREN, regarding areas with children in school requiring internet services.**

**MOTION CARRIED**

**5. INFORMATION ITEMS**

5.1 Correspondence

Council discussed the correspondence received this month.

5.2 General Information Items

There was no general information received this month.

**6. IN CAMERA ITEMS**

**MOVED and seconded that the meeting go In Camera at 5:42 pm for a Contractual Item.**

**MOTION CARRIED**

After Council discussed the Contractual Item the regular session resumed at 6:05 pm.

**7. ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 6:06 pm.**

**MOTION CARRIED**

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**Warden Linda Gregory**

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**Jeff Sunderland, CAO**