

Municipal Expense Claim

OCT 01 2021

Claimant's Name: Jeff Sunderland
 Claimant's Title: CAO
 Date expense report posted: September 24/21

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.4615	Meals			Other	Other Expenses	Credit Card
							Breakfast	Lunch	Dinner			
September 14/15	Strategic Planning Session		Meeting			\$0.00	\$20.00	\$20.00	\$45.00		114.00	
						\$0.00						
						\$0.00						
						\$0.00						
						\$0.00						
						\$0.00						
						\$0.00	20.00	20.00	45.00	-	114.00	-

Net of HST Rebate
 HST Rebate Amt HST Rebate Amt
 HST Rebate Amt -Other \$0.00

Total Claim:	199.00
Less amount paid directly by municipality:	-
	199.00
	-
Balance Due (Owed):	199.00

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Jeff Sunderland, CAO
Jeff Sunderland
 Print name and position Signed

*APPROVED by:
Linda Gregory
 Print name and position Signed

 Print name and position Signed