Municipality of the District of Digby Expense Claim

NOV 0 1 2024

Claimant's Name: David Tudor

Claimant's Title: Council

Date expense report posted: May 27th to October 18th 2024

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.5113	Meals Breakfast $20	Meals Lunch $20	Meals Dinner $45	Other Expenses Description	Other Expenses Amount	Credit Card	Invoice
June 3rd	by law and policy				120.00	61.36		-					
July 16th	by law and policy				120.00	61.36							
Sept 10th	by law and policy				120.00	61.36							
Oct 8th	COTW				120.00	61.36							
May 28th	Council				120.00	61.36							
June 25th	Council				120.00	61.36							
July 4th	Special Council				120.00	61.36							
July 23rd	Council				120.00	61.36							
Sept 24th	Council				120.00	61.36							
Sept 19th	REMO				120.00	61.36							
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				-		613.58	-	-	-		-	-	-
					Office USE only	57.17							

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Print name and position *Signed*

*APPROVED by:

Jeff Sundquist CAO

Print name and position *Signed*

Notes: Travel exepenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.
Alcohol cannot be expensed by an individual to a municipality.
* Municipalities are required by the MGA to report, meals and prefessional development expenses. Municipalities may choose to report other expenses.

Total Claim:	613.58
Less amount paid directly by municipality:	-
	613.58
	-
Balance Due (Owed):	613.58

* Submitted by email