

CALL TO ORDER/ATTENDANCE

1.1 Roll Call/Regrets

Warden Gregory called the November 8, 2022 Committee of the Whole session of the Municipality of the District of Digby to order at 5:00 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor George Manzer and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Cora Lee Ross, Manager of Corporate Services, Tyler Pulley, Manager of Municipal Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that we pause to seek guidance for the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for November 8, 2022 be approved as presented.

MOTION CARRIED

2.2 Approval of Minutes of October 11, 2022

MOVED and seconded that the minutes of October 11, 2022 be approved as presented.

MOTION CARRIED

2.3 Presentation/Delegation - none

2.4 Unfinished Business from Minutes of October 11, 2022 - none

2.5 CAO Report

a) Meeting Dates/Reminders

The Warden highlighted the meeting dates/reminders.

The Warden advised that she will be away for the December 6th By-Law & Policy meeting. She will zoom into the meeting.

b) CAO Report

The Warden gave an update on the action items in the CAO report.

The CAO is to meet with the Town CAO November 9th to discuss the Digby Marketing and Promotion Levy.

c) Department Reports

The following department reports were included with the CAO report.

- i) Manager of Corporate Services
- ii) Manager of Municipal Services
- iii) Renewable Energy & Climate Change Coordinator
- iv) Airport/Dispatch
- v) Heritage Coordinator Program Development
- vi) Building Inspection

MOVED and seconded to accept the department reports.

MOTION CARRIED

3. DANGEROUS AND UNSIGHTLY PREMISES

3.1

4. BUSINESS ITEMS

4.1 Highway 101 Petition

Discussion ensued regarding the Highway 101 completion petition that has been circulated.

MOVED and seconded to forward the petition to our local MP, the Provincial and Federal Ministers of Transportation with copies to go to our local MLA, the Clare and Yarmouth MLA's and the Village of Weymouth.

MOTION CARRIED

4.2 Road Naming Requests

The Manager of Municipal Services gave an overview of the Road Naming Policy and the Notice of Intent to Change Road Name that we received.

MOVED and seconded to recommend to Council to accept the submission for referral to staff.

MOTION CARRIED

4.3 Public Works/TIR

Deputy Warden Ross discussed issues Public Works/TIR are having because of staff shortage.

MOVED and seconded to send a letter to the Minister of Public Works expressing Council's concerns with the Public Works staff shortage and the inability to keep up with the work this winter in the Municipality of Digby. The letter will also be sent to the MLA.

MOTION CARRIED

5. CORRESPONDENCE/INFORMATION ITEMS

There was discussion on the correspondence/information items circulated.

MOVED and seconded to send a letter from Council to the WREN-LOC expressing concerns on the issues at hand.

MOTION CARRIED

6. IN CAMERA ITEMS

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 5:19 pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, CAO