DEC 2 7 2024

Municipality of the District of Digby Expense Claim

Claimant's Name: George Manzer

Claimant's Title: Councillor

Date expense report posted: Dec.13,2024

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.5838	Meals Breakfast $20	Meals Lunch $20	Meals Dinner $45	Other Expenses Description	Other Expenses Amount	Credit Card	Invoice
16-07-24	By Law & Policy,Audit				52.00	30.36		-					
03-09-24	TIR				52.00	30.36							
10-09-24	COTW and By Law & Policy				52.00	30.36							
24-09-24	Council				52.00	30.36							
02-10-24	Art Bank Display				52.00	30.36							
08-10-24	COTW				52.00	30.36							
10-10-24	Candidates Forum, Digby				50.00	29.19							
22-10-24	Public Hearing and Council				52.00	30.36							
30-10-24	Swearing in Ceremony				52.00	30.36							
07-11-24	Meet and Greet Dr. Jane Noku				52.00	30.36							
09-11-24	Ben Cleveland retirement gathering				52.00	30.36							
12-11-24	COTW				52.00	30.36							
19-11-24	Council				52.00	30.36							
03-12-24	By Law & Policy				52.00	30.36							
10-12-24	COTW & Audit				52.00	30.36							
12-12-24	WCRL (Yarmouth)				160.00	93.41							
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				-		547.60	-	-	-		-	-	-
					Office USE only	51.02							

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

George Manzer
Print name and position — *Signed*

*APPROVED by:

Jeff Sutherland CAO
Print name and position — *Signed*

Notes: Travel exepenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.
Alcohol cannot be expensed by an individual to a municipality.
* Municipalities are required by the MGA to report, meals and prefessional development expenses. Municipalities may choose to report other expenses.

Total Claim:	547.60
Less amount paid directly by municipality:	-
	547.60
	-
Balance Due (Owed):	547.60