

CALL TO ORDER/ATTENDANCE

1.1 Roll Call/Regrets

Warden Gregory called the June 14, 2022 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Councillor George Manzer and Councillor David Tudor.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for June 14, 2022 be approved as presented.

MOTION CARRIED

2.2 Approval of Minutes of May 10, 2022

MOVED and seconded that the minutes of May 10, 2022 be approved as presented.

MOTION CARRIED

2.3 Presentation/Delegation

2.3.1 Charlotte Sabean – Literacy

MOVED and seconded to have Charlotte Sabean come before Council to present on literacy.

MOTION CARRIED

Mrs. Sabean circulated a brochure concerning literacy. She proceeded to give an in-depth overview of the literacy issues in the Digby area. Mrs. Sabean is asking that Municipal Council make literacy a priority and advocate that the education department reframe funding and look at needs-based budgets. She is asking that Council budget \$10,000 to aid the children to be assessed for learning disabilities.

The Warden thanked Mrs. Sabean for her presentation.

2.4 Unfinished Business from Minutes of May 10, 2022 - none

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

Deputy Warden Ross advised that he would not be available for the August 9th COTW meeting.

b) CAO Report

The Warden gave an update on the action items in the CAO report.

c) Department Reports

The following department reports were included with the CAO report.

i) Building Inspection

ii) Manager of Municipal Services

iii) Airport/Dispatch

iv) Dog Control Activity and Financial

v) Manager of Corporate Services

vi) Renewable Energy & Climate Change Coordinator

vii) Program Development & Heritage Coordinator

viii) Trails and Open Spaces Coordinator

MOVED and seconded to accept the CAO and Department reports as presented.

MOTION CARRIED

3. DANGEROUS AND UNSIGHTLY PREMISES

3.1 There were no Dangerous and Unsightly reports at this time.

4. BUSINESS ITEMS

4.1 Capital Budget

The Manager of Corporate Services gave an update on the changes made in the Capital Budget.

MOVED and seconded to recommend to Council the approval of Year 1 of the Capital Budget.

MOTION CARRIED

MOVED and seconded to recommend to Council the approval of Year 2 to Year 5 of the Capital Budget.

MOTION CARRIED

4.2 Building Inspector appointments

MOVED and seconded to recommend to Council to appoint Daniel Gaudet as Building Inspector for the Municipality of Digby.

MOTION CARRIED

4.3 Covid Policy

The CAO gave an update on the Covid vaccination policy.

MOVED and seconded to recommend to Council to repeal the Covid Vaccination Policy HW-3000-03.

MOTION CARRIED

4.4 Digby Legion grant

MOVED and seconded to recommend to Council the approval of \$3,708.15 funding for the Royal Canadian Legion Branch 20 Digby to purchase and install a chair platform lift and an automatic door to provide wheelchair accessibility to the building.

MOTION CARRIED

5. CORRESPONDENCE/INFORMATION ITEMS

There was discussion on the correspondence/information items circulated.

6. IN CAMERA ITEMS

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 5:48 pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, CAO