



**Committee of the Whole Minutes
Council Chambers
June 9, 2026**

- 1. IN ATTENDANCE:** Warden Linda Gregory (via Zoom), Deputy Warden Matthew Ross (Chair), Councillor George Manzer, Councillor Joan Ross, and Councillor Peter Scherer

STAFF PRESENT: Tyler Pulley, Chief Administrative Officer, Cora Lee Ross, Director of Finance, Christopher Kingston, Director of Municipal Services, and Taylor Robinson, Executive Assistant, who took the minutes of the meeting

ALSO PRESENT: Two members of the public

REGRETS: None

CALL TO ORDER: Deputy Warden Ross called the June 9, 2026, Committee of the Whole meeting of the Municipality of the District of Digby to order at 5:05pm.

PAUSE TO SEEK GUIDANCE: Deputy Warden Ross welcomed everyone and asked that we pause to seek guidance.

2. ADMINISTRATIVE AND PROCEDURAL ITEMS

2.1 Approval of Agenda-Additions/Deletions

- Addition under 4. BUSINESS ITEMS 4.8 Support for Facilities on Brier Island
- Addition under 5. CORRESPONDENCE/INFORMATION ITEMS 5.2 Letter from Weymouth Falls Southville Danvers Hassett Parent Support Group

MOTION #COTW2026-06-09-01

It was regularly moved and seconded that the agenda for June 9, 2026 be approved as amended.

MOTION CARRIED

2.2 Disclosure of Conflict-of-Interest Issues: None

2.3 Presentation/Delegation: None

2.4 Approval of Minutes of May 12, 2026

MOTION #COTW2026-06-09-02

It was regularly moved and seconded that the minutes of May 12, 2026 be approved as circulated.

MOTION CARRIED

2.5 CAO Report

i. Meeting Dates/Reminders

Deputy Warden Ross highlighted the meeting dates/reminders.

ii. CAO Report

Council reviewed the CAO Report.

iii. Department Reports

The following department reports were included with the CAO report.

i) Director of Finance

ii) Director of Municipal Services

iii) Trail Coordinator

iv) Airport/Dispatch

v) Building Inspection

MOTION #COTW2026-06-09-03

It was regularly moved and seconded to accept the department reports as circulated.

MOTION CARRIED

3. DANGEROUS AND UNSIGHTLY PREMISES

4. BUSINESS ITEMS

4.1 Capital Budget – Draft #2

Director of Finance, Cora Lee Ross, went over the updates to the capital budget since the first draft was presented.

MOTION #COTW2026-06-09-04

It was regularly moved and seconded to recommend to Council to approve the Capital Budget (Years 1-5) as presented.

MOTION CARRIED

4.2 Alertable

CAO Pulley informed Council about Alertable, a public notification application currently used by the Town of Digby, and wanted feedback on whether Council would be interested in exploring its use. The matter was brought forward from the REMO Advisory Committee to gauge interest from both the Municipality of Clare and the Municipality of Digby in utilizing the system for emergency communications.

The estimated costs of implementing Alertable were outlined, including a one-time startup cost of approximately \$5,000 and annual operating costs of approximately \$4,000. It was noted that there may be opportunities to share costs among participating municipalities.

Council discussed the fact that the Alert Ready system is already in place and questioned whether residents would be likely to register for an additional notification service. It was explained that a key benefit of Alertable is its ability to reach landline users. Members also noted that an integrated system combining the capabilities of Alertable and Alert Ready would be ideal and questioned whether a province-wide solution could be developed.

Warden Gregory advised that she had spoken with a group undertaking similar work during the NSFM Conference and would provide additional information to staff. Staff were directed to gather further information on Alertable and comparable notification systems and bring the matter back to Council for future consideration.

4.3 ICS Volleyball Community Grant Request

Council reviewed the funding request and suggested that the applicant approach DARC or the Tri-County Regional Centre for Education for assistance in obtaining equipment, specifically a referee stand, for the school's volleyball program. Council agreed to provide a letter of support to assist with those efforts.

MOTION #COTW2026-06-09-05

It was regularly moved and seconded to recommend to Council to write a letter of support on behalf of the Islands Consolidated School to update and replace aging volleyball equipment.

MOTION CARRIED

4.4 Westport Theatre Troupe Community Grant Request

Council reviewed the request from the group asking for \$1,000 in support of their first play called "Before the Sea: the Joshua Slocum Story on Brier Island". Council agreed that it was a great initiative and approved the request.

MOTION #COTW2026-06-09-06

It was regularly moved and seconded to recommend to Council to provide \$1,000 to the Westport Theatre Troupe.

MOTION CARRIED

4.5 Multicultural Festival Community Grant

Council went over the request from Digby Area Learning Association (DALA) in regards to their \$1,500 community grant for their Multicultural Festival Event planned for June. Due to insufficient confirmed funding, the organization had to make the difficult decision to cancel this year's event, but asked Council if it would okay to reserve the funds if the event were to take place at a later date this year. Council quickly discussed and agreed that they will reserve \$1,500 for DALA.

4.6 Digby/Clare Home Support Agency - Request for Letter of Support

MOTION #COTW2026-06-09-07

It was regularly moved and seconded to recommend to Council to provide a letter of support for the Digby/Clare Home Support Agency.

MOTION CARRIED

4.7 Digby Curling Club - New Curling Stone Replacement Project

Staff noted that the Digby Curling Club received \$60,000 from the province, but since they asked for \$73,000, they have a shortfall of \$13,000. The Digby Curling Club is asking the Municipality for additional funding beyond the \$5,000 already committed. Council agreed to bring this matter forward to discuss at the next By-Law & Policy meeting.

4.8 Support for Facilities on Brier Island

Council discussed correspondence received by Councillor Scherer from the Village of Westport Commissioners regarding concerns for needing improved signage and better traffic organization in the ferry slip area.

Council also discussed concerns related to the lack of public washroom facilities near the ferry terminal. It was noted that the high volume of tourists waiting for the ferry often results in visitors using washrooms in local businesses. The possibility of providing portable washrooms in the area was raised. Council agreed that the first step would be to send a letter to inquire on the status of the Village of Westport's concerns to Marine Services, with copies forwarded to Tony Harvey, and MLA Jill Balser.

MOTION #COTW2026-06-09-08

It was regularly moved and seconded to recommend to Council to send a letter to John Majchrowicz, Manager of Marine Services, regarding the Village of Westport's concerns related to portable washroom facilities, signage, and conditions of the ferry slip area.

MOTION CARRIED

5. CORRESPONDENCE/INFORMATION ITEMS:

5.1 Kelly Cove Salmon - Notification of Proposed Amendment

Reviewed and noted.

5.2 Letter from Weymouth Falls Southville Danvers Hassett Parent Support Group

Reviewed and noted. Council decided to write a response letter to let the organization know that they are permitted to reallocate the funds to their Kwanzaa event.

MOTION #COTW2026-06-09-09

It was regularly moved and seconded to recommend to Council that the previously approved \$500 allocation for the Weymouth Falls Southville Danvers Hassett Parent Support Group project be redirected to support the organization's Kwanzaa event, and that a letter be sent advising the group of this decision.

MOTION CARRIED

6. COMMITTEE REPORTS

Each Councillor provided a committee report for Advisory, Intermunicipal, and External Committees:

Councillor Scherer:

- Councillor Scherer reported that the Crownland Stakeholders group met and went over how they are managing forests, biomes, and more.
- The Digby Municipal Fire Association had their quarterly meeting and was pleased with Council's resolution to support awards, and with everything happening with the training facility. The group was also interested in budget increase for training where the Fire Services Coordinator was there and went into detail with more information.

Councillor Manzer:

- Councillor Manzer reported that none of his committees met during the month and, as a result, there are no updates to provide.

Warden Gregory:

- Warden Gregory shared that she has been to various meetings and conferences over the past month.

Councillor Ross:

- Digby Area Tourism had their AGM where they reported on how they are aligning with the province's 365 days a year tourism plan.

Deputy Warden Ross:

- It was shared that the Digby Port Authority is meeting with the Federal Minister of Fisheries in Ottawa this week to pitch why they should invest money in the Digby Wharf repairs. It was also noted that the group had their AGM where it was reported that everything is status-quo.

7. IN CAMERA ITEMS: None

8. ADJOURNMENT

MOTION #COTW2026-06-09-04

It was regularly moved and seconded that the meeting adjourn at 6:02pm.

MOTION CARRIED

Matthew Ross, Deputy Warden

Tyler Pulley, CAO

Chief Administrative Officer Report

Meeting Date	June 9, 2026
Submitted To	Committee of the Whole
Submitted By	Tyler Pulley, CAO

Meeting/Event Dates/Reminders (As of June 4, 2026)

Date & Time	Meeting/ Event	Who Attends	Location
June 16 th	NO MEETING		
June 23 rd @ 5:00 pm	Council	All Council	Council Chambers
June 30 th	NO MEETING		
July 7 th	NO MEETING		
July 14 th	NO MEETING		
July 21 st @ 5:00 pm	Audit Committee	All Council	Council Chambers
July 28 th @ 5:00 pm	Council	All Council	Council Chambers
August 4 th	NO MEETING		
August 11 th @ 5:00 pm	COTW	All Council	Council Chambers
August 18 th	NO MEETING		
August 25 th	NO MEETING		

CAO UPDATE (As of June 4, 2026)

- Regular communication and meetings with the management team and staff.
- Attended COTW, Council, and By-Law & Policy meetings.
- Worked with the Director of Finance to finalize the Operating Budget.
- Phone call with Executive Director of AMANS about well financing.
- Attended consultation with the Province about the RCMP billing mechanism.
- Attended meeting with the Western REN Chief Executive Officer and the CAOs of the Town of Digby and the Municipality of Clare.
- Attended the Canadian Association of Municipal Administrators Conference. The sessions included topics such as “How to Be a Leader, Not a Boss”, “Delivering Difficult Performance Reviews”, “What Every CAO Can Learn From the First Five Years”, “Embracing Everyday Excellence to Take it to the Next Level”, and “Spotting the Invisible Forces that Fuel Incivility and How to Neutralize Them”. Received a scholarship to attend the conference and it was an excellent experience with useful sessions and networking opportunities.
- Attended meeting with the Province about the NS Land for Housing Program.
- Attended retirement party for Rob Hersey.
- Worked with the Director of Finance on the capital budget for 2026-27.
- Continue to lead the negotiations with Queens as our landfill contract expires on March 31, 2027. It can be extended by agreement before October 1, 2026.
- Numerous phone calls and meetings with residents and municipal counterparts.

DEPARTMENT REPORTS	
Director of Finance Report	Monthly Report
Director of Municipal Services Report	Monthly Report
Building Department Reports	Building Permits Report
Airport/Dispatch	Airport Report / Dispatch Call Report
Trails Coordinator	Monthly Report

Director of Finance Report
Submitted by: Cora Lee Ross
May 8, 2026 to June 3, 2026

Tax Sale:

Tax Sale Update provided by Nicole Robbins, Tax Administrator:

2026 Tax Sale:

- Tax sale by tender took place March 11, 2026. There were 16 properties taken to the sale, and 14 of which were sold. Certificates of sale have been sent to the lawyers and deeds office to be registered. There have been four redemptions take place.

2027 Tax Sale:

- Work will begin on the March 2027 Tax Sale this month, June 2026.

Administration Department:

- May slowed down a bit after sending over 11 thousand tax bills in April. The administration department processed \$4,374,440 receipts during April and an additional \$1,290,682 during May.
- The department has been assisting taxpayers with various grant applications.
- The administration department has spent time training with our new team member, Amber Gillis during the month of May.

Municipal Audit:

- The 25/26 Municipal audit is fast approaching. An audit plan with Grant Thornton has been set. The first Audit Committee Meeting was held on April 21 where Grant Thornton outlined their audit approach and Council received a 25/26 financial update on the budget variances.
- The Municipal Audit is scheduled to take place June 8 – 15, 2026.

Operating Budget:

- The April income and expense statement reported 46% of revenues received, and 10% for expenses.
- The operating budget for 26/27 was presented and passed at Council on May 19, 2026, in the amount of \$14,006,749. A copy of the budget package has been posted on the Municipal website.

Capital Budget:

- The capital projects are complete for the 25/26 fiscal year.
- First draft of the capital budget was presented at the Bylaw & Policy meeting on June 2, 2026.

Miscellaneous:

- Continue to work with various Fire Departments re: Loans/Reserves.
- Working on various reporting for the Province.

Conferences/Training/Meetings:

- Tyler, Chris and I continue to meet for management discussions.
 - Continue to meet with Administration staff.
 - Attended Bylaw & Policy, COTW, and Council meetings.
 - Social Committee meeting to plan retirement party for Rob.
 - Succession planning with Rob.
 - Training meetings with Rob and Amber.
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- Participated in an AMA Conference Planning meetings. Digby will be hosting the Spring AMA Conference June 10-12, 2026.
- Misc internal budget meetings.
- Miscellaneous internal meetings.
- Tyler & I attended a CAMA conference. It was the first time we attended. It was a very well organized conference and all the sessions were relevant to our every day Municipal work.

Director of Municipal Services (DMS) Report	
DATE:	June 9 th , 2026
SUBMITTED TO:	Tyler Pulley, CAO
CARBON COPIES:	Taylor Robinson, Executive Assistant
SUBMITTED BY:	Christopher Kingston, DMS

Miscellaneous

- Attended management meetings
- Attended By-Law and Policy and COTW meetings
- Participated in budget meetings with Management
- Office Generator Installation was successfully completed
- Issued RFP for the decommissioning of both Mount Pleasant Wind Turbines
- Met with Pollution Probe to discuss national tactics on infrastructure for water filling station
- Met with FBM to discuss storm water management within the Municipality
- Biogas Generator Repurposing project is ongoing; draft reports expected soon
- Balancing Rock Trail Assessment & Design project is ongoing
- Continue to meet with DARC Director to assist in grant application
- Ongoing Accessibility research and work for the Weymouth Library
- Celebrated the retirement of Program Coordinator Robert Hersey
- Continue role as Development Officer
- Participated in a REMO Radio Check exercise
- Continue discussions with local ACOA agents about potential projects
- Continue to meet with Weymouth Village Commissioners to discuss Sidewalk Project

Airport

- Regular check-ins with Dispatch supervisor
- Runway Lights are operational again
- See attached monthly report

Building Department

- Meet regularly with Building Department and Development Officer to discuss files
- Building Department continue ongoing education and training
- See attached monthly report

Dog Control

- 4 Complaints/Incidents for the month of May

Fire Services & REMO

- Met with Mr. Snell to discuss ongoing work
 - Continues to work closely with the Fire Departments
 - Looking into tax rebates for Fire Departments
- Ongoing discussion about REMO grants and the Fire Training Facility

- Continue discussions about the provincial modernization of the Fire Departments

Public Works

- Meet with Mr. Faulkner and Mr. LeBlanc on a regular basis to discuss issues that arise
- Tractor repairs have put a stop to our Spring Maintenance

Renewable Energy and Climate Change

- Entered into a new contract with SREI Consultant
- Met with SREI Consultant to discuss ongoing projects and succession planning
- Ongoing meetings about interest in the Biogas Generator
- Ongoing meetings with SREI Consultant and the Biogas Generator Repurposing Consultant

Solid Waste

- Talk regularly with service provider about any issues or concerns that arise
- Transfer Station is now a registered Depot location for Recyclable Material
- Queens County Landfill have hired a new hauler for Solid Waste
- Ongoing Collection and Receiving claims through Circular Material
- Started White Metal Collection for the Month of June

Trails

- Met with Trails Coordinator on a regular basis
 - Discussed goals for the spring/summer/fall seasons ahead
- Ongoing discussion for work needed on Balancing Rock Trail
- Spring maintenance and repairs being performed on the Railbed
- Ongoing discussion about DARC to hosting Hike NS Summit in Fall of 2026
- Continued discussions about proper use of the trails and how to educate residents
- See attached monthly report

I trust that the information provided is satisfactory and should you have any questions, please don't hesitate to contact me.

Respectfully,



Christopher Kingston, P.Eng NSLS

Director of Municipal Services

Municipality of Digby

Municipality = Municipality

PERMIT APPLICATIONS

For the Month of May

<i>Number</i>	<i>DISTRICT</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DM-B2026-074	3	0	Construction	Garage/Carport/Shed	Shed	29.20	2,000.00
DM-B2026-010	5	0	Construction	Garage/Carport/Shed	Garage	100.00	75,000.00
DM-B2026-079	2	0	Renovate	Single Dwelling	House	101.00	38,000.00
DM-B2026-053	5	0	Construction	Garage/Carport/Shed	Garage	51.25	15,000.00
DM-B2026-073	4	0	Construction	Single Dwelling	Garage	200.00	300,000.00
DM-B2026-077	3	0	Construction	Single Dwelling	Fence	27.00	1,000.00
DM-B2026-078	2	0	Construction	Garage/Carport/Shed	Accessory Uses - Shed	16.60	2,500.00
DM-B2026-086	5	0	Repair	Single Dwelling	Moble/Mini Homes	225.00	100,000.00
DM-B2026-091	2	0	Relocate	Garage/Carport/Shed	Shed	30.00	2,500.00
DM-B2026-080	5	0	Addition	Single Dwelling	Deck	30.00	2,500.00
DM-B2026-095	3	0	Construction	Single Dwelling	House	128.80	175,000.00
DM-B2026-096	1	0	Construction	Institutional And Governmental	Emergency Service	162.23	68,615.00
DM-B2026-097	3	0	Construction	Single Dwelling	House	172.00	200,000.00
DM-B2026-098	2	0	Construction	Garage/Carport/Shed	Garage	38.00	18,000.00
DM-B2026-100	2	0	Construction	Single Dwelling	House	212.00	487,026.00
DM-B2026-106	4	0	Renovate	Institutional And Governmental	Emergency Service	55.00	15,000.00
DM-B2026-107	2	0	Relocate	Garage/Carport/Shed	Storage Room	30.00	3,000.00
DM-B2026-103	5	0	Construction	Garage/Carport/Shed	Shed	29.50	14,200.00
DM-B2026-114	3	0	Addition	Single Dwelling	Deck	31.00	3,000.00
DM-B2026-115	5	0	Renovate	Single Dwelling	House	45.00	10,000.00
DM-B2026-108	2	0	Construction	Garage/Carport/Shed	Shed	26.10	6,000.00
DM-B2026-102	4	0	Addition	Single Dwelling	Deck	39.00	7,000.00
DM-B2026-117	1	0	Construction	Garage/Carport/Shed	Shed	13.20	2,000.00
DM-B2026-119	5	0	Construction	Garage/Carport/Shed	Shed	19.60	5,500.00
DM-B2026-120	4	0	Addition	Garage/Carport/Shed	Accessory Uses - Other	13.20	1,000.00
DM-B2026-112	1	0	Construction	Garage/Carport/Shed	Storage Room	60.00	15,000.00
DM-B2026-110	1	0	Construction	Garage/Carport/Shed	Shed	19.60	5,000.00

Total	27	0	1,904.28	1,573,841.00
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PERMIT APPLICATIONS

For the Month of May

DISTRICTS

<i>Building Type</i>	1	2	3	4	5	Total
Garage/Carport/Shed	3	5	1	1	4	14
Institutional And	1	0	0	1	0	2
Single Dwelling	0	1	5	2	3	11
Total	4	6	6	4	7	27

Summary of Estimated Value by District

1	90,615.00
2	519,026.00
3	419,000.00
4	323,000.00
5	222,200.00
Total	1,573,841.00

Summary of Estimated Value by Building Type

Garage/Carport/Shed	166,700.00
Institutional And Governmen	83,615.00
Single Dwelling	1,323,526.00
Total	1,573,841.00

D I S T R I C T S

<i>Building Type</i>	1	2	3	4	5	Total
Commercial	0	1	0	0	1	2
Garage/Carport/Shed	4	5	2	2	5	18
Institutional And	1	0	0	1	0	2
Single Dwelling	0	2	7	3	8	20
Total	5	8	9	6	14	42

Summary of Estimated Value by District

1	92,615.00
2	538,026.00
3	696,000.00
4	355,500.00
5	364,700.00
Total	2,046,841.00

Summary of Estimated Value by Building Type

Commercial	38,000.00
Garage/Carport/Shed	349,700.00
Institutional And Governmen	83,615.00
Single Dwelling	1,575,526.00
Total	2,046,841.00

Municipality = Town of Digby

PERMIT APPLICATIONS

For the Month of May

<i>Number</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DB-B2026-011		0	Repair	Single Dwelling	Porch/Patio	34.00	4,500.00
DB-B2026-012		0	Renovate	Apartments	Apartment Building	85.00	30,000.00
DB-B2026-014		0	Renovate	Single Dwelling	House	75.00	25,000.00
Total		0				194.00	59,500.00

DISTRICTS

Building Type		Total
Apartments	1	1
Single Dwelling	2	2
Total	3	3

Summary of Estimated Value by District

	59,500.00
Total	59,500.00

Summary of Estimated Value by Building Type

Apartments	30,000.00
Single Dwelling	29,500.00
Total	59,500.00

D I S T R I C T S

<i>Building Type</i>		Total
Apartments	1	1
Commercial	1	1
Double Dwelling	1	1
Single Dwelling	7	7
Total	10	10

Summary of Estimated Value by District

	587,000.00
Total	587,000.00

Summary of Estimated Value by Building Type

Apartments	30,000.00
Commercial	17,500.00
Double Dwelling	220,000.00
Single Dwelling	319,500.00
Total	587,000.00

Digby Dispatch**Call Type and Log Item Counts****ALL****May 2026**

	Count	YTD
Call Type		
1 Appliance Fire	0	3
2 Boat on Fire	0	1
3 Bylaw Inspection	1	1
4 Chimney	2	37
5 CO Detector	1	5
6 Electrical	3	19
7 Fire Alarm - Commercial	17	108
8 Fire Alarm - Residential	14	53
9 Flood	1	1
10 Grass/Bush/Forest	11	59
11 HAZMAT	1	3
12 Lift Assist	1	14
13 Medical Call	82	333
14 Mutual aid	42	200
15 MVC	13	63
16 MVC w/ Entrapment	4	18
17 Other	6	26
18 Phone Crash Alert	7	12
19 Pole fire	1	4
20 Rekindle	0	2
21 Rescue	3	11
22 Smoke	1	10
23 Structure	4	20
24 Vehicle fire	2	18
Total Call Type	217	1,021
Log Items		
1 Dog Call	8	74
2 FD Equipment out of service	55	178
3 Hydrant Use	2	3
4 Miscellaneous	19	52
5 Municipal Alarm	0	3
6 Pager Message	0	1
7 Sewer	3	14
8 Special Pager Check	0	2
9 Special Radio Check	0	7
10 Training	1	15
Total Log Items	88	349

Digby Municipal Airport/Dispatch Monthly Report
May 2026

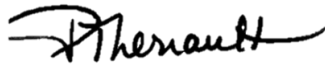
Bruce and I attended a meeting with First Due to begin familiarizing ourselves with the new records management and response system that will be provided to fire departments through provincial funding. The program offers many features similar to those currently available through IAmResponding.

Members of the Bear River Fire Department visited Dispatch and the airport property for a tour to review potential hazards and identify any hazardous materials stored on site that may be relevant during emergency responses.

Our new PC arrived to replace the main Dispatch computer. Norm and Steve completed the initial hardware and software setup, after which I configured the required documents and systems. Testing was completed with the fire departments prior to placing the new computer into service.

I attended the Clare Fire Fighters Association (CFFA) meeting on May 27. The meeting included a presentation on insurance considerations and coverage for fire departments.

Best regards,



Paulette Theriault
Dispatch Supervisor
ptheriault@digbymun.ca
Office: 902-245-5885
Cell: 902-245-3546

26-27	AVGAS PROFIT	AIRCRAFT MOVEMENTS							PASSENGERS
		TNG	TOU	REC	BUS	GOV	MIL	TOTAL	
APR	\$129.62	23	0	17	2	7	10	59	52
MAY	\$255.55	10	0	43	0	2	0	55	22
JUN									
JUL									
AUG									
SEP									
OCT									
NOV									
DEC									
JAN									
FEB									
MAR									

NB:

AIRCRAFT MOVEMENTS -
PASSENGER MOVEMENTS -

Include aircraft leaving and arriving at the airport
The number of people in the aircraft arriving and leaving
excluding the pilot.

Gov = Government

Bus = Business

Rec = Recreation

Mil = Military

Tou = Tourist

Tng = Training

June 9th, 2026

Gulliver's Cove

On June 2, a trail identification sign was installed at the lower trail entrance. This was completed in response to feedback indicating that some residents and visitors were unaware of the trail's location. The new signage is intended to improve visibility, wayfinding, and public awareness of the trail.

Van Tassel Lake

On June 1 I whipper snipped the parking lot, Kopit cove, Gus Vantassel foundation and the summit.

Balancing Rock

On May 14, an ACOA direct claim was submitted for the invoice received from WSP. On May 19, 2026, maintenance was completed at the trailhead, including whipper-snipping the parking lot area and tidying the gardens. On June 2, 2026, the public washrooms were opened for the season.

Boars Head Lighthouse

On May 19, maintenance work was completed at the lighthouse property, including whipper-snipping around the lighthouse and along the Althouse Trail. A tree that had fallen across the trail was also removed. On May 28, scaffolding was erected around the lighthouse in preparation for the upcoming renovations to the lantern room. On June 2, 2026, barricades and "Keep Out" signs were installed to prevent public access to the lighthouse while the scaffolding remains in place.

Bear Cove Seaside Park and Art Trail

On May 19th I whipper snipped the parking lot and trail down to the Ocean.

Haines Lake

On May 15th, the power was turned on at Haines Lake for the season. On June 1, the docks were installed in preparation for summer operations.

Railbed

On May 13, Connell's Septic serviced and filled the holding tank at the washroom located in the Smith's Cove Lighthouse parking area in preparation for the seasonal opening. On May 19, a new culvert was installed on Henry Maillet Road to replace a culvert that had been damaged by fire. An additional nearby culvert was excavated and cleared to restore proper water flow, as water had been backing up in the area. On May 20, the Smith's Cove Lighthouse picnic area washroom was opened for the season. Keys for the washroom were also cut and provided to the Smith's Cove Historical Society, which will be responsible for changing the garbage receptacles throughout the season. On June 3, I met with a contractor on the railbed near Jordantown to review three deteriorated

culverts that require replacement. The contractor assessed the sites and will provide a quote for the required work in the coming days.

Promo and other

- On May 6, 2026, I recorded the voiceover for Promotional Video #3 for the Hiking Summit.
- On May 8, 2026, I attended a Hiking Summit planning meeting followed by a Hiking Summit logistics and safety meeting. Trail and hike descriptions were discussed and finalized in preparation for registration, which is scheduled to open during the second week of June.
- On May 20, 2026, I attended a beach sweep at Sandy Cove Beach with the O2 students from DRHS. Representatives from the Sandy Cove Conservancy and Scotian Shores also participated, and the Sandy Cove Conservancy hosted a barbecue for volunteers following the cleanup.
- On May 28, 2026, I attended a Hiking Summit meeting to review the event itinerary and finalize trail descriptions prior to registration opening.