MAR 15 2024

Municipality of the District of Digby Expense Claim

Claimant's Name: Matthew Ross

Claimant's Title: Deputy Warden

Date expense report posted: Mar-24

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.5770	Meals Breakfast $20	Meals Lunch $20	Meals Dinner $45	Other Expenses Description	Other Expenses Amount	Credit Card	Invoice
March 5th	Royal Canadian Legion Dinner										30.00		
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				-		-	-	-	-		30.00	-	-
					Office USE only	-							

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Print name and position *Signed*

*APPROVED by:

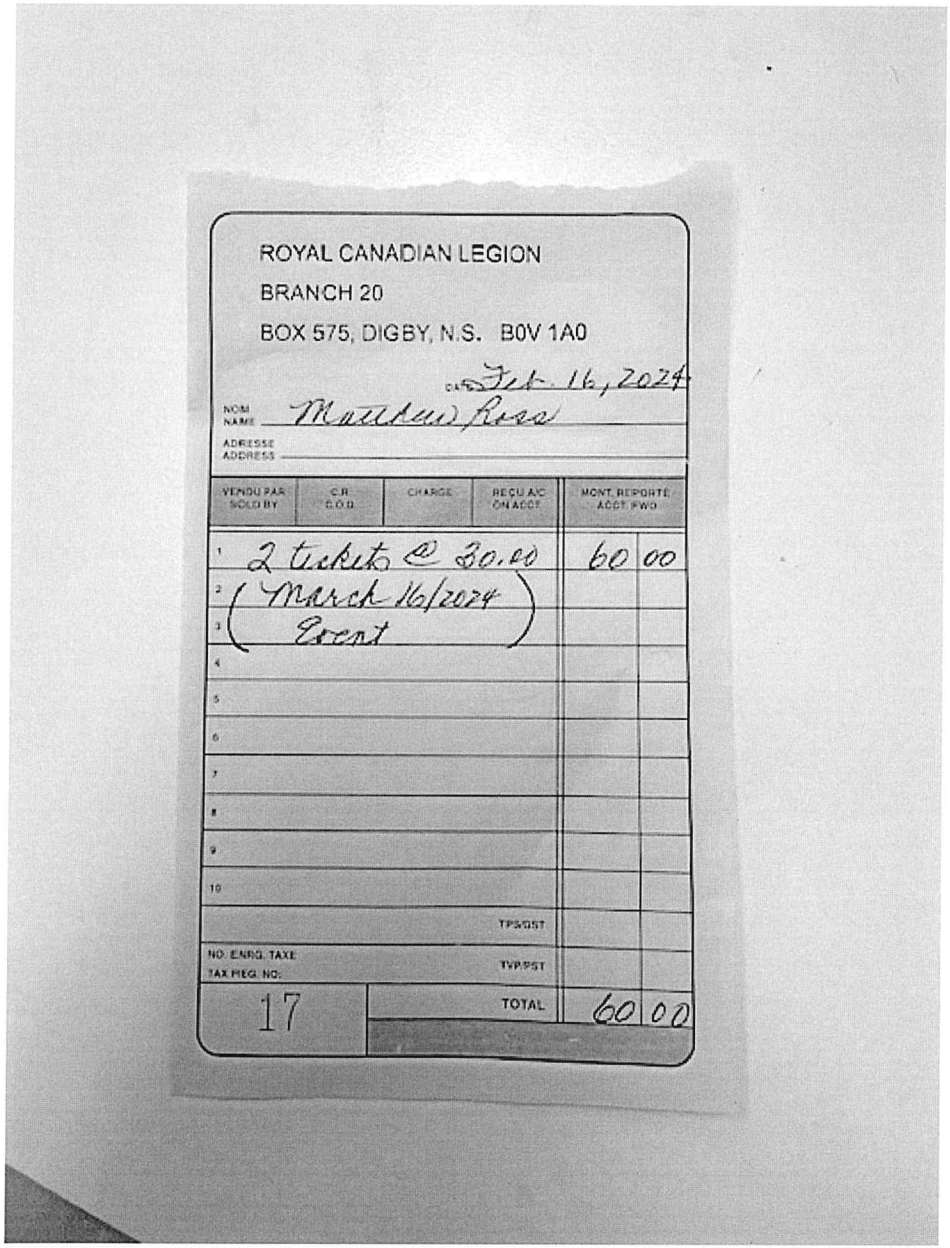
Jeff Sutherland

Print name and position *Signed*

CAO

Notes: Travel exepenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.
Alcohol cannot be expensed by an individual to a municipality.
* Municipalities are required by the MGA to report, meals and prefessional development expenses. Municipalities may choose to report other expenses.

Total Claim:	30.00
Less amount paid directly by municipality:	-
	30.00
	-
Balance Due (Owed):	30.00



ROYAL CANADIAN LEGION

BRANCH 20

BOX 575, DIGBY, N.S. B0V 1A0

DATE Feb 16, 2024

NOM / NAME Matthew Ross

ADRESSE / ADDRESS

VENDU PAR / SOLD BY	C.R. / C.O.D.	CHARGE	REÇU A/C / ON ACCT	MONT. REPORTÉ / ACCT. FWD	
1	2 tickets @ 30.00			60	00
2	(March 16/2024				
3	Event)				
4					
5					
6					
7					
8					
9					
10					
			TPS/GST		
NO. ENREG. TAXE / TAX REG. NO.			TVP/PST		
17			TOTAL	60	00