

Municipal Expense Claim


FEB 02 2024

Claimant's Name: Jeff Sunderland
 Claimant's Title: CAO
 Date expense report posted: 22-Jan


Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.577	Meals				Other Expenses	Credit Card
							Breakfast	Lunch	Dinner	Other		
01-18-24	Travel to AMA Board Meeting		Meeting		246.00	\$141.94	\$20.00	\$20.00	\$45.00			
01-19-24	Hotel		Meeting		-						219.47	
01-19-24	Travel From AMA Board Meeting		Meeting		246.00	\$141.94		20.00				
						\$0.00						
						\$0.00						
						\$0.00						
						\$283.88	-	20.00	-		219.47	-

Net of HST Rebate
 HST Rebate Amt \$26.45
 HST Rebate Amt -Other

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Jeff Sunderland, CAO
 Print name and position _____
 Signed 

*APPROVED by:

 Signed _____
 Linda Gregory
 Print name and position _____
 Warden
 Signed 

Total Claim: 523.35
 Less amount paid directly by municipality: -
 Balance Due (Owed): 523.35

Hilton Garden Inn™

Halifax Airport

200 Pratt Whitney Drive • Enfield, NS B2T 0A2
 Phone (902) 873-1400 • Fax (902) 873-1800
 Reservations
 www.HGI.com or 1 877 STAY HGI

Name & Address

Sunderland, Jeff
 12548 HIGHWAY 217
 DIGBY NS B0V1A0
 CANADA

Room 322/K1RZ
 Arrival Date 1/18/2024 7:57:00 PM
 Departure Date 1/19/2024

Adult/Child 1/0
 Room Rate 185.29

Rate Plan: HPPRP1
 HH # 2023629906 BLUE
 AL:
 Car:

Confirmation Number: 3470770457

1/19/2024



L X R

CONRAD



TEMPO

MOTTO



HOMEWOOD SUITES



DATE	REFERENCE	DESCRIPTION	AMOUNT
1/18/2024	2803288	GUEST ROOM	\$185.29
1/18/2024	2803288	HST - ROOMS	\$27.79
1/18/2024	2803288	HRM MARKETING LEVY	\$5.56
1/18/2024	2803288	HST - MISC	\$0.83
		BALANCE	\$219.47
<p>Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com</p>			
Total Invoice Amount		\$185.29 \$34.18	

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT
THANK YOU FOR STAYING AT THE HILTON GARDEN INN HALIFAX AIRPORT! - HST# 869085407RT0001

CARD MEMBER'S SIGNATURE
X

DATE OF CHARGE FOLIO NO./CHECK NO.
 789219 A

AUTHORIZATION INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT

PAYMENT DUE UPON RECEIPT

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.