

1. CALL TO ORDER/ATTENDENCE

1.1 Roll Call/Regrets

Warden Gregory called the May 11, 2021 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:02 pm. The meeting was held via zoom.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor George Manzer and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for May 11, 2021 be approved as amended with the addition of In Camera 6.1 Legal Issue.

MOTION CARRIED

2.2 Delegations/Presentations

2.3 Approval of Minutes of April 13, 2021

MOVED and seconded that the minutes of April 13, 2021 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of April 13, 2021 - none

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

b) Department Reports

The following department reports were included with the CAO report.

The Warden gave an in-depth update on the action items in the CAO report.

i) Building Inspection

ii) Manager of Municipal Services

iii) Airport/Dispatch

iv) Dog Control Activity and Financial

v) Program Development & Heritage Coordinator

- vi) Manager of Corporate Services
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator

3. DANGEROUS AND UNSIGHTLY PREMISES - none

4. BUSINESS ITEMS

4.1 Proclamation Access Awareness Week

Discussion ensued as Municipal Council does not make Proclamations.

MOVED and seconded that staff promote Access Awareness Week from May 30th through June 5th, on social media.

MOTION CARRIED

4.2 House of Assembly – marketing levy

Discussion ensued regarding the letter received from the House of Assembly on the marketing levy. The CAO advised that the Province has given permission to pass a marketing levy by-law. There will be discussion on this matter at the September By-Law & Policy meeting.

5. CORRESPONDENCE/INFORMATION ITEMS

5.1 NS Municipal Affairs – 12-month notice

Council discussed the correspondence received from the Minister of Municipal Affairs.

6. IN CAMERA ITEMS

MOVED and seconded at 5:27 pm that the meeting move In Camera for a Legal Issue.

MOTION CARRIED

Regular session resumed at 5:52 pm.

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 5:52 pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, CAO