



**Committee of the Whole Minutes
Council Chambers
January 9, 2024**

- 1. IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor George Manzer, and Councillor Angela Thurber

STAFF PRESENT: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Taylor Robinson, Executive Assistant who took the minutes of the meeting.

REGRETS: None

CALL TO ORDER: Warden Gregory called the January 9, 2024 Committee of the Whole meeting of the Municipality of the District of Digby to order at 5:01pm.

PAUSE TO SEEK GUIDANCE: Warden Linda Gregory welcomed everyone and asked that we pause to seek guidance.

2. ADMINISTRATIVE AND PROCEDURAL ITEMS

2.1 Approval of Agenda-Additions/Deletions

MOTION #COTW2024-01-09-01

It was regularly moved and seconded that the agenda for January 9, 2024 be approved as presented.

MOTION CARRIED

2.2 Approval of Minutes of December 12, 2023

MOTION #COTW2024-01-09-02

It was regularly moved and seconded that the minutes of December 12, 2023 be approved as circulated.

MOTION CARRIED

2.3 Presentation/Delegation: None

2.4 Unfinished Business from Minutes of December 12, 2023

2.5 CAO Report

- i. Meeting Dates/Reminders
Warden Gregory highlighted the meeting dates/reminders.
- ii. CAO Report
Council reviewed the CAO Report.
- iii. Department Reports
The following department reports were included with the CAO report.
 - i) Manager of Corporate Services
 - ii) Manager of Municipal Services
 - iii) Trail Coordinator
 - iv) Airport/Dispatch
 - v) Building Inspection
 - vi) Heritage Coordinator
 - vii) Renewable Energy & Climate Change Coordinator

MOTION #COTW2024-01-09-03

It was regularly moved and seconded to accept the department reports as circulated.

MOTION CARRIED

3. DANGEROUS AND UNSIGHTLY PREMISES: None

4. BUSINESS ITEMS

4.1 Request for Tax Sale Reduction

Council reviewed the request to reduce AAN#10408601 to a minimum bid of \$1.00 plus additional fees for certificate of sale and deed preparation due to the size and location of the property. It was agreed by Council to approve the request.

MOTION #COTW2024-01-09-04

It was regularly moved and seconded to recommend to Council to approve the request to reduce tax sale property AAN#10408601 to a minimum bid of \$1.00 plus additional fees for a certificate of sale and deed preparation.

MOTION CARRIED

4.2 Engage NS Proposal

CAO Sunderland informed Council that Engage NS is preparing to do their next round of quality of life surveys and the organization is requesting funds to help towards the costs which they will provide results to each municipal unit. Council noted that it was a great initiative and agreed to provide support to the project.

MOTION #COTW2024-01-09-05

It was regularly moved and seconded to recommend to Council to agree to provide funding to Engage Nova Scotia Quality of Life proposal at \$0.50 per residence.

MOTION CARRIED

4.3 Hwy 101 – Deputy Warden Ross

Deputy Warden Ross requested that Council write a letter to Jill Balser, MLA Digby-Annapolis to request a meeting to discuss Hwy 101.

MOTION #COTW2024-01-09-06

It was regularly moved and seconded to recommend to Council to write a letter to Jill Balser, MLA Digby-Annapolis to request a meeting to discuss Hwy 101.

MOTION CARRIED

4.4 211 Request

Council reviewed the request from 211 to light local landmarks in red to honor of 211 Day. Council discussed and agreed that due to the difficulty to light landmarks, the Municipality of Digby will instead create a social media post and Coastline article in recognition of 211 Day. Staff will send a letter to Sherry Forester, Communications & Marketing Manager, to inform the organization of Council's decision.

MOTION #COTW2024-01-09-07

It was regularly moved and seconded to recommend to Council to create a social media post and Coastline article in recognition of 211 Day on February 11, 2024.

MOTION CARRIED

4.5 Budget/Audit Schedule

Council looked at the budget/audit schedule and noted that it was a great tool to have.

4.6 Earth Day

Warden Gregory proposed an idea to ask residents to clean out their ditches in recognition of Earth Day. It was quickly discussed whether the Municipality of Digby could provide materials to help with the cleanup. Staff will reach out to Waste Check and update Council accordingly.

4.7 Tideview Terrace Letter

Council reviewed the letter regarding Tideview Terrace. It was discussed and decided to write a letter in response to Ms. Connell and Ms. Marshall to thank them. Another letter will be written to MLA Jill Balser, Minister Kim Masland, and Minister Michelle Thompson to reiterate the concerns of Ms. Connell and Ms. Marshall.

MOTION #COTW2024-01-09-08

It was regularly moved and seconded to recommend to Council to write a letter of response to Ms. Connell and Ms. Marshall to say thank you for their letter.

MOTION #COTW2024-01-09-09

It was regularly moved and seconded to recommend to Council to write a letter to MLA Jill Balsler, Minister Kim Masland, and Minister Michelle Thompson to echo the concerns for Tideview Terrace.

MOTION CARRIED

5. CORRESPONDENCE/INFORMATION ITEMS

5.1 Pension Acceptance

Reviewed and noted. The Manager of Municipal Services, Tyler Pulley, indicated that the plan is scheduled to start June 1, 2024.

5.2 Regarding the MV Fundy Rose – Email

Reviewed and noted.

5.3 Admiral Digby Library & Historical Society Thank You Letter

Reviewed and noted.

6. IN CAMERA ITEMS: None

7. ADJOURNMENT

MOTION #COTW2024-01-09-10

It was regularly moved and seconded that the meeting adjourn at 5:26pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, Chief Administrative Officer