

CALL TO ORDER/ATTENDANCE

1.1 Roll Call/Regrets

Warden Gregory called the November 9, 2021 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:01 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor George Manzer and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Cora Lee Ross, Manager of Corporate Services and Nicole Robbins, Tax Administrator, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for November 9, 2021 be approved with the addition of Correspondence 5.5 Mental Health.

MOTION CARRIED

2.2 Approval of Minutes of October 12, 2021

MOVED and seconded that the minutes of October 12, 2021 be approved as circulated.

MOTION CARRIED

2.3 Unfinished Business from Minutes of October 12, 2021 - none

2.4 Presentation/Delegation – none

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

b) CAO Report

The Warden gave an update on the action items in the CAO report.

c) Department Reports

The following department reports were included with the CAO report.

i) Building Inspection

ii) Manager of Municipal Services

- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Program Development & Heritage Coordinator
- vi) Manager of Corporate Services
- vii) Renewable Energy & Climate Change Coordinator
- viii) Trails and Open Spaces Coordinator

3. DANGEROUS AND UNSIGHTLY PREMISES

3.1 There were no Dangerous and Unsightly reports at this time.

4. BUSINESS ITEMS

4.1 Municipal Indicators Report

The CAO and the Manager of Corporate Services gave an overview of the Municipal Indicators Report.

5. CORRESPONDENCE/INFORMATION ITEMS

Council discussed the correspondence/information items that were circulated.

Item 5.5 requested added by Councilor Thurber – Mental Health was deferred until the next By Law & Policy Meeting.

6. IN CAMERA ITEMS

6.1 Personnel Issue

MOVED and seconded at 5:32 pm to go In Camera for a Personnel Issue.

MOTION CARRIED

The regular session resumed at 6:03 pm.

MOVED and seconded to amend the draft Covid-19 Policy by removing “At their expense”, bullet 3.4.

**MOTION CARRIED
ONE OPPOSED**

MOVED and seconded to recommend to Council the adoption of the Covid-19 Policy with the amendment.

**MOTION CARRIED
ONE OPPOSED**

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 6:06 pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, CAO