DEC 2 4 2021

Municipality of the District of Digby Expense Claim

Claimant's Name: **David Tudor**

Claimant's Title: **Council**

Date expense report posted: **Oct 5th to Dec 14th 2021**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.4615	Meals Breakfast $20	Meals Lunch $20	Meals Dinner $45	Other Expenses Description	Other Expenses Amount	Credit Card	Invoice
Oct 5th 2021	By law				120.00	55.38							
Oct 12th 2021	COTW				120.00	55.38							
Oct 13th 2021	EMO				120.00	55.38							
Oct 21st 2021	Council				120.00	55.38							
Nov 2nd 2021	By LAw				120.00	55.38							
Nov 9th 2021	COTW				120.00	55.38							
Nov 23rd 2021	Council				120.00	55.38							
Dec 7th 2021	By law				120.00	55.38							
Dec 8th 2021	Accessability				120.00	55.38							
Dec 14th 2021	COTW				120.00	55.38							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
						-							
				-		553.80	-	-	-		-	-	-
					Office USE only	51.60							

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Print name and position *Signed*

*APPROVED by:

Print name and position *Signed*

Notes: Travel exepenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.
Alcohol cannot be expensed by an individual to a municipality.
* Municipalities are required by the MGA to report, meals and prefessional development expenses. Municipalities may choose to report other expenses.

Total Claim:	553.80
Less amount paid directly by municipality:	-
	553.80
	-
Balance Due (Owed):	553.80