

CALL TO ORDER/ATTENDANCE

1.1 Roll Call/Regrets

Warden Gregory called the April 12 2022 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:02 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor and Councillor George Manzer.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Councillor Angela Thurber

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for April 12, 2022 be approved as presented.

MOTION CARRIED

2.2 Approval of Minutes of March 8, 2022

MOVED and seconded that the minutes of March 8, 2022 be approved as presented.

MOTION CARRIED

2.3 Presentation/Delegation

2.4 Unfinished Business from Minutes of March 8, 2022 - none

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

The Warden gave her regrets for the Audit Committee on April 19th. Deputy Warden Ross will chair the meeting.

b) CAO Report

The Warden gave an update on the action items in the CAO report.

c) Department Reports

The following department reports were included with the CAO report.

i) Building Inspection

- ii) Manager of Municipal Services
- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Manager of Corporate Services
- vi) Renewable Energy & Climate Change Coordinator

3. DANGEROUS AND UNSIGHTLY PREMISES

3.1 There were no Dangerous and Unsightly reports at this time.

4. BUSINESS ITEMS

4.1 Coastal Protection Act

The CAO and the Manager of Municipal Services gave an in-depth overview of the Coastal Protection Act regarding the Coastal Protection Regulations and Municipal Building Permits.

5. CORRESPONDENCE/INFORMATION ITEMS

There was discussion on the correspondence/information items circulated.

6. IN CAMERA ITEMS

6.1 Legal

MOVED and seconded at 5:30 pm to go In Camera for a Legal Item.

MOTION CARRIED

Regular session resumed at 5:46 pm.

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 5:47 pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, CAO