

## Municipal Expense Claim

JUN 24 2022

Claimant's Name: Jeff Sunderland  
 Claimant's Title: CAO  
 Date expense report posted: June XXX

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.5113	Meals				Other Expenses	Credit Card
							Breakfast	Lunch	Dinner	Other		
05-24-22	Freeport Meetings		Meetings		132.00	\$67.49	\$20.00	\$20.00	\$45.00			
June 15-17	AMA Spring Conference	Conference					40.00	20.00	45.00		356.50	
06-21-22	Regional Planning Meeting		Meeting		200.00	\$102.26						
						\$0.00						
						\$0.00						
						\$0.00						
						<b>\$169.75</b>	40.00	20.00	45.00		356.50	-

Net of HST Rebate

HST Rebate Amt HST Rebate Amt \$15.81  
 HST Rebate Amt -Other

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Jeff Sunderland, CAO  
 Print name and position *Jeff Sunderland*  
Signed

\*APPROVED by:  
*Linda Gregory*  
 Print name and position *Linda Gregory*  
Signed  
 Warden

Print name and position Signed

	Total Claim:	631.25
Less amount paid directly by municipality:		-
		631.25
		-
<b>Balance Due (Owed):</b>		<b>631.25</b>

# OAK ISLAND

*Resort & Conference Centre*

36 Treasure Drive, Western Shore, NS B0J3M0 CA  
 Phone: 902-627-2600 Fax: 902-627-2020 www.oakislandresort.ca

Reservation Number 22948

**Send to** Jeff Sunderland  
 Xxx  
 Mun Of Digby, NS B0V1A0

**Phone** 9023088800

**Guest Name** Jeff Sunderland **Arrival Date** 6/15/22 **Departure Date** 6/17/22

**Group** AMANS **Room Information** 104 - Land View 2 Double beds

Folio Number 19661

Trans Date	Description		Voucher	Amount
<b>Charges</b>				
6/15/22	Room Charge	Amans - Association Of Munic	mai-104	155.00
6/15/22	HST		mai-104	23.25
6/16/22	Room Charge	Amans - Association Of Munic	mai-104	155.00
6/16/22	HST		mai-104	23.25
		Subtotal		356.50
	Total Charges			356.50
<b>Payments</b>				
6/15/22	Mastercard	#####3993 08893Z 104	0000012980	-356.50
		Subtotal		-356.50
	Total Payments			-356.50
			<b>Balance Due:</b>	<b>0.00</b>