JUN 14 2024

Municipality of the District of Digby Expense Claim

Claimant's Name: David Tudor

Claimant's Title: Council

Date expense report posted: May 28th 2024

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.5838	Meals: Breakfast $20	Meals: Lunch $20	Meals: Dinner $45	Other Expenses: Description	Other Expenses: Amount	Credit Card	Invoice
March 12th 2024	COTW				120.00	70.06		-					
March 26th 2024	Council				120.00	70.06							
April 2nd 2024	By Law				120.00	70.06							
April 9th 2024	COTW				120.00	70.06							
April 16th 2024	Audit				120.00	70.06							
April 23rd 2024	Council				120.00	70.06							
May 7th 2024	BY Law				120.00	70.06							
May 14th 2024	COTW				120.00	70.06							
May 28th 2024	Council				120.00	70.06							
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				-		630.50	-	-	-		-	-	-
					Office USE only	58.74							

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Print name and position ____ Signed ____

*APPROVED by:

Jeff Sunderland CAO

Print name and position ____ Signed ____

Notes: Travel exepenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.
Alcohol cannot be expensed by an individual to a municipality.
* Municipalities are required by the MGA to report, meals and prefessional development expenses. Municipalities may choose to report other expenses.

Total Claim:	630.50
Less amount paid directly by municipality:	-
	630.50
	-
Balance Due (Owed):	630.50