OCT 29 2021

Municipality of the District of Digby Expense Claim

Claimant's Name: **David Tudor**

Claimant's Title: **Council**

Date expense report posted: **Sept 8th - Sept 29th 2021**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.4615	Meals Breakfast $20	Meals Lunch $20	Meals Dinner $45	Other Expenses Description	Other Expenses Amount	Credit Card	Invoice
July 20th 2021	Council				120.00	55.38							
July 21st 2021	PAC				120.00	55.38							
July 27th 2021	Council				120.00	55.38							
Aug 10th	COTW				120.00	55.38							
Aug 11th 2021	PAC				120.00	55.38							
Sept 7th 2021	by law and policy				120.00	55.38							
Sept 14th	retreat				65.00	30.00	20.00	20.00	45.00	Hotel	124.71		
Sept 15th	retreat				65.00	30.00							
Sept 28th 2021	Council				120.00	55.38							
Sept 29th 2021	Public hearing				120.00	55.38							
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				-		503.04	20.00	20.00	45.00		124.71	-	-
					Office USE only	46.87							

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Print name and position *Signed*

*APPROVED by:

Scott Sanford CAO

Print name and position *Signed*

Notes: Travel exepenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.
Alcohol cannot be expensed by an individual to a municipality.
* Municipalities are required by the MGA to report, meals and prefessional development expenses. Municipalities may choose to report other expenses.

Total Claim:	712.75
Less amount paid directly by municipality:	-
	712.75
	-
Balance Due (Owed):	712.75