



**Committee of the Whole Minutes  
Council Chambers  
August 8, 2023**

- 1. IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor George Manzer, and Councillor Angela Thurber

**STAFF PRESENT:** Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Taylor Robinson, Executive Assistant who took the minutes of the meeting.

**ALSO PRESENT:** Larry Brooks and Sheila White from Digby Ground Search & Rescue to provide a presentation to Council.

**REGRETS:** Jeff Sunderland, Chief Administrative Officer

**CALL TO ORDER:** Warden Gregory called the August 8, 2023 Committee of the Whole meeting of the Municipality of the District of Digby to order at 5:01pm.

**PAUSE TO SEEK GUIDANCE:** Warden Linda Gregory welcomed everyone and asked that we pause to seek guidance.

**2. ADMINISTRATIVE AND PROCEDURAL ITEMS**

**2.1 Approval of Agenda-Additions/Deletions**

Addition under 5. CORRESPONDENCE/INFORMATION ITEMS i) The Digby County Exhibition Thank You Letter

**MOTION #COTW2023-08-08-01**

**It was regularly moved and seconded that the agenda for August 8, 2023 be approved as amended.**

**MOTION CARRIED**

**2.2 Approval of Minutes of June 13, 2023**

**MOTION #COTW2023-08-08-02**

**It was regularly moved and seconded that the minutes of June 13, 2023 be approved as circulated.**

**MOTION CARRIED**

2.3 Presentation/Delegation – Larry Brooks, Digby Ground Search & Rescue

**MOTION #COTW2023-08-08-03**

**It was regularly moved and seconded that Larry Brooks & Sheila White from Digby Ground Search & Rescue come before Council to present.**

**MOTION CARRIED**

Mr. Brooks and Ms. White introduced themselves and provided details of the fundraising events and training that Digby Ground Search & Rescue have been working on. It was also noted that there are currently 33 active members and it is their 50<sup>th</sup> Anniversary this year. Mr. Brooks explained that one of their ground search vehicles is beyond repair and asked for the Municipality of Digby's support to assist in replacing it. Council thanked Mr. Brooks and Ms. White for their presentation and will consider their request.

2.4 Unfinished Business from Minutes of June 13, 2023: None

2.5 CAO Report

- i. Meeting Dates/Reminders  
Warden Gregory highlighted the meeting dates/reminders.
  
- ii. CAO Report  
Council reviewed the CAO Report.
  
- iii. Department Reports  
The following department reports were included with the CAO report.
  - i) Manager of Corporate Services
  - ii) Manager of Municipal Services
  - iii) Trail Coordinator
  - iv) Airport/Dispatch
  - v) Building Inspection
  - vi) Heritage Coordinator
  - vii) Renewable Energy & Climate Change Coordinator

**MOTION #COTW2023-08-08-04**

**It was regularly moved and seconded to accept the department reports as circulated.**

**MOTION CARRIED**

**3. DANGEROUS AND UNSIGHTLY PREMISES: None**

**4. BUSINESS ITEMS**

4.1 Equity and Anti-Racism

Council reviewed the memorandum regarding Equity and Anti-Racism and agreed it will be a great initiative for the Municipality.

4.2 Beautification Project

2023-24 Beautification and Streetscaping

Council indicated their excitement for the Weymouth Waterfront Development Committee Beautification Project Phase II receiving grant funding in the amount of \$25,000 from the Department of Municipal Affairs and Housing.

4.3 Letter of Support – Turning the Tide

**MOTION #COTW2023-08-08-05**

**It was regularly moved and seconded to recommend to Council to write a letter of support for Turning the Tide’s project to create capacity for housing groups.**

**MOTION CARRIED**

4.4 Digby Ground Search & Rescue

Council discussed the funding request from Digby Ground Search & Rescue to help replace one of their ground search vehicles. It was decided to support the organization in the amount of \$50,000.

**MOTION #COTW2023-08-08-06**

**It was regularly moved and seconded to recommend to Council to approve a loan to the Digby Ground Search & Rescue in the amount of \$50,000 to purchase a vehicle for Search & Rescue which will be paid back over a five-year period through an annual capital grant.**

**MOTION CARRIED**

**5. CORRESPONDENCE/INFORMATION ITEMS**

- i) The Digby County Exhibition Thank You Letter  
Received and noted.

**MOTION #COTW2023-08-08-07**

**It was regularly moved and seconded to move to in-camera at 5:31pm to discuss a personnel item.**

**MOTION CARRIED**

**6. IN CAMERA ITEMS**

6.1 Personnel

**MOTION #COTW2023-08-08-08**

It was regularly moved and seconded to move out of in-camera at 5:38pm.

**MOTION CARRIED**

**MOTION #COTW2023-08-08-09**

It was regularly moved and seconded to recommend to Council to hire an actuary to prepare information about a switch from our current pension plan to the public service superannuation plan.

**MOTION CARRIED**

**7. ADJOURNMENT**

**MOTION #COTW2023-08-08-10**

It was regularly moved and seconded that the meeting adjourn at 5:39pm.

**MOTION CARRIED**

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**Warden Linda Gregory**

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**Tyler Pulley, Manager of Municipal  
Services (Acting CAO)**