

CALL TO ORDER/ATTENDANCE

1.1 Roll Call/Regrets

Warden Gregory called the August 9, 2022 Committee of the Whole session of the Municipality of the District of Digby to Order at 5:00 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Councillor George Manzer and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Deputy Warden Matthew Ross, Councillor David Tudor and Cora Lee Ross, Manager of Corporate Services.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for August 9, 2022 be approved with the addition of 2.3.2 Presentation by Albert Rose on Japanese Knot Weed in Digby County.
MOTION CARRIED

2.2 Approval of Minutes of June 14, 2022

MOVED and seconded that the minutes of June 14, 2022 be approved as presented.
MOTION CARRIED

2.3 Presentation/Delegation

2.3.1 Rob Stephenson, WREN – Business Now lead

MOVED and seconded to have Rob Stephenson, WREN come before Council to present on the Business Now Lead.

MOTION CARRIED

Mr. Stephenson gave an in-depth overview of Succession Planning and Transition for Businesses, especially aging business owners. He advised that Succession Planning is the pathway for the independent business owner to exit the company when the company is sold. The businesses work together to form a network to help other businesses.

Mr. Stephenson asked Council to reach out to business owners, especially those who may be thinking of selling, to let them know about the Succession Planning/Business Transition program. The cost of the program is \$1,000.

The Warden thanked Mr. Stephenson for his presentation.

2.3.2 Albert Rose – Japanese Knotweed in Digby County

MOVED and seconded to have Albert Rose come before Council to present.

MOTION CARRIED

Mr. Rose advised that most of his lifetime he has studied and worked with horticulture. He has concerns regarding the growth of Japanese knotweed in Digby County. He advised that this weed is hard to get rid of and will eventually take over all flowering plants if nothing is done to remove it. He would like people to be made aware of what the Japanese knotweed does. The information will be given to Rob Hersey to advertise in the Coastline.

The Warden thanked Mr. Rose for his presentation.

MOVED and seconded at 5:58 pm to go into a recess to proceed with the scheduled Council meeting.

MOTION CARRIED

The meeting resumed at 6:41 pm.

2.4 Unfinished Business from Minutes of June 14, 2022 - none

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

b) CAO Report

The Warden gave an update on the action items in the CAO report.

c) Department Reports

The following department reports were included with the CAO report.

i) Building Inspection

ii) Airport/Dispatch

iii) Dog Control Activity and Financial

iv) Manager of Corporate Services

v) Renewable Energy & Climate Change Coordinator

3. DANGEROUS AND UNSIGHTLY PREMISES

3.1 There were no Dangerous and Unsightly reports at this time.

4. BUSINESS ITEMS

4.1 Tiverton Christian Church funding request

Discussion ensued regarding the funding request from the Tiverton Christian Church.

MOVED and seconded to recommend to Council to send the Tiverton Christian Church a letter with information to contact Feed Nova Scotia to aid with the Food Bank.

MOTION CARRIED

4.2 Scallop Days funding request and letter of support

MOVED and seconded to recommend to Council to send the Digby Scallop Days Association a letter of support for their endeavor to host a concert in advocacy for people living with mental health and addiction issues.

MOTION CARRIED

Direction was given to staff to ask the Digby Scallop Days Association for more information in regards to the funding request.

4.3 Department of Public Works Digby J Class Subdivision

Discussion ensued regarding the cost share agreement for J Class Roads.

MOVED and seconded to move this agenda item to the September 6th By-Law & Policy meeting for further discussion.

MOTION CARRIED

4.4 Village of Westport repaving

MOVED and seconded to move this agenda item to the September 6th By-Law & Policy meeting for further discussion.

MOTION CARRIED

4.5 Village of Westport septic systems

MOVED and seconded to recommend to Council to write a letter to the Village Commission of Westport to arrange a meeting to discuss septic systems in Westport.

MOTION CARRIED

5. CORRESPONDENCE/INFORMATION ITEMS

There was discussion on the correspondence/information items circulated.

6. IN CAMERA ITEMS

6.1 Contractual

MOVED and seconded to go In Camera for a Contractual Issue at 7:05 pm.

MOTION CARRIED

The meeting resumed at 7:20 pm.

MOVED and seconded to recommend to Council to approve the Mainland Telecom Proposal of \$95,000 to install high speed internet on Long and Brier Island. The funding shall be awarded upon completion of the project.

MOTION CARRIED

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 7:21 pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, CAO