



**Committee of the Whole Minutes
Council Chambers
March 12, 2024**

- 1. IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor George Manzer, and Councillor Angela Thurber

STAFF PRESENT: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Taylor Robinson, Executive Assistant who took the minutes of the meeting.

ALSO PRESENT: Nancy Whalley, Digby Area Community Navigator, to provide a presentation to Council. Greg Turner and Linda Fraser, from the Digby and Area Health Service Charitable Foundation and six members of the public.

REGRETS: None

CALL TO ORDER: Warden Gregory called the March 12, 2024 Committee of the Whole meeting of the Municipality of the District of Digby to order at 5:00pm.

PAUSE TO SEEK GUIDANCE: Warden Linda Gregory welcomed everyone and asked that we pause to seek guidance.

2. ADMINISTRATIVE AND PROCEDURAL ITEMS

2.1 Approval of Agenda-Additions/Deletions

MOTION #COTW2024-03-12-01

It was regularly moved and seconded that the agenda for March 12, 2024 be approved as circulated.

MOTION CARRIED

2.2 Approval of Minutes of February 13, 2024

- Change "Councillor George Manzer" to "Councillor George Manzer".

MOTION #COTW2024-03-12-02

It was regularly moved and seconded that the minutes of February 13, 2024 be approved as amended.

MOTION CARRIED

2.3 Presentation/Delegation:

- a) Community Navigator Presentation, Nancy Whalley

MOTION #COTW2024-03-12-03

It was regularly moved and seconded that Nancy Whalley, Digby Area Community Navigator, to come before Council to present.

MOTION CARRIED

Mrs. Whalley introduced herself to Council and provided a progress report since she was first hired for the Digby Area Community Navigator position in November 2023. Mrs. Whalley has attained funding from the Office of Healthcare Professionals Recruitment in both 2023 and 2024. She has also engaged in various training courses, participated in workshops, has regular meetings with officials, and organized events/fairs for newcomers, students, recruitment, retention, etc. Council was then shown the new branding that has been created including an updated website and video to showcase the Digby Area. Council asked Mrs. Whalley some questions and thanked her for her presentation and all the great work she has done and will continue to do.

2.4 CAO Report

- i. Meeting Dates/Reminders

Warden Gregory highlighted the meeting dates/reminders.

- ii. CAO Report

Council reviewed the CAO Report. There were some quick discussions regarding the province not moving forward with the Coastal Protection Act, rural internet updates, and lack of cell coverage.

- iii. Department Reports

The following department reports were included with the CAO report.

- i) Manager of Corporate Services
- ii) Manager of Municipal Services
- iii) Trail Coordinator
- iv) Airport/Dispatch
- v) Building Inspection
- vi) Heritage Coordinator
- vii) Renewable Energy & Climate Change Coordinator

MOTION #COTW2024-03-12-04

It was regularly moved and seconded to accept the department reports as circulated.

MOTION CARRIED

3. DANGEROUS AND UNSIGHTLY PREMISES: None

4. BUSINESS ITEMS

4.1 REMO Guide for Elected Officials

Council reviewed the updated guide and agreed that it was very informative. Councillor Tudor made note of one wording error.

4.2 Conway Zoning

Council reviewed two letters from residents requesting exemptions or an amendment to the current Conway Area Land Use By-Law. It was agreed to refer both letters to the Planning Advisory Committee.

MOTION #COTW2024-03-12-05

It was regularly moved and seconded to refer Vanessa Pulley's letter dated March 5, 2024 to the Planning Advisory Committee for their review.

MOTION CARRIED

MOTION #COTW2024-03-12-06

It was regularly moved and seconded to refer Nancy Robinson's letter dated March 11, 2024 to the Planning Advisory Committee for their review.

MOTION CARRIED

5. CORRESPONDENCE/INFORMATION ITEMS

5.1 Coastal Protection

Reviewed and noted.

5.2 Divert NS REcap - Winter 2024

Reviewed and noted. Warden Gregory asked that each Councillor contact the schools in their districts to inform them of the 2024 Divert NS Champion of the Environment Scholarship.

6. IN CAMERA ITEMS: None

Members from the public asked questions to Council regarding Digby healthcare, the Coastal Protection Act, and department reports from municipal staff.

7. ADJOURNMENT

MOTION #COTW2024-03-12-07

It was regularly moved and seconded that the meeting adjourn at 5:53pm.

MOTION CARRIED

Warden Linda Gregory

Jeff Sunderland, Chief Administrative Officer