

CALL TO ORDER/ATTENDANCE

1.1 Roll Call/Regrets

Warden Gregory called the May 10, 2022 Committee of the Whole session of the Municipality of the District of Digby to Order at 4:59 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor Angela Thurber and Councillor George Manzer.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for May 10, 2022 be approved as presented.

MOTION CARRIED

2.2 Approval of Minutes of April 12, 2022

MOVED and seconded that the minutes of April 12, 2022 be approved as presented.

MOTION CARRIED

2.3 Presentation/Delegation

2.4 Unfinished Business from Minutes of April 12, 2022 - none

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

The Warden will be unable to attend the By-Law & Policy meeting May 17th. She will call into the meeting from away. Both the Warden and Councillor Thurber will be unable to attend the Public Works/By-Law & Policy meeting June 7th. The Warden will call into the meeting from away. Councillor Manzer will be unable to attend the COTW meeting on June 14th.

b) CAO Report

The Warden gave an update on the action items in the CAO report.

c) Department Reports

The following department reports were included with the CAO report.

- i) Building Inspection
- ii) Manager of Municipal Services
- iii) Airport/Dispatch
- iv) Dog Control Activity and Financial
- v) Manager of Corporate Services
- vi) Renewable Energy & Climate Change Coordinator
- vii) Program Development & Heritage Coordinator

3. DANGEROUS AND UNSIGHTLY PREMISES

3.1 There were no Dangerous and Unsightly reports at this time.

4. BUSINESS ITEMS

4.1 Digby Area Health Service Charitable Foundation

MOVED and seconded to recommend to Council the approval of \$125 for a Tee Box in the 7th annual Richard Ellis Memorial Golf Tournament to be held on June 23, 2022.

MOTION CARRIED

4.2 Minister of Municipal Affairs & Housing John Lohr

Council discussed the letter from John Lohr, Minister of Municipal Affairs & Housing.

5. CORRESPONDENCE/INFORMATION ITEMS

There was discussion on the correspondence/information items circulated.

6. IN CAMERA ITEMS

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 5:21 pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, CAO