

JUL 12 2024

Municipality of the District of Digby Expense Claim

Claimant's Name: George Manzer
 Claimant's Title: Councillor
 Date expense report posted: _____

| Date Expenses Incurred | Business Purpose of Expense: must include (if applicable): date of travel & destination | Professional Development Expense Type | Travel Expense Type | Travel/Prof Dev Cost (\$) | kms driven | Mileage calculated @ 0.5828 | Meals | | | Other Expenses | | Credit Card | Invoice |
|------------------------|---|---------------------------------------|---------------------|---------------------------|------------|--------------------------------|-----------|-------|--------|----------------|--------|-------------|---------|
| | | | | | | | Breakfast | Lunch | Dinner | Description | Amount | | |
| | | | | | | | \$20 | \$20 | \$45 | | | | |
| 01-09-24 | By Law and Policy | | | | 52.00 | 30.04 | | | | | | | |
| 01/16/24 | Joint Council | | | | 52.00 | 30.04 | | | | | | | |
| 01/23/24 | Council | | | | 52.00 | 30.04 | | | | | | | |
| 01/24/24 | Heritage | | | | 52.00 | 30.04 | | | | | | | |
| 01/31/24 | T.V.T. | | | | 52.00 | 30.04 | | | | | | | |
| 02-06-24 | TIR By Law & Policy | | | | 52.00 | 30.04 | | | | | | | |
| 02/13/24 | COTW | | | | 52.00 | 30.04 | | | | | | | |
| 02/17/24 | African Heritage Gala at the Pines | | | | 54.00 | 31.20 | | | | | | | |
| 02/27/24 | Council | | | | 52.00 | 30.04 | | | | | | | |
| 03-05-24 | By Law & Policy | | | | 52.00 | 30.04 | | | | | | | |
| 03-06-24 | T.V.T. | | | | 52.00 | 30.04 | | | | | | | |
| 03-12-24 | COTW | | | | 52.00 | 30.04 | | | | | | | |
| 03/21/24 | Western Counties Regional Library | | | | 164.00 | 94.74 | | | | | | | |
| 03/26/24 | Council | | | | 52.00 | 30.04 | | | | | | | |
| 04-02-24 | By Law & Policy | | | | 52.00 | 30.36 | | | | | | | |
| 04-09-24 | COTW | | | | 52.00 | 30.36 | | | | | | | |
| 04/16/24 | Audit | | | | 52.00 | 30.36 | | | | | | | |
| 04/23/24 | | | | | 52.00 | 30.36 | | | | | | | |
| 05-07-24 | By Law & Policy | | | | 52.00 | 30.36 | | | | | | | |
| 05/14/24 | COTW | | | | 52.00 | 30.36 | | | | | | | |
| 05/28/24 | Council | | | | 52.00 | 30.36 | | | | | | | |
| 05/29/24 | T.V.T. | | | | 52.00 | 30.36 | | | | | | | |
| 06-03-24 | By Law & Policy | | | | 52.00 | 30.36 | | | | | | | |
| 06-04-24 | NSCC Graduation, Yarmouth | | | | 160.00 | 93.41 | | | | | | | |
| 06-06-24 | Senior Safety | | | | 52.00 | 30.36 | | | | | | | |
| 06-11-24 | COTW | | | | 52.00 | 30.36 | | | | | | | |
| 06/24/24 | T.V.T. | | | | 52.00 | 30.36 | | | | | | | |
| 06/25/24 | Council | | | | 52.00 | 30.36 | | | | | | | |
| | | | | | - | 974.48 | | | | | | | |
| | | | | | | Office USE only | | | | | | | |
| | | | | | | 90.79 | | | | | | | |

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

George Manzer 
 Print name and position Signed

*APPROVED BY:

 Jeff Sunderland
 Print name and position Signed

Notes: Travel expenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development. Alcohol cannot be expensed by an individual to a municipality. * Municipalities are required by the MGA to report, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim: 974.48
 Less amount paid directly by municipality: -
 Balance Due (Owed): 974.48